

# MINUTES OF THE MEETING OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 22<sup>ND</sup> AUGUST 2013 AT THE CITY OF FREMANTLE, 8 WILLIAM STREET, FREMANTLE

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Tony Romano welcomed Members and declared the meeting open at 5:03pm.

# 2. RECORD OF ATTENDANCE / APOLOGIES

#### PRESENT:

Cr Tony Romano (Chairman) City of Cockburn Cr Doug Thompson (Deputy Chairman) City of Fremantle City of Kwinana Cr Sandra Lee City of Melville Cr Robert Willis Cr Cliff Collinson Town of East Fremantle Mr Peter Pikor (REG member) City of Fremantle Mr John Christie (REG member) City of Melville Mr Peter McKenzie (REG member) City of Kwinana Mr Tim Youé SMRC, Chief Executive Officer Mr Chris Wiggins SMRC, Executive Manager Corporate Services Mr Peter Segura SMRC, Executive Manager RRRC Ms Taryn Beagley (until 5:50pm) SMRC, Community Engagement & Communications Officer Mrs Leanne Downie SMRC, Minutes

#### **APOLOGIES**

Mr Brendan Doherty SMRC, Executive Manager Strategic Projects Mr Michael Littleton (REG member) City of Cockburn

## **OBSERVERS**

Mr Iain Freeman (until 5:20pm)

Lavan Legal

# 3. DISCLOSURE OF INTERESTS

Nil

# 4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 5. PUBLIC QUESTION TIME

Nil

## 6. ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING PERSON

The Chairman extended congratulations to Cr Doug Thompson on being elected Chair of the Municipal Waste Advisory Council (MWAC) and acknowledged that Cr Thompson's appointment is a boon for the waste industry.

## 7. PETITIONS / DEPUTATIONS / PRESENTATIONS

## 7.1 WASTE COMPOSTING FACILITY DIGESTER TYRE SLIPPAGE

Mr Iain Freeman of Lavan Legal was invited to address the meeting on the Confidential Item 11.3 in the Agenda.

Mr Chris Wiggins left the meeting at 5:20pm and returned at 5:22pm.

## 7.2 COMMUNITY / STAKEHOLDER SURVEY RESULTS

Ms Taryn Beagley, SMRC Community Engagement and Communications Officer, presented the results of three community surveys to Members which clearly showed that attitudes towards recycling and the activities of the Regional Resource Recovery Centre are improving.

The Chairman thanked Ms Beagley for her efforts.

## 8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING HELD 27<sup>TH</sup> JUNE 2013

COUNCIL RESOLUTION

13.08.01 MOVED CR R WILLIS

SECONDED CR S LEE

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE CITY OF KWINANA ON  $27^{\text{TH}}$  JUNE 2013 BE RECEIVED AS A TRUE AND ACCURATE RECORD.

CARRIED 5/-

9. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

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10. BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

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#### 11. REPORTS OF THE CEO

11.1 TENDER 2013/02 RECEIVAL & DISPOSAL OF RECOVERED GLASS

The Chief Executive Officer advised the Meeting that the item had been withdrawn pending further clarification from tenderers.

11.2 TENDER 2013/S02 PURCHASE & REMOVAL OF RECOVERED RECYCLABLES

# **COUNCIL RESOLUTION**

13.08.02 MOVED CR D THOMPSON

**SECONDED CR S LEE** 

## THAT:

- 1) THE TENDER SUBMITTED BY AUSTRALIAN PAPER RECOVERY PTY LTD FOR MIXED PAPER, NEWSPAPERS AND CARDBOARD IN TENDER T2013/S02 PURCHASE AND REMOVAL OF RECOVERED RECYCLABLES BE ACCEPTED; AND
- 2) THE TENDERS AWARDED UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED AUTHORITY BE RECEIVED.

CARRIED 5/-

11.3 WASTE COMPOSTING FACILITY DIGESTER TYRE SLIPPAGE

## **COUNCIL RESOLUTION**

13.08.03 MOVED CR D THOMPSON

**SECONDED CR R WILLIS** 

## THAT:

- 1) A WRIT OF SUMMONS FILED IN THE SUPREME COURT OF WA ON THE 21<sup>ST</sup> JANUARY 2013 BE SERVED ON GW ENGINEERS AUSTRALIA PTY LTD; AND
- 2) A FURTHER REPORT ON THE LEGAL ACTIONS TAKEN AND RECTIFICATION INVESTIGATIONS BE PRESENTED BACK TO COUNCIL.

CARRIED 5/-

## 11.4 PROPOSED REGIONAL COUNCILLOR ALLOWANCES 2013/14

#### **COUNCIL RESOLUTION**

13.08.04 MOVED CR D THOMPSON SECONDED CR S LEE

THAT:

- 1) THE FOLLOWING ANNUAL ALLOWANCES PAYABLE TO REGIONAL ELECTED MEMBERS FOR 2013-2014 BE CONSIDERED IN THE 2013-2014 ANNUAL BUDGET:
  - a) AN ANNUAL FEE IN LIEU OF ATTENDANCE SITTING FEES BE PAID AS FOLLOWS:

CHAIRMAN \$15,000 MEMBERS \$10,000

- b) A LOCAL GOVERNMENT ANNUAL ALLOWANCE OF \$19,000 BE PAID TO THE CHAIRMAN IN ADDITION TO THE ANNUAL FEE PAYMENT;
- c) A LOCAL GOVERNMENT ANNUAL ALLOWANCE OF \$4,750 BE PAID TO THE DEPUTY CHAIRMAN (25% OF CHAIRMAN'S ALLOWANCE) IN ADDITION TO THE ANNUAL FEE PAYMENT:
- d) AN ANNUAL ALLOWANCE OF \$3,500 BE PAID TO THE CHAIRMAN AND EACH MEMBER IN LIEU OF REIMBURSEMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY EXPENSES;
- e) PAYMENT FOR ANNUAL FEES AND ALLOWANCES BE PAID MONTHLY IN ARREARS TO ONE NOMINATED ACCOUNT IN THE NAME OF THE COUNCILLOR; AND
- f) WHERE AN ANNUAL FEE IN LIEU OF SITTING FEES IS PAID, THE FEE SHALL BE REDUCED ON A PRO-RATA BASIS FOR NON-ATTENDANCE OF THREE CUMULATIVE ORDINARY COUNCIL MEETINGS, THIS INCLUDES LEAVE OF ABSENCE OR NON ATTENDANCE FOR OTHER REASONS (EXCEPT WHILST ON COUNCIL BUSINESS); AND
- 2) THE FOLLOWING 2013/14 BUDGET AMENDMENT BE APPROVED:

INCREASE OPENING BALANCE ACCOUNT \$31,750
INCREASE COUNCILLORS SITTING FEES ACCOUNT \$31,750

Cr Doug Thompson left the meeting at 5:55pm and returned at 5:57pm.

The Chief Executive Officer advised that the Eastern Metropolitan Regional Council and Mindarie Regional Council had resolved to pay their Elected Members the maximum allowance and that the Rivers Regional Council and Western Metropolitan Regional Council had resolved to adopt lesser amounts.

Cr Thompson moved an Amendment Motion

## AMENDMENT RESOLUTION

13.08.05 MOVED CR D THOMPSON SECONDED CR S LEE

3) THE COUNCILLORS FEES AND ALLOWANCES POLICY BE AMENDED TO ALLOW FOR MAXIMUM PAYMENTS AS DETERMINED BY THE SALARIES & ALLOWANCES TRIBUNAL.

**CARRIED BY ABSOLUTE MAJORITY 4/1** 

# **COUNCIL RESOLUTION**

13.08.06 MOVED CR D THOMPSON SECONDED CR S LEE

THAT:

- 1) THE FOLLOWING ANNUAL ALLOWANCES PAYABLE TO REGIONAL ELECTED MEMBERS FOR 2013-2014 BE CONSIDERED IN THE 2013-2014 ANNUAL BUDGET;
  - a) AN ANNUAL FEE IN LIEU OF ATTENDANCE SITTING FEES BE PAID AS FOLLOWS:
    CHAIRMAN \$15,000
    MEMBERS \$10,000
  - b) A LOCAL GOVERNMENT ANNUAL ALLOWANCE OF \$19,000 BE PAID TO THE CHAIRMAN IN ADDITION TO THE ANNUAL FEE PAYMENT:
  - c) A LOCAL GOVERNMENT ANNUAL ALLOWANCE OF \$4,750 BE PAID TO THE DEPUTY CHAIRMAN (25% OF CHAIRMAN'S ALLOWANCE) IN ADDITION TO THE ANNUAL FEE PAYMENT:
  - d) AN ANNUAL ALLOWANCE OF \$3,500 BE PAID TO THE CHAIRMAN AND EACH MEMBER IN LIEU OF REIMBURSEMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY EXPENSES;
  - e) PAYMENT FOR ANNUAL FEES AND ALLOWANCES BE PAID MONTHLY IN ARREARS TO ONE NOMINATED ACCOUNT IN THE NAME OF THE COUNCILLOR; AND
  - f) WHERE AN ANNUAL FEE IN LIEU OF SITTING FEES IS PAID, THE FEE SHALL BE REDUCED ON A PRO-RATA BASIS FOR NON-ATTENDANCE OF THREE CUMULATIVE ORDINARY COUNCIL MEETINGS, THIS INCLUDES LEAVE OF ABSENCE OR NON ATTENDANCE FOR OTHER REASONS (EXCEPT WHILST ON COUNCIL BUSINESS); AND
- 2) THE FOLLOWING 2013/14 BUDGET AMENDMENT BE APPROVED:

INCREASE OPENING BALANCE ACCOUNT \$31,750
INCREASE COUNCILLORS SITTING FEES ACCOUNT \$31,750; AND

3) THE COUNCILLORS FEES AND ALLOWANCES POLICY BE AMENDED TO ALLOW FOR MAXIMUM PAYMENTS AS DETERMINED BY THE SALARIES & ALLOWANCES TRIBUNAL.

**CARRIED BY ABSOLUTE MAJORITY 4/1** 

11.5 CORPORATE POLICY REVIEW

**COUNCIL RESOLUTION** 

13.08.07 MOVED CR C COLLINSON

**SECONDED CR R WILLIS** 

THAT THE AUDIT & RISK COMMITTEE POLICY, INTERNAL AUDIT CHARTER AND CASH INVESTMENT POLICY FOR THE SOUTHERN METROPOLITAN REGIONAL COUNCIL AS PRESENTED BE APPROVED.

CARRIED 5/-

11.6 SMRC MARKETING PLAN REVIEW

**COUNCIL RESOLUTION** 

13.08.08 MOVED CR R WILLIS

**SECONDED CR S LEE** 

THAT THE SMRC MARKETING PLAN REVIEW REPORT DATED JULY 2013 BE ENDORSED.

**CARRIED 5/-**

11.7 KEY PERFORMANCE RESULTS TO 30 JUNE 2013

**COUNCIL RESOLUTION** 

13.08.09 MOVED CR C COLLINSON

**SECONDED CR R WILLIS** 

THAT THE KEY PERFORMANCE RESULTS TO 30 JUNE 2013 (12 MONTHS) BE RECEIVED.

11.8 FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013 (UNAUDITED)

#### COUNCIL RESOLUTION

13.08.10 MOVED CR S LEE SECONDED CR R WILLIS

THAT:

- 1) THE UNAUDITED STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE YEAR ENDED 30 JUNE 2013 BE RECEIVED; AND
- 2) AN AMOUNT OF \$20,000 BE THE VALUE USED TO REPORT ANY VARIANCES BETWEEN BUDGET AND ACTUAL LINE ITEMS IN THE MONTHLY FINANCIAL STATEMENTS FOR THE 2012/13 FINANCIAL YEAR.

CARRIED 5/-

11.9 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2013

#### COUNCIL RESOLUTION

13.08.11 MOVED CR D THOMPSON SECONDED CR C COLLINSON

THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 31 JULY 2013 BE RECEIVED.

CARRIED 5/-

11.10 SCHEDULE OF PAYMENTS FOR JUNE & JULY 2013

#### **COUNCIL RESOLUTION**

13.08.12 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT:

- 1) THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS, AMOUNTING TO THE MONTH OF JUNE 2013 OF \$1,476,834.98 & JULY 2013 OF \$3,458,258.88 FOR THE MUNICIPAL FUND, BE RECEIVED; AND
- 2) THE SCHEDULE OF PAYMENTS, AS PRESENTED, BE INCORPORATED IN THE MINUTES OF THE MEETING.

CARRIED 5/-

11.11 SMRC CASH INVESTMENT PORTFOLIO

## **COUNCIL RESOLUTION**

13.08.13 MOVED CR C COLLINSON

**SECONDED CR R WILLIS** 

THAT THE SMRC CASH INVESTMENT PORTFOLIO AS AT 31 JULY 2013 BE RECEIVED.

CARRIED 5/-

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

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15. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16. DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 6:15pm.