

MINUTES OF THE MEETING OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 6TH SEPTEMBER 2012 AT THE CITY OF FREMANTLE, 8 WILLIAM ST, FREMANTLE

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Tony Romano welcomed Members and declared the meeting open at 5:00 pm.

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Cr Tony Romano (Chairman) City of Cockburn Cr Doug Thompson (Deputy Chairman) City of Fremantle Cr Sandra Lee Town of Kwinana City of Melville Cr Robert Willis Cr Cliff Collinson Town of East Fremantle City of Fremantle Mr Peter Pikor (REG member) Mr Peter McKenzie (REG member) Town of Kwinana Mr Tim Youé SMRC, A/Chief Executive Officer Mr Chris Wiggins SMRC, Director Corporate Services Mr Brendan Doherty SMRC, Director Assets and Operations SMRC, Community Engagement & Communications Officer Ms Taryn Beagley

SMRC, Minutes

APOLOGIES

Mrs Leanne Downie

Nil

OBSERVERS

Nil

3. DISCLOSURE OF INTERESTS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING PERSON

Ni

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING HELD 26^{TH} JULY 2012

COUNCIL RESOLUTION

12.09.01 MOVED CR R WILLIS SECONDED CR S LEE

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE TOWN OF KWINANA ON 26^{TH} JULY 2012 BE RECEIVED AS A TRUE AND ACCURATE RECORD.

CARRIED 5/-

9. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

The Chairman announced that Confidential Reports could be dealt with during normal business as there were no members of the public in attendance.

10. BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

11. REPORTS OF THE CEO

11.1 TENDER 2012-01 SUPPLY AND DELIVERY OF HUMIDIFICATION VESSELS

The A/Chief Executive Officer responded to a query from Cr Tony Romano about the budget.

COUNCIL RESOLUTION

12.09.02 MOVED CR C COLLINSON

SECONDED CR R WILLIS

THAT:

- (1) TENDER 2012-01 SUPPLY AND DELIVERY OF HUMIDIFICATION VESSELS BE AWARDED TO GRP TECHNOLOGY PTY LTD FOR THE LUMP SUM TENDER PRICE OF \$756,690.00 EXCLUDING GST;
- (2) THE FOLLOWING VARIATIONS BE ACCEPTED:
 - (i) EXCHANGE RATE VARIATION

ITEM 5.2.4 SUPPLY OF SIX SETS OF PACKING MEDIA AND ITEM 5.2.7 SUPPLY OF ONE SPARE SET OF PACKING MEDIA WOULD BE SUBJECT TO USD\$ EXCHANGE RATE VARIATIONS AT BASELINE RATE OF 1.05585;

- (ii) THE TENDER OFFER TO PURCHASE ANY OF THE FOLLOWING PROPRIETARY EQUIPMENT DIRECT FROM SUPPLIERS BE EXCLUDED FROM THE LUMP SUM TENDER PRICE AT THE DISCRETION OF THE SMRC:
 - 5.2.3 SUPPLY AND DELIVER SIX (6) ONLY WATER RECIRCULATION PUMP AND ASSOCIATED PIPEWORK VALVES FITTING AND SPRAY ASSEMBLIES:
 - 5.2.4 SUPPLY AND DELIVER SIX (6) ONLY SET OF PACKING MEDIA
 - 5.2.6 SUPPLY AND DELIVER ONE (1) ONLY SPARE WATER RECIRCULATION PUMP; AND
 - 5.2.7 SUPPLY AND DELIVER ONE (1) ONLY SPARE SET OF MEDIA

CARRIED 5/-

11.2 TENDER 2012-02 INSTALLATION OF HUMIDIFICATION VESSELS, DUCTING MODIFICATIONS & ASSOCIATED EQUIPMENT

CEO RECOMMENDATION

MOVED CR D THOMPSON

SECONDED CR S LEE

THAT:

1) TENDER 2012-02 INSTALLATION OF HUMIDIFICATION VESSELS, DUCTING MODIFICATIONS & ASSOCIATED EQUIPMENT BE AWARDED TO TSG CORP FOR THE LUMP SUM TENDER PRICE OF \$1,028,297.00 EXCLUDING GST

The A/Chief Executive Officer tabled an amendment to the CEO resolution to include delegated authority to vary conditions of the contract to expedite completion of the project:

AMENDMENT RESOLUTION

12.09.03 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT:

- 1) TENDER 2012-02 INSTALLATION OF HUMIDIFICATION VESSELS, DUCTING MODIFICATIONS & ASSOCIATED EQUIPMENT BE AWARDED TO TSG CORP FOR THE LUMP SUM TENDER PRICE OF \$1,028,297.00 EXCLUDING GST; AND
- 2) THE A/CHIEF EXECUTIVE OFFICER BE AUTHORISED TO NEGOTIATE VARIATIONS TO THE CONTRACT TO BRING FORWARD THE CONTRACT COMPLETION DATE INCLUDING MONETARY VARIATIONS UP TO \$200,000.00.

CARRIED 5/-

Cr Sandra Lee left the meeting at 5:16pm.

11.3 DRAFT BUSINESS DEVELOPMENT POLICY

COUNCIL RESOLUTION

12.09.04 MOVED CR C COLLINSON SECONDED CR R WILLIS

THAT:

- 1) THE DRAFT BUSINESS DEVELOPMENT POLICY BE ADOPTED; AND
- 2) THE MARKETING PLAN REVIEW FOR 2012 BE ADOPTED

CARRIED 4/-

11.4 COMMUNICATIONS DESIGN OFFICER – NEW POSITION

COUNCIL RESOLUTION

12.09.05 MOVED CR R WILLIS SECONDED CR D THOMPSON

THAT:

- 1) THE NEW EMPLOYMENT POSITION OF COMMUNICATIONS DESIGN OFFICER BE APPROVED; AND
- 2) THE 2012-13 BUDGET BE AMENDED TO INCLUDE THE NEW EMPLOYMENT POSITION UTILISING EXISTING PROVISIONS IN THE BUDGET

CARRIED 4/-

11.5 CORPORATE POLICY REVIEW

COUNCIL RESOLUTION

12.09.06 MOVED CR C COLLINSON SECONDED CR R WILLIS

THAT THE REGIONAL COUNCIL ADOPT THE REVISED POLICIES, AS PRESENTED

CARRIED 4/-

11.6 STRATEGIC KPI REPORT FOR 2011/12 AND 2012/13

COUNCIL RESOLUTION

12.09.07 MOVED CR D THOMPSON SECONDED CR R WILLIS

THAT:

- 1) THE 2011/12 PERFORMANCE REPORTING RESULTS TO 30 JUNE 2012 BE RECEIVED; AND
- 2) THE 2012/13 PERFORMANCE REPORTING TARGETS BE ADOPTED

CARRIED 4/-

11.7 FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 JULY 2012

COUNCIL RESOLUTION

12.09.08 MOVED CR C COLLINSON SECONDED CR R WILLIS

THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE MONTH ENDED 31 JULY 2012 BE RECEIVED

CARRIED 4/-

11.8 SCHEDULE OF PAYMENT FOR JULY 2012

COUNCIL RESOLUTION

12.09.09 MOVED CR D THOMPSON

SECONDED CR R WILLIS

THAT:

- 1) THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS, AMOUNTING TO THE MONTH OF JULY 2012 OF \$4,713,452.90 FOR THE MUNICIPAL FUND, BE RECEIVED; AND
- 2) THE SCHEDULE OF PAYMENTS, AS PRESENTED, BE INCORPORATED IN THE MINUTES OF THE MEETING

CARRIED 4/-

11.9 SMRC CASH INVESTMENT PORTFOLIO

COUNCIL RESOLUTION

12.09.10 MOVED CR R WILLIS

SECONDED CR D THOMPSON

THAT THE SMRC CASH INVESTMENT PORTFOLIO AS AT 31 JULY 2012 BE RECEIVED

CARRIED 4/-

- 12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
 Nil
- 13. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

Nil

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Ni

15. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16. DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5:31pm.