

**RESOURCE RECOVERY GROUP
MINUTES
ORDINARY MEETING OF COUNCIL**

THURSDAY 22 MAY 2025

**RESOURCE RECOVERY GROUP
9 Aldous Place BOORAGOON**

Our Purpose: *We deliver innovative and sustainable waste management solutions*

On behalf of our Participant Local Government



Resource Recovery Group formerly Southern Metropolitan Regional Council

TABLE OF CONTENTS

| | | |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1. | DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS “I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders past and present”. | |
| 2. | RECORD OF ATTENDANCE / APOLOGIES | |
| 3. | DISCLOSURE OF INTERESTS | |
| 4. | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | |
| 5. | PUBLIC QUESTION TIME | |
| 6. | ANNOUNCEMENTS BY THE CHAIR OR PRESIDING PERSON | |
| 7. | PETITIONS / DEPUTATIONS / PRESENTATIONS | |
| 8. | CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS | |
| 8.1 | MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2025 | |
| 8.2 | ACTIONS ARISING FROM THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2025 | 33 |
| 9. | ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC 15.1 – Wind up of Projects 15.2 – Transitional Planning – Progress Report 15.3 – Member Council Withdrawal – City of Canning | |
| 10. | BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING | |
| 11. | REPORTS OF THE CEO | |
| 11.1 | 2025-2026 ANNUAL BUDGET PARAMETERS REPORT | 5 |
| 11.2 | PERFORMANCE INDICATORS | 7 |
| 11.3 | CORPORATE POLICY REVIEW | 11 |
| 11.4 | FINANCIAL REPORTS | 14 |
| 11.5 | CASH INVESTMENT PORTFOLIO | 19 |
| 11.6 | SCHEDULE OF PAYMENTS | 29 |
| 12. | ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | |
| 13. | NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING | |
| 14. | QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN | |
| 15. | CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC | |
| 15.1 | WIND UP OF PROJECTS | 31 |
| 15.2 | TRANSITIONAL PLANNING – PROGRESS REPORT | 32 |
| 15.3 | MEMBER COUNCIL WITHDRAWAL – CITY OF CANNING | 32 |
| 16. | DECLARATION OF CLOSURE OF MEETING | |

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair welcomed everyone in attendance and declared the meeting open at 5.00 pm.

"I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders' past and present and emerging. I would also like to acknowledge that it is reconciliation week coming up and encourage members to attend as many events as they can and note the custodian role that our first nations people play in protecting our land and contributing to waste and their cultural ways of managing waste."

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT – In-person

Cr Karen Wheatland
Mayor Hannah Fitzhardinge
Cr Jane Edinger
Cr Jenny Archibald
Mr Graham Tattersall (REG Member)
Mr Mick McCarthy (REG Member)
Mr Marten Tieleman
Mr Brendan Doherty
Ms Ann Johnson

City of Melville
City of Fremantle
City of Melville
City of Fremantle
City of Fremantle
City of Melville
RRG, Acting Chief Executive Officer
RRG, Executive Manager Strategic Projects
RRG, Executive Manager Governance & Culture

APOLOGIES

Nil

3. DISCLOSURE OF INTERESTS:

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING PERSON

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE RESOURCE RECOVERY GROUP ORDINARY MEETING HELD ON 20 FEBRUARY 2025

COUNCIL RESOLUTION

25.05-01 MOVED: Cr J Edinger

SECONDED: Mayor H Fitzhardinge

THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2025 BE RECEIVED AS A TRUE AND CORRECT RECORD

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

8.2 ACTIONS ARISING FROM THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD 20 FEBRUARY 2025

The CEO informed Council that actions are either completed or ongoing.



- 9. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO PUBLIC**
 - 15.1 – Wind up of Projects
 - 15.2 – Transitional Planning – Progress Report
 - 15.3 – Member Council Withdrawal – City of Canning
- 10. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING**

Nil
- 11. REPORTS OF THE CEO**

UNCONFIRMED

| | |
|---------------------|------------------------------------------------------|
| REPORT NO | 11.1 |
| SUBJECT | 2025-2026 DRAFT ANNUAL BUDGET |
| REPORTING OFFICER | A Johnson, Executive Manager Governance & Culture |
| RESPONSIBLE OFFICER | M Tieleman, Acting Chief Executive Officer |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 1 May 2025 |
| FILE REFERENCE | FD: Corporate Finance/Budget/2025-2026/Annual Budget |
| ATTACHMENTS | 2025-2026 Budget Parameters Report (confidential) |

Council discussed the disparity in costs between waste to energy and landfill, noting that the waste levy has not increased as originally anticipated, resulting in an increased cost of WtE versus landfill. Discussed ways that members can support this emerging issue.

COUNCIL RESOLUTION

25.05-02 **MOVED:** Cr J Edinger

SECONDED: Cr J Archibald

CEO RECOMMENDATION:

The Regional Council notes the draft 2025-2026 budget parameters and a copy of the report be provided to Participants for comment prior to adoption in June 2025.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

For the Regional Council to consider the draft 2025/26 budget parameters required to prepare its annual budget.

STRATEGIC RELEVANCE

Compliance requirement

BACKGROUND

Project budgets are to be presented to participants in April/May each year pursuant to the Project Participants' Agreement. The Budgets are presented to the participants for comment. Any comments received are submitted to the regional council prior to its adoption of its annual budget.



REPORT

The budget parameter estimates are based on known tonnages, variable process costs and fixed costs.

RRG acknowledges that member councils have resolved to withdraw from RRG and all associated projects with final timings yet to be confirmed. As such the budget assumes continued operation over the full 12-month period.

KEY BUDGET ASSUMPTIONS

1. A general expense increase of 3% has been applied to operating expenses. WALGA has reported that the 'Headline Perth CPI' increased 2.4% for the year ended December 2024. WALGA forecasts the Local Government Cost Index (LGCI) to be 2.7% for the year ended June 2025 and 2.2% in 2025-2026. (WALGA Economic Briefing March 2025).
2. Residual disposal costs have increased due to the increased cost of Waste to Energy versus the previous landfill cost arrangement.
3. The RRRC Workers Enterprise Agreement has expired and while conditions of employment continue unchanged there are no further agreed wages increases. It is, however, proposed to offer an increase in recognition of the forecast CPI and increased cost of living. The salary increase will also apply to administrative and other award employees. The estimated increase in employee wages and super is offset by a recent increase in the number of labour hire personnel being utilised in lieu of direct employees. Superannuation for all workers will increase by a further 0.5% to 12% in line with legislation.
4. No significant changes to the Booragoon or Canning Vale workforce are proposed however, it is noted that a number of roles are now filled utilising labour hire arrangements in lieu of direct employment arrangements.
5. No provision has been made for redundancy costs. These costs will be funded from reserves if required.
6. An insurance provision has been made for scheme insurances only.
7. Estimates are based on contracted tonnages, including current customers. The parameters' do not allow for any hypothetical additional tonnes that may be received during the year or the withdrawal of current customers.
8. Administrative overhead contribution remains unchanged from 2024-2025.
9. Members' gate fees remain unchanged from 2024-2025.
10. Contributions from members of \$177k towards the loan repayment (principal + interest) of the Office Accommodation Project.
11. Governance and R&D contributions from members of \$116k are budgeted however no contributions towards Education and Communications are required by members in 2025-2026.



| | |
|---------------------|-------------------------------------------------|
| REPORT NO | 11.2 |
| SUBJECT | PERFORMANCE INDICATORS |
| AUTHOR | B Doherty, Executive Manager Strategic Projects |
| RESPONSIBLE OFFICER | M Tieleman, Acting Chief Executive Officer |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 1 May 2025 |
| FILE REFERENCE | FD: Corporate/Strategic Planning |
| ATTACHMENTS | Nil |

COUNCIL RESOLUTION

25.05-03 **MOVED:** Cr J Edinger **SECONDED:** Cr J Archibald

CEO RECOMMENDATION/S:

Council note the continued achievement of performance indicators by RRG as outlined in the report.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To inform the council of RRG's progress towards achieving the 2024-2025 strategic objectives and performance indicators.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

- s2.7 (2) of the *Local Government Act 1995* – the Councils governing role includes the following –
- (c) planning strategically for the future of the district;
 - (f) Providing strategic direction to the CEO.

Legislative

- The *Local Government Act 1995* s5.56 Planning for the future.
- Local Government (Administration) Regulations 1996 Reg 19C strategic community plans under s5.56 Act.
- Local Government (Administration) Regulations 1996 Reg 19DA corporate business plans under s5.56 Act.



IMPLICATIONS TO CONSIDER:

Consultative:

Strategic relevance:
Corporate Governance

Policy related:
Nil

Financial:
Nil

Legal and statutory:

Risk related:

| Risk No | Risk Description | Potential Consequences | Controls Are Currently In Place, | Overall Risk Rating |
|---------|----------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| A03 | Non-Compliance (Corporate) | Infringement by relevant authority | 1- CEO Review of Statutory legislation & Compliance Report 2- code of conduct 3- Compliance Calendar/Register 4 - State Govt Legislative updates 5- Annual Compliance Audit Return | Low 6 |

BACKGROUND:

Local governments are required under section 5.56 of the *Local Government Act 1995* to prepare plans for the future. A local government is to ensure that the Strategic Community Plan Is reviewed at least once every 4 years and the Corporate Business Plan every year.

The strategic community and corporate business plans underwent full reviews in 2022 ensuring that objectives and strategies were reflective of the agreed strategy at that time:

- The Regional Purpose
- Need for a greater commercial focus/financial viability
- Climate and environmental impacts
- Advocacy and influence

The Corporate Business Plan underwent a minor review in 2023.

At the meeting of council on 22 February 2024, Council resolved:

24.02-13 *MOVED: Cr H Fitzhardinge* *SECONDED: Cr A White*

1. *Council notes that the RRG's strategic and business plans are no longer reflective of the strategic direction provided by Member Participants.*
2. *That the annual strategic planning process and stakeholder and community surveys be suspended in favour of transition planning in conjunction with a minor revision of the corporate business plan.*

*For Cr K Wheatland, Cr A White, Cr H Fitzhardinge
CARRIED 3/0*

The corporate business plan for 2024-2028 was drafted to reflect the change in strategic direction following the withdrawal of Member Participant's and the termination of Projects associated with re-purposing the WCF building for third party leases.



The Plan identified our strategic objectives for the financial year 2024-2025:

1. Collaborating with the Waste Management Collective Working Group and any consultants appointed by the group.
2. Providing information for due diligence and other processes being undertaken by consultants at the request of the WMC working group.
3. Support an approach to market for third party operation and maintenance and/or purchase of RRG assets at the Canning Vale Centre.
4. Effect a formal procurement process for operating and maintenance and/or sale of the RRG assets at the Canning Vale Centre, if requested by the WMC working group.
5. Developing a transitional wind down plan for the regional local government.
6. Transition the ownership of Recycle Right to an alternate provider.
7. Facilitate a smooth transition for residual waste to be sent to Waste-to-Energy instead of landfill.
8. Continue business as usual achieving materials recovery targets.

Progress towards items 1 – 7 are reported to council on a quarterly basis by way of a Transitional Planning Progress report.

The Plan also identified the following performance indicators as key measures of our success in 2024-2025:

| Objective | Performance Indicator | How will it be measured | 2024/25 | 2025/26 | 2026/27 | 2027/28 |
|-----------|---------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------|---------|---------|---------|
| Recycle | Material recovered that is processed at our Canning Vale Facilities | Percentage of waste diverted = (1 – total residuals/total waste processed x 100%) | 85% | 85% | 85% | 85% |
| | Contamination is reduced in the three waste streams collected | Lime Bin FOGO <2% contamination (waste audits) | <2% | <2% | <2% | <2% |
| | | Yellow Bin Recycling (waste audits) | <6% | <5% | <5% | <5% |
| | | Red Bin Residuals (waste audits) | <30% | <25% | <25% | <25% |
| | Plant availability | Percentage of member tonnes accepted at Canning Vale Centre | 95% | 95% | 95% | 95% |
| | Current Ratio | Current assets over current liabilities | =>1.10 | =>1.10 | =>1.10 | =>1.10 |
| | Number of lost time incidents (LTIFT) | Number of lost time injuries | 0 | 0 | 0 | 0 |



REPORT:

Below outlines the actual achievement of key performance indicators for the financial year to 31 March 2025:

| Performance Indicator | Objective | Result | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------|--------------------|-------------------------|
| Material recovered that is processed at our Canning Vale Facilities (Recovery rate is now known as Recycling Rate as per DWER new adopted terminology) | 85% | Month | | Recovery Rate |
| | | July 24 | | 88% |
| | | August 24 | | 88% |
| | | September 24 | | 91% |
| | | October 24 | | 91% |
| | | November 24 | | 91% |
| | | December 24 | | 91% |
| | | January 25 | | 92% |
| | | February 25 | | 91% |
| | | March 25 | | 89% |
| | | April 25 | | 92% |
| Contamination is reduced in the three waste streams | FOGO < 2% Recycling <6% Red Bin Residuals <30% | Melville/Fremantle Contamination Rates to December 2024 | | |
| | | FOGO | 2.2% | |
| | | REC | 16.2% | |
| | | MSW | 43.3% | |
| | | | | |
| Plant availability (percentage of member tonnes accepted at CVC) | 95% | | Plant Availability | Members tonnes accepted |
| | | Jul 24 | 85% | 100% |
| | | Aug 24 | 85% | 100% |
| | | Sept 24 | 88% | 100% |
| | | Oct 24 | 88% | 100% |
| | | Nov 24 | 87% | 100% |
| | | Dec 24 | 85% | 100% |
| | | Jan 25 | 90% | 100% |
| | | Feb 25 | 82% | 100% |
| | | Mar 25 | 89% | 100% |
| Current assets over current liabilities | =>1.10 | 2.12 as at 31 March 2025 | | |
| No. of lost time incidents (LTIFT) | 0 | 0 incidents financial year to date | | |



| | |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| REPORT NO | 11.3 |
| SUBJECT | CORPORATE POLICY REVIEW |
| AUTHOR | A Johnson, Executive Manager Governance & Culture |
| RESPONSIBLE OFFICER | A Johnson, Executive Manager Governance & Culture |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 2 May 2025 |
| FILE REFERENCE | FD: Corporate Governance/Policy/Corporate Policy |
| ATTACHMENTS | #1 Social Media 4.12 #2 Public Question Time 1.13 #3 CEO Recruitment, Performance & Termination 1.16 #4 Retention Incentive Payment Policy 3.7 |

COUNCIL RESOLUTION

25.05-04 MOVED: Mayor H Fitzhardinge SECONDED: Cr J Edinger

CEO RECOMMENDATION:

The following policies presented for review with amendments be adopted:

- a. Social Media 4.12**
- b. Public Question Time 1.13**
- c. CEO Recruitment, Performance & Termination 1.16**
- d. Retention Incentive Payment Policy 3.7**

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

The Regional Council to endorse policy documents that describe the overall intentions of the Regional Council in relation to corporate issues.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The role of the Council is to determine the local government's policies (*Local Government Act 1995 s2.7 (2)(b)*)

Legislative

The Local Government Act 1995

Local Government (Administration) Regulations 1996

Local Government (Administration) Amendment Act 2021

IMPLICATIONS TO CONSIDER:

Consultative:

Not Applicable

Strategic relevance:

Compliance requirement

Policy related:

Policy No 4.1 Policy Development and Procedures

Financial:

Not applicable

Legal and statutory:

Not applicable

Risk related:

| Risk No | Risk Description | Potential Consequences | Controls Are Currently In Place, | Overall Risk Rating |
|---------|----------------------------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| A03 | Non-Compliance (Corporate) | 1. Infringement by relevant authority | <ul style="list-style-type: none">• Compliance Calendar/Register• State Government Legislative Updates• Annual Compliance Audit Return | Low 6 |



REPORT:

Policies

The table below sets out the summary of policies that are under review, and the proposed amendments where considered appropriate. It should be noted that the recruitment standards for CEO's do not apply to a person who will be acting in the position of CEO for a period of less than one year.

| No. | Policy Title | Objective | Proposed Amendments |
|------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| 4.12 | Social Media | To set clearly defined guidelines for all RRG staff, volunteers or contractors who are users of Social Media. | Significant review as a result of the transition of Recycle Right to DWER |
| 1.13 | Public Question Time | Ensure time is made available at council meetings for members of the public to ask questions. | 2 yearly review |
| 1.16 | CEO Recruitment, Performance & Termination | Ensure compliance with the Local Government (Administration) Regulations 1996. | 2 yearly review |
| 3.7 | Retention Incentive Payment Policy | Retention of staff during transition period | See comments below |

Staff Retention

Staff turnover is an ongoing issue for RRG and the ability to attract new staff in the current climate is limited. We currently have 30% of the Booragoon workforce filled through labour hire arrangements and 9% of permanent roles at Canning Vale.

The Retention Incentive Payment Policy was enhanced by Council last year in the expectation that staff redundancies would occur by 30 June 2025. Key items introduced were:

- Ability to accrue annual leave in excess of 8 weeks and no requirement to utilise long service leave promptly after becoming eligible.
- \$500 bonus per person for every six months of service completed during the 2024-2025 financial year.
- Payment of 30% of personal leave balance, accrued and not used, during the 2024-2025 financial year if made redundant.

We would like to recommend that Council endorse the continuation of these items into the 2025-2026 financial year as outlined in the attached policy.



Items 11.4 – 11.6 were moved en bloc

| | |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REPORT NO | 11.4 |
| SUBJECT | FINANCIAL REPORTS |
| REPORTING OFFICER | J Hallt, Senior Accountant |
| RESPONSIBLE OFFICER | M Tieleman, Acting Chief Executive Officer |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 15 May 2025 |
| FILE REFERENCE | FD: Corporate Finance\ Monthly Financial Reporting\ 2024/2025 |
| ATTACHMENTS | #1 Statement of Financial Activity – 28 February 2025 #2 Statement of Financial Activity – 31 March 2025 #3 Statement of Financial Activity – 30 April 2025 |

COUNCIL RESOLUTION

25.05-05 **MOVED:** Cr J Archibald **SECONDED:** Cr J Edinger

CEO RECOMMENDATION/S:

1. The statement of financial activity by nature of the Resource Recovery Group for the period ended 28 February 2025 be received.
2. The statement of financial activity by nature of the Resource Recovery Group for the period ended 31 March 2025 be received.
3. The statement of financial activity by nature of the Resource Recovery Group for the period ended 30 April 2025 be received.
4. That Council adopt an amount of \$20,000 to be the value used to report any variances between budget and actual line items in the monthly financial statements for the 12 month period ending 30 April 2026.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

- 1.1 To receive the financial statements for the period ended 28 February 2025
- 1.2 To receive the financial statements for the period ended 31 March 2025
- 1.3 To receive the financial statements for the period ended 30 April 2025

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable



Executive

The role of the Council is to have oversight over its financial affairs and receive the regional local government's monthly financial reports.

Legislative

- Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires local governments to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under reg 22(1)(d).
- Regulation 34(5) of the *Local Government (Financial Management)*. The Council resolved at its meeting on 24 August 2023 to adopt an amount of \$20,000 as a value used to report any material variances between budget and actual line items in the monthly Statements of Financial Activity.
- Regulation 34(4)(a) of the *Local Government (Financial Management) 1996*. The financial statements are to be presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates.

The financial statements are to be reported to Council as follows:

| Periods Ended | Due for presentation within 2 months | Next Scheduled Ordinary Meeting |
|----------------------|---------------------------------------------|----------------------------------------|
| 28 February 2025 | 30 April 2025 | 22 May 2025 |
| 31 March 2025 | 31 May 2025 | 22 May 2025 |
| 30 April 2025 | 30 June 2025 | 22 May 2025 |

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Compliance requirement

Policy related:

Policy No 2.1 - Accounting Policies (Council approved 23/11/2023)

Financial:

Refer to report

Legal and statutory:

Not applicable

Risk related:

| Risk No | Risk Description | Potential Consequences | Controls Are Currently In Place, | Overall Risk Rating |
|----------------|----------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------------|
| A03 | Non-Compliance (Corporate) | Infringement by relevant authority | 3- Compliance with legislation, 2- State Govt Legislative updates, 3- Annual Compliance Audit Return, | Low 6 |

REPORT

1. Financial Statements for the period ended 28 February 2025

The monthly financial report provides details of the current financial position in relation to the 2024-25 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$539K operational surplus against the budgeted operational deficits of \$368K. The surplus is from savings in expenses and revenue exceeding the budget.

| | YTD BUDGET | YTD ACTUAL | CHANGE YTD Budget Vs YTD Actual |
|------------------------------------------|---------------|----------------|---------------------------------------|
| | 28/02/2025 | 28/02/2025 | |
| | (\$M) | (\$M) | (\$M) |
| OPERATING REVENUES | \$13.3 | \$14.1 | \$0.9 |
| OPERATING EXPENSES (BEFORE DEPRECIATION) | -\$13.7 | -\$13.6 | \$0.1 |
| OPERATING SURPLUS/ DEFICIT | -\$0.1 | \$0.6 | \$0.7 |
| | BUDGET | YTD ACTUAL | LAST YEAR |
| | Jun-25 | 28/02/2025 | Jun-24 |
| | (\$M) | (\$M) | (\$M) |
| CASH IN BANK | \$6.42 | \$6.3 | \$9.6 |
| OUTSTANDING LOANS | \$1.61 | \$1.6 | \$1.7 |
| NET ASSETS | \$8.28 | \$9.7 | \$11.4 |

Notes:

1. Operating Revenue is \$860K higher than the YTD budget.
2. Operating Expenses are \$46K lower (excluding depreciation) than the budget (excluding depreciation) due to lower service delivery & wages.

2. Financial Statements for the period ended 31 March 2025

The monthly financial report provides details of the current financial position in relation to the 2024-25 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$1,091k operational surplus against the year to date budgeted operational deficits of \$414K. The surplus is the net effect of savings in expenses and revenue exceeding the budget.

| | YTD BUDGET | YTD ACTUAL | CHANGE YTD Budget Vs YTD Actual |
|------------------------------------------|---------------|---------------|---------------------------------------|
| | 31/03/2025 | 31/03/2025 | |
| | (\$M) | (\$M) | (\$M) |
| OPERATING REVENUES | \$14.9 | \$16.2 | \$1.3 |
| OPERATING EXPENSES (BEFORE DEPRECIATION) | -\$15.4 | -\$15.1 | \$0.3 |
| OPERATING SURPLUS/ DEFICIT | \$0.1 | \$1.2 | \$1.0 |
| | BUDGET | YTD ACTUAL | LAST YEAR |
| | Jun-25 | 31/03/2025 | Jun-24 |
| | (\$M) | (\$M) | (\$M) |
| CASH IN BANK | \$6.42 | \$6.6 | \$9.6 |
| OUTSTANDING LOANS | \$1.61 | \$1.6 | \$1.7 |
| NET ASSETS | \$8.28 | \$9.9 | \$11.4 |

Notes:

1. Operating Revenue is \$1,258k higher than the YTD budget. This is due to higher sales income and additional FOGO contract revenue.
2. Operating Expenses are \$246K lower (excluding depreciation). Due to savings in employee expenses. Higher material and contract expenses related to additional FOGO business which was not originally budgeted.



3. Financial Statements for the period ended 30 April 2025

The monthly financial report provides details of the current financial position in relation to the 2024-25 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$1,308K operational surplus against the year to date budgeted operational deficits of \$460K. The surplus is the net effect of savings in expenses and revenue exceeding the budget.

| | YTD BUDGET | YTD ACTUAL | CHANGE YTD Budget Vs YTD Actual |
|------------------------------------------|---------------|---------------|---------------------------------------|
| | 30/04/2025 | 30/04/2025 | |
| | (\$M) | (\$M) | (\$M) |
| OPERATING REVENUES | \$16.6 | \$18.2 | \$1.6 |
| OPERATING EXPENSES (BEFORE DEPRECIATION) | -\$17.1 | -\$16.8 | \$0.3 |
| OPERATING SURPLUS/ DEFICIT | \$0.4 | \$1.4 | \$1.0 |
| | BUDGET | YTD ACTUAL | LAST YEAR |
| | Jun-25 | 30/04/2025 | Jun-24 |
| | (\$M) | (\$M) | (\$M) |
| CASH IN BANK | \$6.42 | \$6.6 | \$9.6 |
| OUTSTANDING LOANS | \$1.61 | \$1.6 | \$1.7 |
| NET ASSETS | \$8.28 | \$9.9 | \$11.4 |

Notes:

1. Operating Revenue is \$1,552K higher than the YTD budget. This is due to higher sales income and additional FOGO contract revenue.
2. Operating Expenses are \$216K lower (excluding depreciation). Due to savings in employee expenses. Higher material and contract expenses related to additional FOGO business which was not originally budgeted.

4. Value to be used when reporting material variances in financial reports

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, each financial year, a local government is to adopt a percentage or value, calculated in accordance with Australian Accounting Standards (AAS) to be used in statements of financial activity for reporting material variances.

It is recommended that an amount of \$20,000 be the value used to report any variances between budget and actual line items in the monthly financial statements.

Council last reviewed this amount on 24 August 2023. It should have been reviewed again by Council in August 2024 to ensure compliance with legislation. There is no change proposed to the amount being adopted from the last review.

| | |
|---------------------|---------------------------------------------------------------|
| REPORT NO | 11.5 |
| SUBJECT | CASH INVESTMENT PORTFOLIO |
| REPORTING OFFICER | A Johnson, Executive Manager Governance & Culture |
| RESPONSIBLE OFFICER | M. Tieleman, Acting Chief Executive Officer |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 15 May 2025 |
| FILE REFERENCE | FD: Corporate Finance\ Monthly Financial Reporting\ 2024/2025 |
| ATTACHMENTS | Nil |

COUNCIL RESOLUTION

25.05-06 MOVED: Cr J Archibald SECONDED: Cr J Edinger

CEO RECOMMENDATION:

The cash investment portfolio report for the months of February 2025, March 2025 and April 2025 be received.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Absolute Majority s5.42(1) CEO Delegation

PURPOSE OF REPORT

2. **ESG and Green Term Deposits Update**
3. **To receive the cash investment portfolio report:**
 - 3.1 Cash investment portfolio report as at 28 February 2025.
 - 3.2 Cash investment portfolio report as at 31 March 2025.
 - 3.3 Cash investment portfolio report as at 30 April 2025.



NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The Audit & Risk Committee endorsed the Investment Policy, setting the guidelines for investing surplus cash in its municipal and reserves funds. The Committee requested that the CEO consider "green" investment deposits with authorised banks that meet environmentally friendly and social eligible projects.

Legislative

Local Government Financial Regulations 19 requires every local government is to establish and document internal control procedures to be followed by employees to ensure control over investments. The control procedures are to enable the identification of the nature and location of all investments and the transactions related to each investment.

Regulation 19C (FM regs):

- **PROHIBITED INVESTMENTS**
 - 19C. (2) When investing money under section 6.14(1), a local government may not do any of the following —
 - (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 3 years;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Compliance requirement

Policy related:

Policy No 2.3 - Cash Investments Policy (Approved by Council 25/05/2023 next review Nov 2025)

The policy gives delegated authority to the CEO to invest in authorised investments with Banking Institutions with a rating of "A" or higher as defined by Standard & Poor's Aust.

Operational Policy No 2.2 Cash Investment Control Procedures (Approved by SMG May 2023, next review May 2025)

Employees' Delegations:

CEO (Council approval 20 February 2025)

Executive Manager Governance & Culture (CEO approval 25 March 2025)

Manager Corporate Services (CEO approval 25 March 2025)

| | Responsibilities |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council | <ul style="list-style-type: none"> • Governance Financial responsibility. • Approves policy and guidelines. |
| Audit Committee | <ul style="list-style-type: none"> • Reviews internal control procedures. • Reviews policy and guidelines for investment portfolio. • Makes recommendations to Council. |
| Chief Executive Officer | <ul style="list-style-type: none"> • Prime responsibility for the control of the investment portfolio. • Has delegation of authority from Council to invest surplus cash funds in accordance with Council approved policy. |



| Executive Manager Governance & Culture | <ul style="list-style-type: none"> Has delegation authority from CEO to approve cash investments in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. | | | | | | | | | | | | |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------------|------------------------------------------|-------------------|---------------------|------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------|-------------------------------------------------------------------|-------------------|
| Manager Corporate Services | <ul style="list-style-type: none"> Has delegation authority from CEO to approve cash investments initiated by Manager Finance in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. Approves roll over of an investment in the absence of the CEO. | | | | | | | | | | | | |
| Senior Accountant | <ul style="list-style-type: none"> Recommends investment based on cash flow. Accounting and reporting of investments. Record keeping of all investments ensuring the identification of – <ul style="list-style-type: none"> a) the nature and location of all investments b) the transactions related to each investment Signs and authorises the payment vouchers in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. | | | | | | | | | | | | |
| Assistant Accountant | <ul style="list-style-type: none"> Reconciles bank statements and investment documentation for accounting and reporting of investments. Record keeping of all investments ensuring the identification of – <ul style="list-style-type: none"> c) the nature and location of all investments d) the transactions related to each investment | | | | | | | | | | | | |
| Internal Control Segregation of Duties | <ul style="list-style-type: none"> Appropriate segregation of duties as follows: <table border="1"> <thead> <tr> <th>Duties</th><th>Responsibilities</th></tr> </thead> <tbody> <tr> <td>Recommends investment based on Cash flow</td><td>Senior Accountant</td></tr> <tr> <td>Approves Investment</td><td>CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i></td></tr> <tr> <td>Authorises Payment</td><td>Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO</td></tr> <tr> <td>Reconciles and records all investment documentation</td><td>Assistant Accountant</td></tr> <tr> <td>Checks the accounting, reporting and recordkeeping of investments</td><td>Senior Accountant</td></tr> </tbody> </table> Persons that record investments, Persons that buy and sell investments, and Persons that reconcile the investment statements | Duties | Responsibilities | Recommends investment based on Cash flow | Senior Accountant | Approves Investment | CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i> | Authorises Payment | Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO | Reconciles and records all investment documentation | Assistant Accountant | Checks the accounting, reporting and recordkeeping of investments | Senior Accountant |
| Duties | Responsibilities | | | | | | | | | | | | |
| Recommends investment based on Cash flow | Senior Accountant | | | | | | | | | | | | |
| Approves Investment | CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i> | | | | | | | | | | | | |
| Authorises Payment | Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO | | | | | | | | | | | | |
| Reconciles and records all investment documentation | Assistant Accountant | | | | | | | | | | | | |
| Checks the accounting, reporting and recordkeeping of investments | Senior Accountant | | | | | | | | | | | | |

Financial:

Revenue from interest is included in the annual operating budget.

Legal and statutory:

As noted under legislative



Risk related:

Investments are identified and evaluated in the Risk Register as follows:

| Risk No | Risk Description | Potential Consequences | Controls Are Currently In Place, | Overall Risk Rating |
|---------|---------------------------|------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------|
| FA05 | Poor Investment Decisions | Loss of income | 1 - Investment Policy sets out the guidelines under which RRG can invest funds, 2 - Minimum credit rating is B+ | Low 4 |

| | The Risk: what can happen and how it can happen | Existing controls | Adequacy of existing controls | Total Level of Risk Evaluation Likelihood x Consequence |
|-------|-------------------------------------------------|------------------------------|-------------------------------|------------------------------------------------------------|
| FA 02 | Failing market value of investments | Investment policy guidelines | Adequate | 2 x 2 = 4 (Low) |

REPORT

1. ESG and Green Term Deposits Update

In November 2024 CBA provided the below update on ESG and Green TD products:

“Unfortunately we do not have Green TDs available at this time. They have been working for some time on how we are able to report accurately on the investment to ensure no ‘green washing’ however this is still being worked on sorry.”

In March 2023 CBA advised there is no ability to roll any Green/ESG TDs over for the time being.

“Due to the ever-evolving ESG frameworks, clearer regulatory guidance and investor needs, we are working on a new design for ESG and Green Term Deposits which segregates deposits more clearly, strengthens the link to sustainability funding provided and enables them to be as impactful as possible.

We are aiming to bring updated ESG and Green TD products to market as soon as possible and I will let you know when this information is to hand.”

“Green Investments” are authorised investment products made only with authorised institutions that respect the environment and not invested in fossil fuel industries.

Currently we have no funds invested in ESG/Green due to unavailability of ESG and Green TD products.

The deposit meets our Investment Policy:

1. An authorised deposit-taking institution
2. Credit rating minimum “A” CBA investments are “AA” or higher

2. Current investment strategy

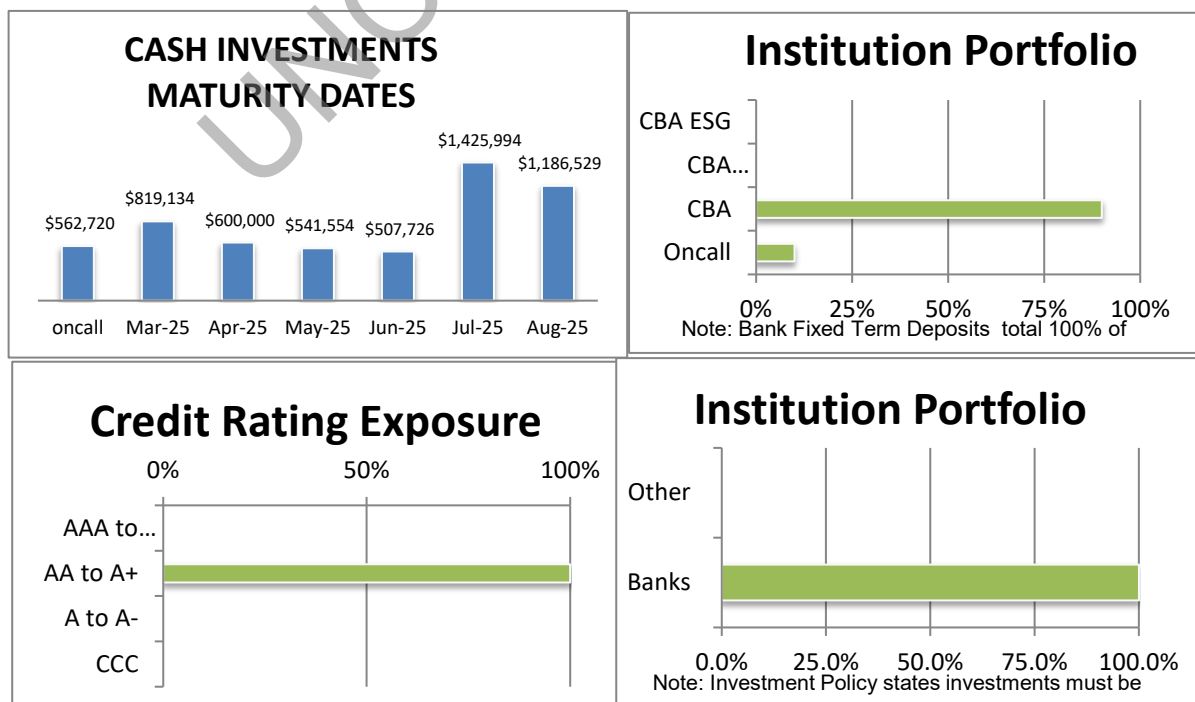
The current strategy is to continue to roll over term deposits for short-term investment i.e. at call, one month or up to six months depending on forecast cash flow requirements over the following month and the rates on offer at the time of reinvestment.

3. To receive the cash investment portfolio report:

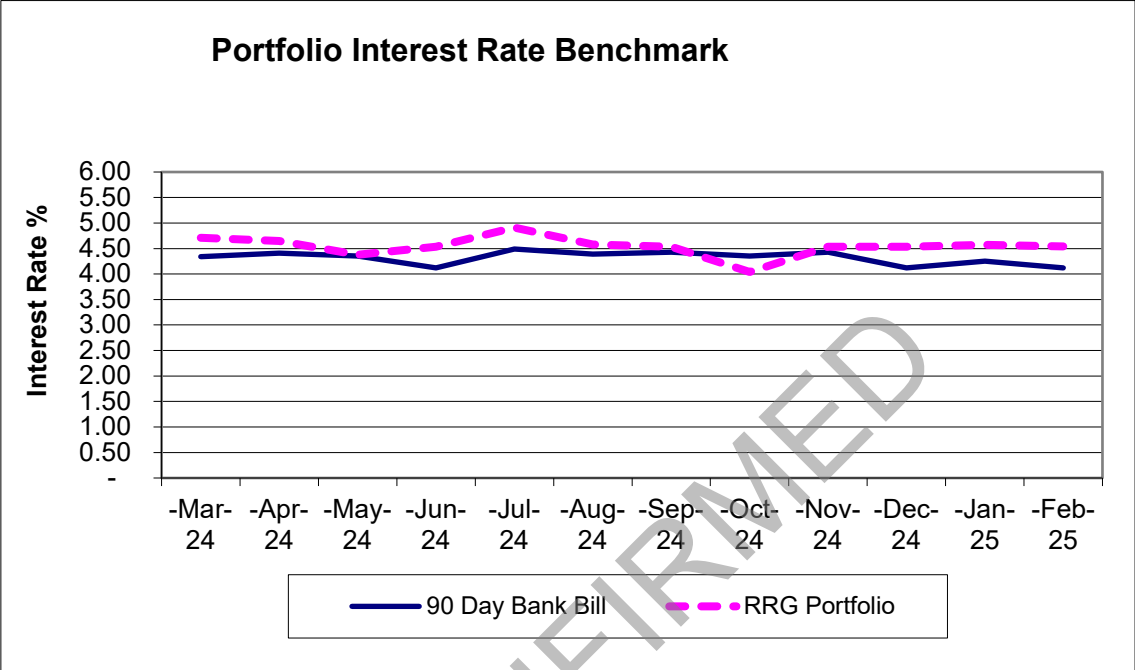
a. Cash Investment Portfolio as at 28 February 2025 is as follows

| RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at February 2025 | | | | | | | | |
|-----------------------------------------------------------------------------|----------------|-------------------------|------------|-------------|--------|------|-----------|---------------------|
| Invest. No. | Interest Rates | Amount | Maturity | Institution | Rating | | Valuation | |
| 1 | 3.25% | \$ 562,720 | oncall | BWA CALL+C | AA | Bank | 100% | \$ 562,720 |
| 75 | 5.05% | \$ 541,554 | 26/05/2025 | CBA | AA | Bank | 100% | \$ 541,554 |
| 87 | 4.62% | \$ 572,415 | 6/08/2025 | CBA | AA | Bank | 100% | \$ 572,415 |
| 96 | 4.80% | \$ 819,134 | 3/03/2025 | CBA | AA | Bank | 100% | \$ 819,134 |
| 97 | 5.02% | \$ 925,994 | 22/07/2025 | CBA | AA | Bank | 100% | \$ 925,994 |
| 98 | 4.85% | \$ 507,726 | 18/06/2025 | CBA | AA | Bank | 100% | \$ 507,726 |
| 99 | 4.60% | \$ 614,114 | 25/08/2025 | CBA | AA | Bank | 100% | \$ 614,114 |
| 100 | 4.92% | \$ 600,000 | 22/04/2025 | CBA | AA | Bank | 100% | \$ 600,000 |
| 101 | 4.67% | \$ 500,000 | 29/07/2025 | CBA | AA | Bank | 100% | \$ 500,000 |
| | | Total | | | | | | \$ 5,643,657 |
| | | Weighted Average | | | | | | 4.67% |
| | | 90 day bank bill | | | | | | 4.12% |

The Cash Investment Portfolio exposure for February 2025 is shown in the following graphs:

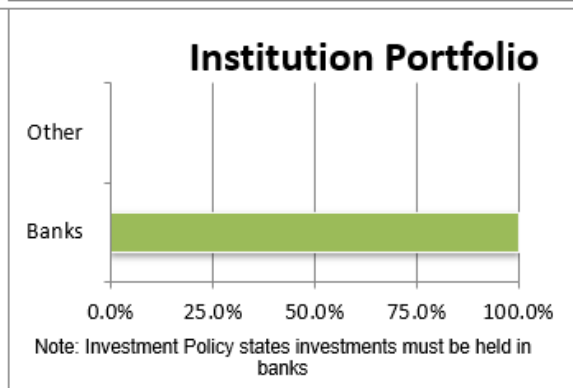
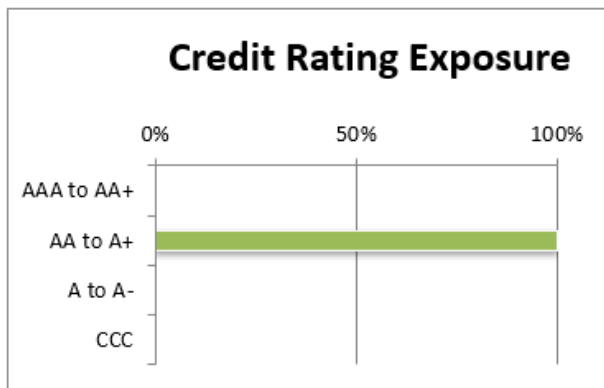
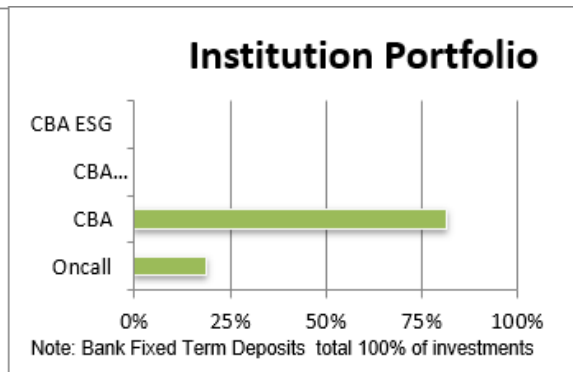
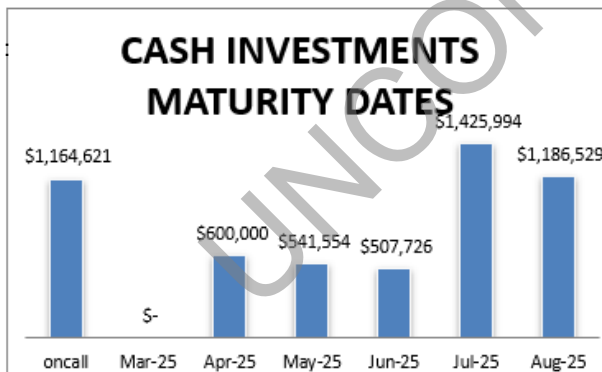


The RRG’s investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates.

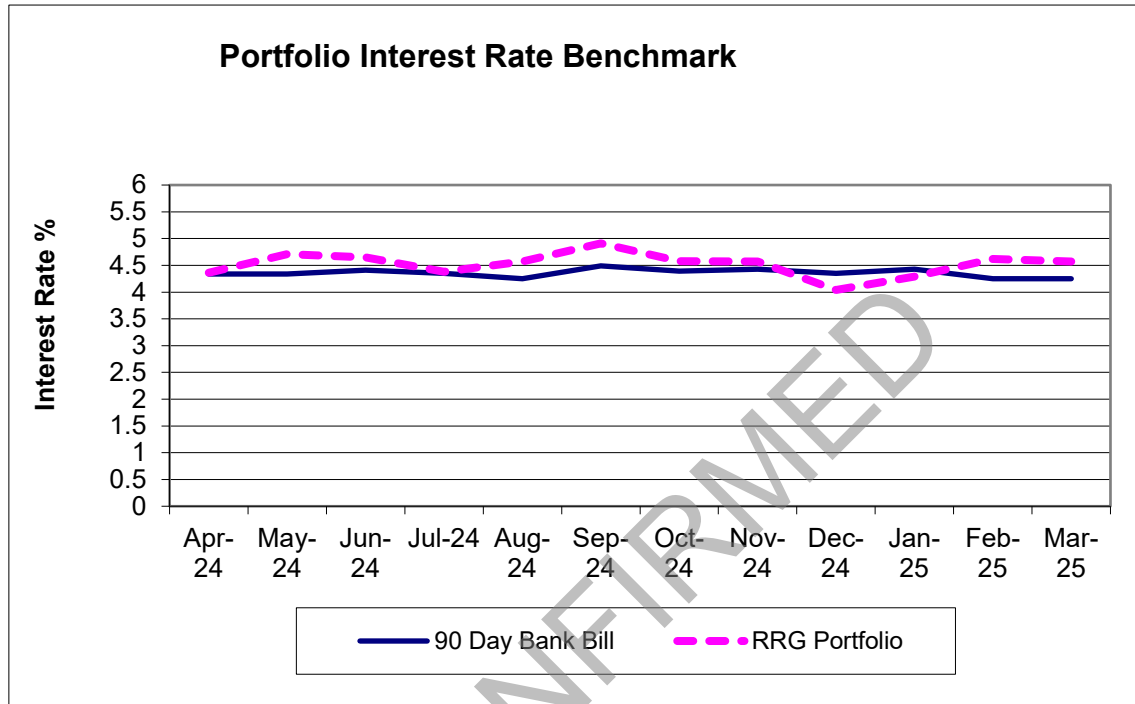


b. Cash Investment Portfolio as at 31 March 2025 is as follows:

| RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at March 2025 | | | | | | | | |
|--------------------------------------------------------------------------|----------------|-------------------------|--------------|-------------|--------|------|-----------|---------------------|
| Invest. No. | Interest Rates | Amount | Maturity | Institution | Rating | | Valuation | |
| 1 | 3.25% | \$ 1,164,621 | oncall | BWA CALL+C | AA | Bank | 100% | \$ 1,164,621 |
| 75 | 5.05% | \$ 541,554 | 26/05/2025 | CBA | AA | Bank | 100% | \$ 541,554 |
| 87 | 4.62% | \$ 572,415 | 6/08/2025 | CBA | AA | Bank | 100% | \$ 572,415 |
| 96 | 4.56% | \$ 838,632 | 1/09/2025 | CBA | AA | Bank | 100% | \$ 838,632 |
| 97 | 5.02% | \$ 925,994 | 22/07/2025 | CBA | AA | Bank | 100% | \$ 925,994 |
| 98 | 4.85% | \$ 507,726 | 18/06/2025 | CBA | AA | Bank | 100% | \$ 507,726 |
| 99 | 4.60% | \$ 614,114 | 25/08/2025 | CBA | AA | Bank | 100% | \$ 614,114 |
| 100 | 4.92% | \$ 600,000 | 22/04/2025 | CBA | AA | Bank | 100% | \$ 600,000 |
| 101 | 4.67% | \$ 500,000 | 29/07/2025 | CBA | AA | Bank | 100% | \$ 500,000 |
| | | Total | | | | | | \$ 6,265,056 |
| | | Weighted Average | 4.50% | | | | | |
| | | 90 day bank bill | 4.13% | | | | | 100.00% |



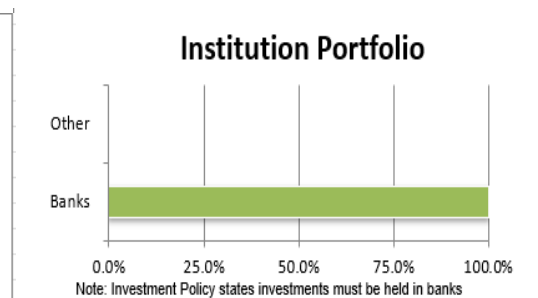
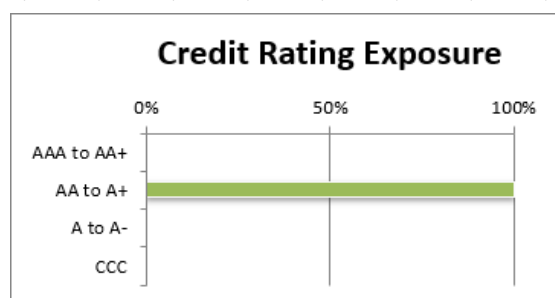
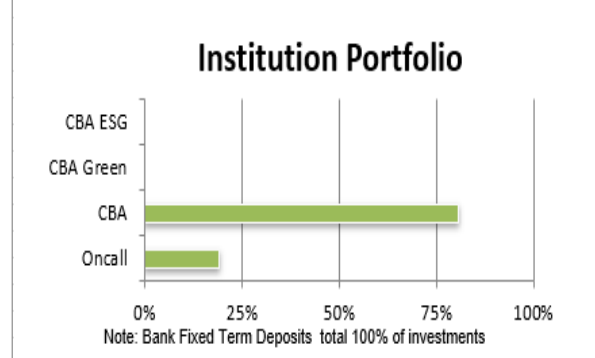
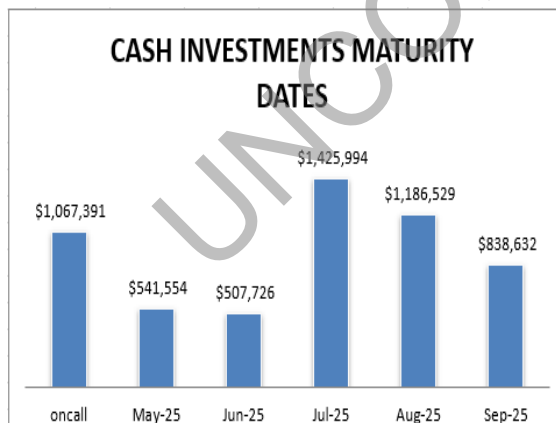
The RRG's investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates.



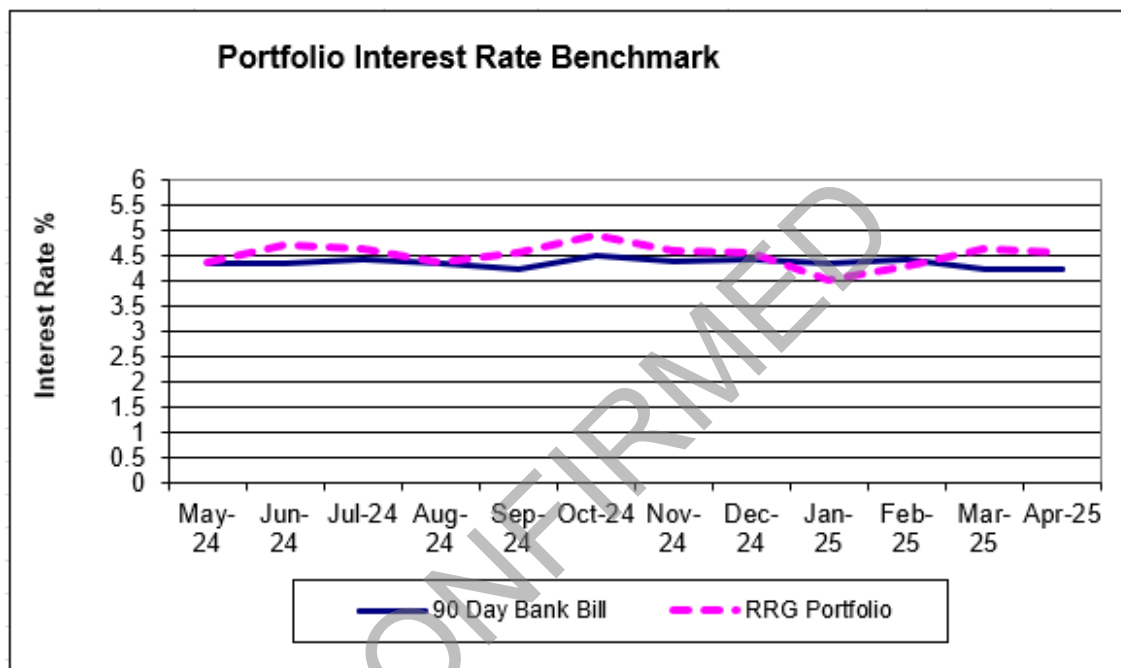
c. Cash Investment Portfolio as at 30 April 2025 is as follows: ‘

| RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at April 2025 | | | | | | | | | |
|--------------------------------------------------------------------------|----------------|--------------|------------|--------------|--------|------|--------------|------------|--|
| Invest. No. | Interest Rates | Amount | Maturity | Institution | Rating | | Valuation | | |
| 1 | 3.25% | \$ 1,067,391 | oncall | BWA CALL+CAA | Bank | 100% | \$ 1,067,391 | | |
| 75 | 5.05% | \$ 541,554 | 26/05/2025 | CBA | AA | Bank | 100% | \$ 541,554 | |
| 87 | 4.62% | \$ 572,415 | 6/08/2025 | CBA | AA | Bank | 100% | \$ 572,415 | |
| 96 | 4.56% | \$ 838,632 | 1/09/2025 | CBA | AA | Bank | 100% | \$ 838,632 | |
| 97 | 5.02% | \$ 925,994 | 22/07/2025 | CBA | AA | Bank | 100% | \$ 925,994 | |
| 98 | 4.85% | \$ 507,726 | 18/06/2025 | CBA | AA | Bank | 100% | \$ 507,726 | |
| 99 | 4.60% | \$ 614,114 | 25/08/2025 | CBA | AA | Bank | 100% | \$ 614,114 | |
| 101 | 4.67% | \$ 500,000 | 29/07/2025 | CBA | AA | Bank | 100% | \$ 500,000 | |
| Total | | \$ 5,567,826 | | | | | \$ 5,567,826 | | |
| Weighted Average | | | 4.48% | | | | 100.00% | | |
| 90 day bank bill | | | 3.87% | | | | | | |

The Cash Investment Portfolio exposure for April 2025 is shown in the following graphs:



The RRG's investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates





| | |
|----------------------------|-------------------------------------------------------------------------------------------------------|
| REPORT NO | 11.6 |
| SUBJECT | SCHEDULE OF PAYMENTS |
| REPORTING OFFICER | J Hallt, Senior Accountant |
| RESPONSIBLE OFFICER | A Johnson, Executive Manager Governance & Culture |
| EMPLOYEE INTEREST | Nil |
| DATE OF REPORT | 15 May 2025 |
| FILE REFERENCE | FD: Corporate Finance\Monthly Financial Reporting\2024-2025 |
| ATTACHMENTS | #1 Payment Schedule February 2025 #2 Payment Schedule March 2025 #3 Payment Schedule April 2025 |

COUNCIL RESOLUTION

25.05-07 MOVED: Cr J Archibald

SECONDED: Cr J Edinger

CEO RECOMMENDATION:

The schedule of payments as listed in the attachments for the municipal fund; for the months of February 2025 of \$2,575,441.68, March 2025 of \$1,401,368.01 & April 2025 of \$1,813,089.01 be received.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To report the delegated authority of payments for the months noted above.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

In accordance with the *Local Government Act* s2.7 Role of Council
Role of council –

- 1) The Council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.

Legislative

Local Government Act 1995 Part 6 Financial Management



IMPLICATIONS TO CONSIDER:

Consultative:

Nil

Strategic relevance:

Corporate Governance

Policy related:

Council Policy No 2.2 Authorisation & Payment of Accounts.

Financial:

The 2024/2025 Budget provides approved funds for the payments made.

Legal and statutory:

Local Government Act 1995 Section 6.10(d).

Local Government (Financial Management) Regulations 1996 Part 2 – General Financial Management Regulations 11, 12 and 13

Risk related:

| Risk No | Risk Description | Potential Consequences | Controls Are Currently In Place, | Overall Risk Rating |
|---------|----------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| A03 | Non-Compliance (Corporate) | Infringement by relevant authority | 1- CEO Review of Statutory legislation & Compliance Report 2- code of conduct 3- Compliance Calendar/Register 4 - State Govt Legislative updates 5- Annual Compliance Audit Return | Low 6 |

BACKGROUND

Delegated Authority has been granted to the Chief Executive Officer to make payments from the Regional Council banking Account. In accordance with Regulation 13(2) and (3) of the Local Government (Financial Administration) Regulations 1996 where this power has been delegated, a list is to be compiled for each month and presented to the Council which shows each payment, payee's name, amount and date of payment, and sufficient information to identify the transaction.

Regulation 13A of the Local Government (Financial Administration) Regulations 1996 requires that an employee authorised to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and presented to the council at the next ordinary meeting of the council after the list is prepared.

REPORT:

The payment schedules attached provide the necessary details in relation to payments made under Councils delegated authority for the months of February, March and April 2025.

12. **ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
13. **NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRPERSON OR PERSON PRESIDING OR BY DECISION OF MEETING**
Nil
14. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**
Nil
15. **CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

The Chairperson announced that the meeting would now be closed to the public to discuss confidential matters and noted that no members of the public were in attendance.

COUNCIL RESOLUTION

25.05-08 **MOVED: Cr J Edinger SECONDED: Cr K Wheatland**

THAT THE MEETING GO BEHIND CLOSED DOORS TO DISCUSS CONFIDENTIAL ITEMS 15.1, 15.2 AND 15.3 IN ACCORDANCE WITH SECTION 5.23 (2) (C), A CONTRACT/S ENTERED INTO, OR WHICH MAY BE ENTERED INTO, BY THE LOCAL GOVERNMENT, SECTION (A), A MATTER AFFECTING AN EMPLOYEE OR EMPLOYEES AND (D) LEGAL ADVICE OBTAINED OR WHICH MAY BE OBTAINED.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

15.1 WIND UP OF PROJECTS

25.05-09 **MOVED: Mayor H Fitzhardinge SECONDED: Cr J Edinger**

CEO RECOMMENDATION

Acknowledging the withdrawal of both the City of Melville and City of Fremantle from the Resource Recovery Group and all associated Projects, Council:

- 1. Resolve to wind up the Regional Resource Recovery Centre Project.**
- 2. Resolve to wind up the Office Accommodation Project.**
- 3. Give the CEO delegated authority to take all necessary actions including to negotiate and execute all documentation to effect wind up of each of the above projects.**
- 4. Request that the CEO write to the City of Canning to determine their requirement for the continuation of Industrial Specialised Risk insurance and electrical power requirements at the Canning Vale Centre.**

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

15.2 TRANSITIONAL PLANNING – PROGRESS REPORT

25.05-10 **MOVED:** Cr J Archibald **SECONDED:** Cr K Wheatland

CEO RECOMMENDATION

That Council:

1. Receive the advice regarding the current status of transitional planning and anticipated timelines by RRG.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

15.3 MEMBER COUNCIL WITHDRAWAL – CITY OF CANNING

COUNCIL RESOLUTION

25.05-11 **MOVED:** Cr J Edinger **SECONDED:** Mayor H Fitzhardinge

CEO RECOMMENDATION

1. That Council defer payment of the proportional share of equity owed to the City of Canning from the RRRC loan funded assets to allow the negotiations of the Waste Management Collective to continue.
2. The CEO provide a further report to the Council in August 2025 in relation to the equity payment and litigation status.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

COUNCIL RESOLUTION

25.05-12 **MOVED:** Cr J Archibald **SECONDED:** Cr J Edinger

THAT THE MEETING COME OUT FROM BEHIND CLOSED DOORS.

For: Cr K Wheatland, Mayor H Fitzhardinge, Cr J Archibald, Cr J Edinger
CARRIED 4/0

16. DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairperson thanked those present for their attendance and the meeting was declared closed at 5.59 pm.

ORDINARY MEETING OF COUNCIL 20 FEBRUARY 2025 ACTION LIST

| AGENDA ITEM NO. | SUBJECT | LIST ACTION TAKEN | ACTION BY | STATUS |
|--------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| 8.1 - 8.6 | Minutes of previous meeting | Publish on Website | OA | COMPLETE |
| | | Upload to FD | OA | COMPLETE |
| 11.1 | Canning Vale Centre (CVC) Environmental Licensing | 1. Request to withdraw the Ministerial Statement under Section 47A of Environmental Protection Act (EPA); and | EMSP | |
| | | 2. Apply for Ministerial Statement and Environmental License amendments as required for the transition of the site to a new operator. | EMSP | |
| | | 3. Note CEO delegations | MCS | NOTED |
| 11.2 | CEO Delegated Authority 2025 | Update CEO Delegations register | MCS | COMPLETE |
| 11.3 | Mid-Year Budget Review 2024-2025 | 1. Update Accounting Software and Financial Reports | MF | COMPLETE |
| | | 2. Lodge electronically with Dept of Local Government | MF | |
| 11.4 | Committee's – Presiding Members & Deputies | 1. Update committee appointments | EMGC | COMPLETE |
| 11.5 | Compliance Audit Return 2024 | 1. Chairman & CEO to sign | EMGC | COMPLETE |
| | | 2. Lodge electronically with Dept of Local Government | EMGC | COMPLETE |
| 11.6 | Corporate Policy Review | All staff advised of updated policies | EMGC | COMPLETE |
| | | All new policies updated in FD and uploaded to website | OA | COMPLETE |
| 11.7 | Financial Reports | No further action | MF | N/A |
| 11.8 | Cash Investment Portfolio | No further action | MF | N/A |
| 11.9 | Schedule of Payments | No further action | MF | N/A |
| 11.10 | Performance Indicators | No further action | CEO | N/A |
| 13.1 | Municipal Waste Authority Council (MWAC) | Update RRG delegate to the MWAC | EMGC | COMPLETE |
| 13.2 | Application For Compliance Exemptions | Forward council endorsement to Dept of Local Government | EMGC | IN PROGRESS |
| 15.1 | Transitional Planning – Progress Report | Update CEO Delegations | MCS | COMPLETE |
| 15.2 | Member Council Withdrawal – City of Canning | 1. Council defer payment of the proportional share of equity owed to the City of Canning from the RRRC loan funded assets to allow the negotiations of the Waste Management Collective to continue. | CEO | N/A |
| | | 2. The CEO provide a further report to the Council in May 2025 in relation to the equity payment and litigation status. | CEO | COMPLETE |

ORDINARY MEETING OF COUNCIL 20 FEBRUARY 2025 ACTION LIST

| | | | | |
|------|--------------------------------------|-------------------|-----|-----|
| 15.3 | KPI's Acting Chief Executive Officer | No further action | CEO | N/A |
|------|--------------------------------------|-------------------|-----|-----|

| Ordinary Council Meeting – 28 November 2024 Outstanding Actions | | | | |
|-----------------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------|
| 15.2 | Member Council Withdrawal - City of Canning | CEO provide a further report to the Council in February 2025 in relation to the equity payment and litigation status. | CEO | COMPLETE |
| 15.5 | Transitional planning – progress report | Increase consultancy budget by \$100k to engage consultants to provide advice to RRG as required for transitional planning. – Engage Consultant: | CEO | COMPLETE |
| | | Budget amendment | MF | COMPLETE. INCORPORATE IN FEB 25 BUDGET REVIEW |

| Special Council Meeting – 14 November 2024 Outstanding Actions | | | | |
|----------------------------------------------------------------|---------------------------------------|-----------------------------------------------------------------------------|-----|-------------|
| 9.2 | Change of Banking Services Provider | 1. Action transfer of accounts with Commonwealth Bank | MF | COMPLETE |
| | | 2. Note use of delegated authority of CEO | MCS | COMPLETE |
| | | 3. Note authorised signatories and update any applicable policies | MCS | COMPLETE |
| 9.3 | Office Accom Project Lending Facility | 1. Write to Members re resolutions required & updated Exhibit B certificate | CEO | COMPLETE |
| | | 2. Notify treasury of RRG and member resolutions once received | MCS | IN PROGRESS |
| | | 3. Note use of delegated authority of CEO | MCS | COMPLETE |

| Ordinary Council Meeting – 23 May 2024 Outstanding Actions | | | | |
|------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------|------|-------------|
| 11.6 | ICT STRATEGIC PLAN | Proceed with MRF Plant Servers upgrade as per SAGE quote | EMO | IN PROGRESS |
| 15.3 | RECYCLE RIGHT | 1. Negotiate transition of ownership to DWER | CEO | IN PROGRESS |
| | | 2. Write to Members to confirm support for funding of RR if required | EMGC | COMPLETE |
| | | 3. Note Delegation of authority to negotiation transfer to DWER | MCS | NOTED |
| 15.8 | EXPRESSION OF INTEREST PROPOSAL | 1. Collaborate with City of Canning to facilitate approach to market for O&M | CEO | IN PROGRESS |
| | | 2. Note Delegated authority to enter into procurement process for O&M | MCS | NOTED |

ORDINARY MEETING OF COUNCIL 20 FEBRUARY 2025 ACTION LIST

| Ordinary Council Meeting – 22 February 2024 Outstanding Actions | | | | |
|-----------------------------------------------------------------|------------|-----------------------------------------|-----|-------------|
| 15.6 | FOGO GRANT | Proceed with FOGO odour upgrade project | CEO | IN PROGRESS |

| Special Council Meeting- 18 Dec 2023 Outstanding Actions | | | | |
|----------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|
| 9.2 | TRANSITIONAL PLANNING – REVIEW OF RRG BY MEMBERS | 1. CEO to provide further information and advice at a future date | CEO | |
| | | 2. Obtain legal advice regarding confidentiality, probity in regard to sharing operational & contractual arrangement referred to in the MOU | CEO | COMPLETE |
| | | 3. Provide information to support Due Diligence process outlined in MOU | CEO | COMPLETE |
| | | 4. Report back to Council to clarify proposed way forward once the collective model is established | CEO | |

| Special Council Meeting- 2 Nov 2023 Outstanding Actions | | | | |
|---------------------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------|-------------|
| 9.1 | Capital Expenditure Approval for Fire System & Civil Works | 1. Notify third parties of termination of Project: DWER + grant money for fogo upgrade 2. Reverse DWER licence amendments | EMSP | In progress |

| Ordinary Council Meeting- 25 November 2021 Outstanding Actions | | | | |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----|---------|
| 15.1 | CITY OF CANNING The regional council in consultation with and acting on behalf of its current RRRC project participants, appoint Minter Ellison to respond to the writ of Summons issued by the City of Canning. | | CEO | Ongoing |

STATEMENT

~~Resource Recovery Group is committed to providing effective education and information to the community. In addition to conventional media, Resource Recovery Group utilises Social Media provides in its day to day business primarily as a web-based communication tool for the dissemination of information.~~

- ~~• an opportunity for timely responses to current issues;~~
- ~~• broader information dissemination;~~
- ~~• targeted reach of education materials;~~
- ~~• a forum for enquiry and respectful communication.~~

SCOPE

The scope of this policy applies to all RRG staff, volunteers and contractors. It applies to any Social Media platform being used on behalf of RRG or where reference to RRG is made.

~~Social Media is web-based communication tools that enable people to interact with each other by both sharing and consuming information.~~

~~At RRG we use the term "Social Media" to describe any kind of tool that you can use for sharing what you know, including (but not limited to) the list above.~~

OBJECTIVE

To set clearly defined guidelines for all RRG staff, volunteers or contractors who are users of Social Media.

ROLES & RESPONSIBILITIES

Council

Council is responsible for adopting the policy and adopting any further changes subject to review on an annual basis.

Chief Executive Officer

The Chief Executive Officer is responsible for ensuring the policy meets the ongoing requirements of the Project Participants.

~~Communications & Marketing Manager~~ Corporate Services

The ~~Communications & Marketing Manager~~ Corporate Services is responsible for the ~~development of and subsequent review of the Social Media Policy~~ approval of the use of any new social media account.

~~Waste Education/Communication Officers~~ Administration Officer

The ~~Waste Education/Communication~~ Administration Officers ~~are is~~ responsible for the uploading of information to social media and ensuring that the policy is adhered to.

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|-----------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------|-------------|
| Issued: May 2023 | Review Date: May 2025 | Title: COUNCIL POLICY NO 4.12 SOCIAL MEDIA | Version 2 |
| Prepared: MGC | Reviewed by: EMCS | Approved: CEO | Page 1 of 5 |
| Printed documents are not controlled. Please refer to the electronic version for the latest version | | | |

CONTENT

The following outlines a recommended approach to the use of Social Media within the RRG. This policy establishes the use of social media within the organisation to make content, provide feedback and communicate with others ~~who are interested in waste education, recycling, reduction, avoidance, etc in relation to RRG. It will also help the RRG to find new ways of engaging people who live, work or spend time in the City of Fremantle, City of Melville, Town of East Fremantle as well as expand its reach to the wider Perth and WA regional communities (including Recycle Right Members).~~

1) Purpose

RRG uses Social Media for the advertising of tenders and public notices.

Communication

~~Social Media tools are used to tell people what's happening within RRG/Recycle Right and our Members Councils/Recycle Right Members. For example, using RRG's Facebook and Instagram pages to promote events and to share the latest news.~~

Engagement

~~Social Media is used to help people to get involved in their community and in local decision making by encouraging discussion on a range of different topics across the different platforms such as Facebook, YouTube and LinkedIn.~~

Collaboration

~~Social Media is used to find new, more efficient ways of working together with the community. The RRG's expansion into Social Media provides the opportunity to encourage residents to share content, thoughts and ideas across different platforms.~~

2) Organisational Use

Any use of Social Media within RRG must:

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|-----------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------|-------------|
| Issued: May 2023 | Review Date: May 2025 | Title: COUNCIL POLICY NO 4.12 SOCIAL MEDIA | Version 2 |
| Prepared: MGC | Reviewed by: EMCS | Approved: CEO | Page 2 of 5 |
| Printed documents are not controlled. Please refer to the electronic version for the latest version | | | |

Follow the RRG's Social Media process and guidelines. These guidelines are in addition to any professional standards that govern specific areas of work, and in addition to all other relevant policies.

New RRG/~~Recycle Right~~ social media sites or accounts, can only be set up and managed ~~by the RRG Communications Team, unless otherwise agreed. Any staff with suggestions to set up an account should contact the Communications & Marketing Manager, with the authorisation of the Manager Corporate Services.~~

~~The~~ RRG may maintain a combination of social media accounts, including but not limited to:

- Social Networks – Facebook, LinkedIn, ~~Instagram; Twitter~~
- Media Sharing Networks – YouTube, ~~Podcasts~~
- ~~Blogging Networks – Twitter, WordPress;~~
- Mobile Phone Applications;
- Texting; and
- Collaboration Tools – Teams, Zoom, Google, Dropbox

In accordance with State Government recommendations RRG no longer uses Tik Tok.

UNCONFIRMED

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|-----------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------|-------------|
| Issued: May 2023 | Review Date: May 2025 | Title: COUNCIL POLICY NO 4.12 SOCIAL MEDIA | Version 2 |
| Prepared: MGC | Reviewed by: EMCS | Approved: CEO | Page 3 of 5 |
| Printed documents are not controlled. Please refer to the electronic version for the latest version | | | |

3) Personal Use

~~The~~ RRG recognises that its staff may wish to use Social Media outside the context of the workplace. This policy is not intended to discourage nor unduly limit personal expression or online activities.

However, staff must recognise the need for caution through personal use of Social Media. The nature of Social Media often identifies the place of work of the individual using it. In any circumstance where a staff member is using Social Media outside the context of the workplace and can be identified as a RRG employee, contractor or volunteer, they are personally responsible for the content published. Any opinion or comment made should be identified as that of the staff member and not those of the RRG or it's Member Councils. When in doubt, staff should seek guidance from ~~the Communications Team~~ Executive Manager on how to comply with these obligations.

4) Social Media Management

The RRG's use of Social Media is intended to be holistic, cross-functional, and owned by all Service Areas.

~~All social media accounts will be monitored/moderated by members of the Communications Team, as determined by the Communications & Marketing Manager. Accountability for overall development, implementation and deployment of RRG's Social Media Strategy shall be coordinated by the Communications Team.~~

The RRG will aim to respond to general public enquiries / comments within 24 hours of receiving them.

Any material created for display on a RRG social network site will be prepared to a consistently high standard, using approved templates and branding ~~and approved by the Communications & Marketing Manager, or approved proxy, before going live / being posted.~~

When online under the name of the RRG, contributors should refrain from liking, sharing or reacting to posts created by third parties unless the material aligns with the aims of the RRG, as these reactions are seen as endorsements of the material posted.

All defamatory postings will be removed by ~~the Communications Team~~ RRG at their discretion. Defamatory postings include but are not limited to those that are racist, sexist, threatening, insulting, unlawful and threatening to another's privacy.

Where misinformation or factually incorrect information is posted in response to a RRG post, comments should encourage the original poster to make contact with the ~~RRG Communications Team~~ CEO or an Executive Manager for clarification.

Where a third party contributor to a RRG social media account is identified as posting content which is deleted in accordance with the above, the RRG may, at its discretion, block the contributor for a specific time period or permanently.

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|-----------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------|-------------|
| Issued: May 2023 | Review Date: May 2025 | Title: COUNCIL POLICY NO 4.12 SOCIAL MEDIA | Version 2 |
| Prepared: MGC | Reviewed by: EMCS | Approved: CEO | Page 4 of 5 |
| Printed documents are not controlled. Please refer to the electronic version for the latest version | | | |

5) Breaches

Employees who breach this policy may face disciplinary action which may include a review of their employment with RRG.

Volunteers and Contractors who breach this policy may have their professional or as applicable their contractual relationship reviewed.

REFERENCES & REVIEW

| | | |
|-----------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------|
| Statutory Compliance | | |
| Organisational Compliance | <ul style="list-style-type: none"> Project Participation Agreement | |
| Approved by | Regional Council | |
| Next Revision Date | February 2025 | |
| Policy Administration | Responsible Officer | Review Cycle |
| Corporate (Communications) | Communications & Marketing Manager Chief Executive Officer | Biennial Biennially |
| Risk Rating | Low | |
| Location of document | Staff Intranet9 Aldous Place, Booragoon – Communications 350 Bannister Road, Canning Vale | |

DOCUMENT CONTROL REGISTER

| Date | Review | No. | Author | Resp Officer | Council |
|-------------|---------------|----------|-------------|--------------|------------|
| 2021 | Original | 1 | CM | CM | 25/02/2021 |
| 2021 | Review | 2 | MGC | CMM | 25/05/2023 |
| <u>2025</u> | <u>Review</u> | <u>3</u> | <u>EMGC</u> | <u>CEO</u> | |

CMM – Communications & Marketing Manager

MGC – Manager Governance & Culture

EMGC – Executive Manager Governance & Culture



COUNCIL POLICY NO 1.13
PUBLIC QUESTION TIME

STATEMENT

This policy sets out a structure for managing public question time at council meetings, pursuant to the *Local Government Act 1995*, its Regulations and any applicable Standing Orders.

SCOPE

The Policy assists Presiding Members to apply consistent and fair procedures in managing public questions at Council meetings.

OBJECTIVE

- Time must be made available at every council meeting (ordinary and special) and every committee meeting with delegated powers or duties, for members of the public to ask questions and have them responded to.
- To provide a clear set of procedures for the public to have an opportunity to ask questions and the requirement to manage proceedings at council meetings.

ROLES & RESPONSIBILITIES

Council

The Regional Council is to determine and adopt suitable procedures for managing public question time at council meetings.

Presiding Members of meetings (Chairperson)

The Chairperson of meetings is to be familiar with the rules of Public Question Time and shall manage questions as per this policy.

Chief Executive Officer

The Chief Executive Officer is to ensure the policy is consistent with the Local Government Act and Standing Orders and provided assistance to Presiding Members in managing public questions during meetings.

DEFINITIONS

“Presiding Member” means any person presiding at a meeting

“Relevant Person” Resource Recovery Group regional councillor or employee

CONTENT

Introduction

- Question Time will be limited to fifteen (15) minutes or earlier if there are no further questions. and be the first item of business at each Council Meeting following disclosure of interests, at the start of the Council Meeting.

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|-------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------|------------------------|
| Issued: May 2025 53 | Review Date: May 202 7 5 | Title: COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME | Version 8 7 |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 1 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

- At any Ordinary Council Meeting the public will be able to ask questions relating to a matter involving the regional local government, not just relating to an item on the agenda. Questions asked at a Special Council Meeting or Committee meeting to which the local government has delegated a power or duty can only relate to the purpose of the meeting.
- To provide all members of the public with an equal and fair opportunity to ask questions, persons with multiple questions may be asked after the second question to wait until others have asked questions and then if time permitting may continue to ask further questions. Sub-parts of questions will be counted as a question.

Submitting Questions

- All questions must be submitted in writing, along with the name and address of the person submitting, **prior to the commencement of the Council Meeting**
- All questions will be registered.
- It is recommended that complex questions requiring research be submitted in writing to the RRG three (3) working days prior to the Council Meeting in order to allow the RRG sufficient time to prepare a response
- Written questions can be provided in the following forms:
 - a. Emails sent to admin@resourcerecoverygroup.com.au, subject line: "Questions for Council Meeting", two (2) hours before the meeting commence time.
 - b. On the day of Council Meetings, written questions are to be registered with the Administration Officer located at the meeting venue. The register will be open thirty (30) minutes prior to the commencement of the Council Meeting.
 - c. Members of the public may submit questions up until the commencement of the Council Meeting, but all questions must be submitted in writing and the details of the person asking the question/s must be added to the Register. RRG staff will be available at the meeting to assist members of the public in understanding the procedure and submitting questions.
- All questions should not contain defamatory remarks, offensive language or questioning the competency of councillors or employees. Questions should be on the issue rather than on individuals.

Procedure at Council Meetings

- During the Council Meeting persons who have registered their questions will be the only persons able to speak. The first priority will be given to persons who are asking questions relating to items on the current meeting agenda. The second priority will be given to other questions.
- Where questions are registered, but the person fails to attend the meeting, the question will not be put to the meeting and the CEO is to reply in writing at a time after the meeting.
- The Presiding Member will manage public question time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. A person wishing to ask a question should state their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated.
- The person should then proceed to ask their questions one at a time. Questions should not include statements or express opinions, nor be offensive or defamatory.

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|-------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------|------------------------|
| Issued: May 2025 ⁵³ | Review Date: May 2027 ⁵ | Title: COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME | Version 8 ⁷ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 2 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME

- The presiding member will respond to the question or nominate a relevant person to respond on behalf of the council. Questions may be taken on notice and responded to after the meeting.
- Questions may not be directed at specific members of council or employees. Address all question to the Chair.
- Questions are not to be framed in such a way as to reflect adversely on a particular councillor or employee.
- There is no debate or discussion permitted on any question or response.
- Public question time is declared closed following the expiration of the allocated fifteen (15) minute time period, or earlier if there are no further questions. By resolution of Council the public question time period may be extended for a further period as nominated in the resolution.

In accordance with Local Government (Administration) Regulation 7(5) if a question relating to a matter in which a relevant person has an interest, as referred to in section 5.60, is directed to the relevant person, the relevant person is to:

- declare that he or she has an interest in the matter; and
- allow another person to respond to the question.

While the above regulation prohibits a person responding to a question relating to a matter in which they have an interest, the Act does not require that person to leave the meeting or comply with any other requirement for disclosing interests.

After the Council Meeting

- Recording questions and responses given during public question time to be recorded as a summary (not verbatim) in the minutes in accordance with local government regulations.
- Where questions are taken on notice, a summary of the question is recorded in the minutes and the CEO is to ensure a written response is provided to the questioner in a timely manner after the meeting.
- A summary of the response to the questions taken on notice must be recorded in the minutes of the next council or committee meeting. (Also noting that the questioner has received the response).

REFERENCES & REVIEW

| | | |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------|
| Statutory Compliance | Local Government Act 1995 Section 5.24 Local Government (Administration) Regulations 5, 6, 7 | |
| Organisational Compliance | SMRC Standing Orders Amendment Local Law 2009 Section 3.4 | |
| Next Revision Date | May 2027 ⁵ | |
| Related Documents | "Managing Public Question Time" Dept of Local Government Guidelines No 3 "Public Question Time" Form | |
| Policy Administration | Responsible Officer | Review Cycle |
| Corporate | Executive Manager Corporate Services Governance & Culture | Biennial |
| Risk Rating | Operational Risk Register – Risk Low | |
| Location of document | RRG Website – Meetings RRG Website – Members Area | |

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|------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME | Version 8 ⁷ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 3 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version Page 43 of 73 | | | |

COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME

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|--|-------------------------------------------------------------------------------------------------------------------|
| | Staff Intranet 9 Aldous Place, Booragoon – Corporate Services 350 Bannister Road, Canning Vale – staff room |
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DOCUMENT CONTROL REGISTER

| Date | Review | No. | Author | Resp Officer | Council |
|-------------|---------------|----------|-------------|--------------|------------|
| 2012 | Original | 1 | DCS | DCS | 26/07/2012 |
| 2014 | Review | 2 | EMCS | EMCS | 28/08/2014 |
| 2016 | Review | 3 | EMCS | EMCS | 27/10/2016 |
| 2018 | Review | 4 | EMCS | EMCS | 16/08/2018 |
| 2020 | Review | 5 | EMCS | EMCS | 27/02/2020 |
| 2021 | Review | 6 | CSM | EMCS | 27/05/2021 |
| 2023 | Review | 7 | MGC | EMCS | 25/05/2023 |
| <u>2025</u> | <u>Review</u> | <u>8</u> | <u>EMGC</u> | <u>EMGC</u> | |

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|-------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------|-----------------------------------|
| Issued: May 202 5 ³ | Review Date: May 202 5 ³ | Title: COUNCIL POLICY NO 1.13 PUBLIC QUESTION TIME | Version 8 ⁷ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 4 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

DIVISION 1 – PRELIMINARY PROVISIONS

1. Citation

These are the Resource Recovery Group standards for CEO recruitment, performance and termination.

1.1. Legislation

The Local Government (Administration) Amendment Act 2021 introduced mandatory minimum standards for the recruitment, selection, performance review and termination of employment in relation to local government Chief Executive Officers (CEOs).

Section 5.39A(1) of the Local Government Act 1995 And Part 4 of the Local Government (Administration) Regulations 1996 also apply.

2. Terms used

(1) In these standards —

Act means the Local Government Act 1995;

additional performance criteria means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

applicant means a person who submits an application to the local government for the position of CEO;

contract of employment means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

contractual performance criteria means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

job description form means the job description form for the position of CEO approved by the local government under clause 5(2);

local government means the Resource Recovery Group;

selection criteria means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

selection panel means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

(2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

DIVISION 2 - Standards for recruitment of CEOs

3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

4. Application of Division

(1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.

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|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version ³ 2 |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 1 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

(2) This Division does not apply —

- (a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or
- (b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

5. Determination of selection criteria and approval of job description form

(1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.

(2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —

- (a) the duties and responsibilities of the position; and
- (b) the selection criteria for the position determined in accordance with subclause (1).

6. Advertising requirements

(1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the Local Government (Administration) Regulations 1996 regulation 18A.

(2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the Local Government (Administration) Regulations 1996 regulation 18A as if the position was vacant.

7. Job description form to be made available by local government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

- (a) inform the person of the website address referred to in the Local Government (Administration) Regulations 1996 regulation 18A(2)(da); or
- (b) if the person advises the local government that the person is unable to access that website address —
 - (i) email a copy of the job description form to an email address provided by the person; or
 - (ii) mail a copy of the job description form to a postal address provided by the person.

8. Establishment of selection panel for employment of CEO

(1) In this clause —

independent person means a person other than any of the following —

- (a) a council member;
- (b) an employee of the local government;
- (c) a human resources consultant engaged by the local government.

(2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.

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|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version 3 ² |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 2 of 7 |
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- (3) The selection panel must comprise —
- (a) at least three (3) council members; and
 - (b) at least 1 independent person.

9. Recommendation by selection panel

- (1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.
- (2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —
- (a) a summary of the selection panel's assessment of each applicant; and
 - (b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.
- (3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —
- (a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and
 - (b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.
- (4) The selection panel must act under subclauses (1), (2) and (3) —
- (a) in an impartial and transparent manner; and
 - (b) in accordance with the principles set out in section 5.40 of the Act.
- (5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —
- (a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and
 - (b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and
 - (c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.
- (6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

10. Application of cl. 5 where new process carried out

- (1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.
- (2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —
- (a) clause 5 does not apply to the new recruitment and selection process; and
 - (b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

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|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version 3 ² |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 3 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and
- (b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

12. Variations to proposed terms of contract of employment

(1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the negotiated contract) containing terms different to the proposed terms approved by the local government under clause 11(b).

(2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

13. Recruitment to be undertaken on expiry of certain CEO contracts

(1) In this clause —

commencement day means the day on which the Local Government (Administration) Amendment Regulations 2021 regulation 6 comes into operation.

(2) This clause applies if —

(a) upon the expiry of the contract of employment of the person (the incumbent CEO) who holds the position of CEO —

(i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and

(ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day; and

(b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.

(3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent CEO's contract of employment.

(4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

14. Confidentiality of information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

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|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|-------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version 32 |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 4 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

Division 3 — Standards for review of performance of CEOs

15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

16. Performance review process to be agreed between local government and CEO

- (1) The local government and the CEO must agree on —
- (a) the process by which the CEO's performance will be reviewed; and
 - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.

(2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.

(3) The matters referred to in subclause (1) must be set out in a written document.

17. Carrying out a performance review

(1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.

- (2) The local government must —
- (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
 - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

18. Endorsement of performance review by local government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

19. CEO to be notified of results of performance review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

Division 4 — Standards for termination of employment of CEOs

20. Overview of Division

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

21. General principles applying to any termination

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version 3 ² |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 5 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

(1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.

(2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —

- (a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and
- (b) notifying the CEO of any allegations against the CEO; and
- (c) giving the CEO a reasonable opportunity to respond to the allegations; and
- (d) genuinely considering any response given by the CEO in response to the allegations.

22. Additional principles applying to termination for performance-related reasons

(1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.

(2) The local government must not terminate the CEO's employment unless the local government has —

- (a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the performance issues) related to the performance of the CEO; and
- (b) informed the CEO of the performance issues; and
- (c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and
- (d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.

(3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12-month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

23. Decision to terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

24. Notice of termination of employment

(1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.

(2) The notice must set out the local government's reasons for terminating the employment of the CEO.

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------|
| Issued: May 2025 ³ | Review Date: May 2027 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version 3 ² |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 6 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

6.0 REFERENCES & REVIEW

| | | |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Statutory Compliance | <ul style="list-style-type: none"> Local Government Act 1995 Local Government (Administration) Regulations 1996 SMRC Standing Orders Local Law 2008 | |
| Organisational Compliance | <ul style="list-style-type: none"> Code of Conduct for Councillors and Committee and Group Members CEO Performance Review Committee Policy 1.10 CEO Contract of Employment | |
| Approved by | Regional Council | |
| Next Revision Date | May 202 7 ⁵ | |
| Related Documents | | |
| Policy Administration | Responsible Officer | Review Cycle |
| Corporate | Executive Manager Corporate <u>Services Governance & Culture</u> | Biennial |
| Risk Rating | Operational Risk Register – Risk Medium | |
| Location of document | Website 9 Aldous Place, Booragoon – Corporate Services | |

7.0 DOCUMENT CONTROL REGISTER

| Date | Review | No. | Author | Resp Officer | Council |
|-------------|---------------|----------|-------------|--------------|------------|
| 2021 | Original | 1 | EMCS | CEO | 27/05/2021 |
| 2023 | Review | 2 | MGC | CEO | 25/05/2023 |
| <u>2025</u> | <u>Review</u> | <u>3</u> | <u>EMGC</u> | <u>CEO</u> | |

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------|-------------------------------|
| Issued: May 202 5 ³ | Review Date: May 202 7 ⁵ | Title: CORPORATE POLICY NO 1.16 CEO RECRUITMENT, PERFORMANCE AND | Version <u>3</u> 2 |
| Prepared: MGC | Reviewed by: MGC | Approved: CEO | Page 7 of 7 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT

STATEMENT

To give effect to Section 5.50 of the *Local Government Act 1995* in relation to the payment of employees, except Senior Employees or the CEO, of amounts in addition to a contract or award upon leaving the organisation.

SCOPE

This Policy applies to employees whose employment is governed by the Local Government Industry Award 2020 (Award), or the Southern Metropolitan Regional Council Resource Recovery Centre Enterprise Agreement 2021 (Agreement), or any other industrial instrument.

OBJECTIVE

- To determine the circumstances for which the Council may make a payment to employees in excess of the applicable contract or industrial instrument; and
- To effect such payments to employees in the manner prescribed by Council, in accordance with legislation and the requirements of this Policy.

DEFINITIONS

Cash Salary means the cash base hourly rate (excluding all allowances and loadings) paid, or payable, multiplied by the employed person's normal weekly hours immediately before the person's employment with the Council finished. Where a person works irregular hours, then the normal weekly hours will be calculated on an average of the last six months.

Redundancy means a situation where the employer no longer requires a specific position to be performed by a person(s) because of changes in the operational requirements of the organisation.

Senior Employee means an employee holding the position of Chief Executive Officer or an employee appointed under Section 5.37 of the *Local Government Act 1995* or designated as such by the Council.

Voluntary Severance means a financial payment made to a person who voluntarily chooses to end their employment in a situation where surplus positions within the organisation are identified.

ROLES & RESPONSIBILITIES

- The Chief Executive Officer (CEO) is responsible for ensuring payments are effected as directed by Council.

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------|-----------------------|
| Issued: May 202 ⁵⁴ | Review Date: May 202 ⁷⁶ | Title: COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT | Version ⁵⁴ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 1 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

CONTENT

1. RETENTION INCENTIVE PAYMENT

The Council may provide a payment to eligible employees to encourage them to continue employment until the employee's position is made redundant, due to a pending sale or winding up of the business and the employee has not received or accepted an offer for alternative re-deployment arranged by Council (Retention Incentive Payment).

The Retention Incentive Payment is to assist employees financially after leaving the Council due to Redundancy and will be considered a Voluntary Severance.

The Retention Incentive Payment will be:

- a) subject to b) below, a maximum payment of thirteen (13) weeks at the employee's Cash Salary,
- b) where the total number of weeks paid to the employee for payment in lieu of notice, redundancy payment under the Agreement or the Award and the Retention Incentive Payment (together, the Total Severance Pay), would, other than due to this clause, exceed twenty-six (26) weeks, the Retention Incentive Payment will be reduced so that the Total Severance Pay equals twenty-six (26) weeks.

2 ELIGIBILITY CRITERIA:

An employee will only be eligible to receive the Retention Incentive Payment where the:

- a) Council no longer requires the employee's role to be performed by anyone and proposes to terminate the employee's employment for reasons of Redundancy;
- b) Employee has completed six (6) months employment (or less, only at the discretion of the CEO).
- c) Employee has not received any written warnings in relation to their conduct in the workplace within the six (6) months before the Council's proposal to terminate the employment of the employee;
- d) Employee has not been managed for performance pursuant to 'Standard No HR6.10 – Managing Poor Performance Standard' within the six (6) months before the Council's proposal to terminate the employment of the employee; and
- e) Council has not secured alternative employment for the Employee.

Where the Council has secured alternative employment no less favourable than the employee's current employment and the Employee does not accept the position offered, the employee will not receive the Retention Incentive Payment.

If the employee is offered a Retention Incentive Payment, the employee agrees that the Retention Incentive Payment is a Voluntary Severance.

| | | | |
|-------------------------------------------------------------------------------------------|--------------------------------|-------------------------------------------------------------|-------------------|
| Issued: May 202 <u>54</u> | Review Date: May 202 <u>76</u> | Title: COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT | Version <u>54</u> |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 2 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

3. 2023-24 REVIEW BY MEMBER PARTICIPANTS

In acknowledging the impact to our staff that the review being undertaken in 2023-24 may have, we wish to enhance and clarify the policy further:

- We reiterate that this policy is to encourage staff to remain with the organisation until their position is made redundant, due to a pending sale or winding up of the business. The payment is not designed to compensate staff who remain employed by the RRG, a new entity or redeployed into a suitable alternate role elsewhere.
- Wherever possible our preference is for staff to be offered an alternate position rather than redundancy.
- Policy 3.1, Leave Management, be waived ~~until from~~ 30 June 202~~45~~⁴⁶ to allow staff members to accrue and retain more than 8 weeks annual leave and to postpone the taking of long service leave for longer than 6 months after it becomes accrued.
- Introduce a bonus payment of \$500 per person for every six months of service completed ~~during the 2024-2025 financial year commencing 1 July 2024:~~
 - You must complete your normally rostered hours during the six-month period. Or if employed on a casual basis, an average of your normally rostered hours.
 - Approved leave may occur during the period but periods of leave without pay will make you ineligible for the payment.
 - The payment of \$500 will be made six weeks after the completion of the six-month period and is subject to you still being employed by RRG.
 - The payment is a fixed sum and applies equally to all staff and does not attract superannuation.
 - These payments will apply even if you transition to a new employer and are not made redundant.
- Pay you 30% of your personal leave balance, accrued and not used, ~~during the 2024-2025 financial year commencing 1 July 2024 until redundancy occurs:~~
 - Applies to permanent and fixed term staff only, ie does not apply to casual staff.
 - Any personal leave used ~~during the 2024-2025 financial year from 1 July 2024~~ will be balanced against the accrual for that ~~year period~~, 30% of the difference will be paid to you if made redundant due to sale or wind up of the organisation.
- During 2024 resilience training will be offered to all permanent staff members and we will work with our supervisors and managers to provide them with tools and skills to liaise with staff regarding this matter.
- We will enhance our Employee Assistance Program (EAP) extending its access to cover assistance for any reason, not just work-related matters.
- We recognise that not all staff work consistent hours, redundancy payments for the purposes of this policy will be calculated by taking the average of the last six months' ordinary salary (excluding allowances, overtime and superannuation).
- We recognise that it may be necessary for some business units to wind up at different times and we confirm that if you meet the eligibility criteria of points 1 and 2 the policy will still apply.

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------|-----------------------------------|
| Issued: May 202 5 ⁴ | Review Date: May 202 7 ⁶ | Title: COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT | Version 5 ⁴ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 3 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT

REFERENCES & REVIEW

| | | |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Statutory Compliance | <ul style="list-style-type: none"> Local Government Act 1995 Section 5.50 Local Government (Administration) Regulations 19A Fair Work Act 2009 Local Government Industry Award 2020 | |
| Organisational Compliance | <ul style="list-style-type: none"> SMRC RRRC Enterprise Agreement 2021 Local Government Industry Award 2020 Individual Employment Contracts Policy 3.3 Additional Payments in Addition to Contracts and Awards | |
| Approved by | Regional Council | |
| Next Revision Date | May 202 7 ⁶ | |
| Policy Administration | Responsible Officer | Review Cycle |
| Corporate | Chief Executive Officer | Biennial |
| Risk Rating | Operational Risk Register – Risk Medium | |
| Location of document | Members Area – RRG website Staff Intranet 9 Aldous Place, Booragoon – Corporate Services 350 Bannister Road, Canning Vale – staff room | |

DOCUMENT CONTROL REGISTER

| Date | Review | No. | Author | Resp Officer | Council |
|-------------|---------------|----------|-------------|---------------|------------|
| 2018 | Original | 1 | EMCS | CEO | 22/11/2018 |
| 2019 | Review | 2 | EMCS | CEO | 27/06/2019 |
| 2022 | Review | 3 | MGC | SMG – 4/10/22 | 24/11/2022 |
| 2024 | Review | 4 | EMGC | CEO | 23/05/2024 |
| <u>2025</u> | <u>Review</u> | <u>5</u> | <u>EMGC</u> | <u>CEO</u> | |

| | | | |
|-------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------|-------------------------------|
| Issued: May 202 5 ⁴ | Review Date: May 202 7 ⁶ | Title: COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT | Version <u>5</u> ⁴ |
| Prepared: MGC | Reviewed by: SMG | Approved: COUNCIL | Page 4 of 4 |
| Printed documents are not controlled. Check the electronic version for the latest version | | | |

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2025

| | AUDITED | |
|--------------------------------------|---------------------|-------------------------|
| | 30 June 2025 | 28 February 2025 |
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 3,705,332 | 1,186,260 |
| Trade and other receivables | 1,702,415 | 1,714,932 |
| Other financial assets | 5,983,672 | 5,118,762 |
| Inventories | 1,239,930 | 1,415,449 |
| Other assets | 805,391 | 1,758,749 |
| TOTAL CURRENT ASSETS | 13,436,740 | 11,194,152 |
| NON-CURRENT ASSETS | | |
| Other financial assets | 1,612,200 | 1,612,200 |
| Property, plant and equipment | 12,034,623 | 10,692,993 |
| Right-of-use assets | 2,885,403 | 2,491,535 |
| TOTAL NON-CURRENT ASSETS | 16,532,226 | 14,796,728 |
| TOTAL ASSETS | 29,968,966 | 25,990,880 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,796,366 | 3,941,207 |
| Lease liabilities | 637,613 | 793,491 |
| Borrowings | 95,824 | 24,325 |
| Employee related provisions | 389,026 | 460,814 |
| TOTAL CURRENT LIABILITIES | 6,918,829 | 5,219,836 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 4,331,334 | 3,775,891 |
| Borrowings | 1,612,200 | 1,612,200 |
| Employee related provisions | 75,383 | 90,037 |
| Other provisions | 5,614,260 | 5,635,045 |
| TOTAL NON-CURRENT LIABILITIES | 11,633,177 | 11,113,173 |
| TOTAL LIABILITIES | 18,552,006 | 16,333,009 |
| NET ASSETS | 11,416,960 | 9,657,871 |
| EQUITY | | |
| Retained surplus | (6,139,995) | (5,841,667) |
| Reserve accounts | 9,085,223 | 7,027,804 |
| Revaluation surplus | 8,471,731 | 8,471,731 |
| TOTAL EQUITY | 11,416,960 | 9,657,871 |

This statement is to be read in conjunction with the accompanying notes.

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

| | Adopted Budget Estimates \$ | YTD Budget Estimates \$ | YTD Actual \$ | Variance* \$ | Variance* % | Var. |
|-------------------------------------------------------|--------------------------------------|----------------------------------|---------------------|-----------------|----------------|------|
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| Grants, subsidies and contributions | 2,430,482 | 1,620,321 | 1,696,034 | 75,713 | 4.67% | ▲ |
| Fees and charges | 15,382,365 | 10,254,910 | 11,351,112 | 1,096,202 | 10.69% | ▲ |
| Interest revenue | 216,585 | 144,390 | 160,040 | 15,650 | 10.84% | ▲ |
| Other revenue | 1,902,063 | 1,268,042 | 939,641 | (328,401) | (25.90%) | ▼ |
| | 19,931,495 | 13,287,663 | 14,147,827 | 860,164 | 6.47% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (6,026,605) | (3,999,687) | (3,389,722) | 609,965 | 15.25% | ▲ |
| Materials and contracts | (11,242,372) | (7,505,775) | (7,942,863) | (437,088) | (5.82%) | ▼ |
| Utility charges | (734,486) | (489,657) | (502,962) | (13,305) | (2.72%) | ▼ |
| Depreciation | (3,134,188) | (1,828,276) | (2,297,675) | (469,399) | (25.67%) | ▼ |
| Finance costs | (298,007) | (198,671) | (185,741) | 12,930 | 6.51% | ▲ |
| Insurance | (2,192,703) | (1,461,802) | (1,572,783) | (110,981) | (7.59%) | ▼ |
| | (23,628,361) | (15,483,868) | (15,906,918) | (423,050) | (2.73%) | |
| Non-cash amounts excluded from operating activities | 3,193,503 | 2,124,059 | 2,347,286 | 223,227 | 10.51% | ▲ |
| NET OPERATING POSITION | (503,363) | (72,146) | 588,195 | 660,341 | 915.29% | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from financial assets at amortised cost | 95,824 | 71,498 | 71,498 | 0 | 0.00% | |
| | 95,824 | 71,498 | 71,498 | 0 | 0.00% | |
| Outflows from investing activities | | | | | | |
| Payments for property, plant and equipment | (955,520) | (557,387) | (562,499) | (5,112) | (0.92%) | ▼ |
| Payment to past members | (1,494,950) | (1,494,950) | (1,494,920) | 30 | 0.00% | ▲ |
| | (2,450,470) | (2,052,337) | (2,057,419) | (5,082) | (0.25%) | |
| Amount attributable to investing activities | (2,354,646) | (1,980,839) | (1,985,921) | (5,082) | (0.26%) | |
| FINANCING ACTIVITIES | (2,354,644) | | | | | |
| Inflows from financing activities | | | | | | |
| Transfer from reserves | 2,450,470 | 2,052,337 | 2,057,419 | 5,082 | 0.25% | ▲ |
| | 2,450,470 | 2,052,337 | 2,057,419 | 5,082 | 0.25% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (95,824) | (71,498) | (71,498) | 0 | 0.00% | |
| Payments for principal portion of lease liabilities | (637,613) | (399,566) | (399,566) | 0 | 0.00% | |
| | (733,437) | (471,064) | (471,064) | 0 | 0.00% | |
| Amount attributable to financing activities | 1,717,033 | 1,581,273 | 1,586,355 | 5,082 | 0.32% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 1,212,734 | 1,212,734 | 1,212,734 | 0 | 0.00% | |
| Amount attributable to operating activities | (503,363) | (72,146) | 588,195 | 660,341 | 915.29% | ▲ |
| Amount attributable to investing activities | (2,354,646) | (1,980,839) | (1,985,921) | (5,082) | (0.26%) | ▼ |
| Amount attributable to financing activities | 1,717,033 | 1,581,273 | 1,586,355 | 5,082 | 0.32% | ▲ |
| Surplus or deficit after imposition of general rates | 71,758 | 741,022 | 1,401,363 | 660,341 | 89.11% | ▲ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

RESOURCE RECOVERY GROUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$20,000.

| Description | Var. \$ | Var. % | |
|----------------------------------------------------------------------------------|-----------|----------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 75,713 | 4.67% | ▲ |
| Increased overhead contribution due to increase in tonnes | | | |
| Fees and charges | 1,096,202 | 10.69% | ▲ |
| Better sales price of products(MRF), additional coustomer contract (FOGO) | | | |
| Interest revenue | 15,650 | 10.84% | ▲ |
| Other revenue | (328,401) | (25.90%) | ▼ |
| Timing difference in CDS income | | | |
| Expenditure from operating activities | | | |
| Employee costs | 609,965 | 15.25% | ▲ |
| Employee efficiency, costs savings | | | |
| Materials and contracts | (437,088) | (5.82%) | ▼ |
| Expenses relating to extra business not budgeted (refer fees and charges income) | | | |
| Utility charges | (13,305) | (2.72%) | ▼ |
| | | 2 | |
| Finance costs | 12,930 | 6.51% | ▲ |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Reso to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Reso controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 May 2025

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2025

| | AUDITED 30 June 2025 | 31 March 2025 |
|--------------------------------------|---------------------------------------|----------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 3,705,332 | 1,528,882 |
| Trade and other receivables | 1,702,415 | 1,814,802 |
| Other financial assets | 5,983,672 | 5,138,260 |
| Inventories | 1,239,930 | 1,417,445 |
| Other assets | 805,391 | 1,967,498 |
| TOTAL CURRENT ASSETS | 13,436,740 | 11,866,887 |
| NON-CURRENT ASSETS | | |
| Other financial assets | 1,612,200 | 1,612,200 |
| Property, plant and equipment | 12,034,623 | 10,614,445 |
| Right-of-use assets | 2,885,403 | 2,441,289 |
| TOTAL NON-CURRENT ASSETS | 16,532,226 | 14,667,934 |
| TOTAL ASSETS | 29,968,966 | 26,534,821 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,796,366 | 4,283,038 |
| Lease liabilities | 637,613 | 813,268 |
| Borrowings | 95,824 | 24,325 |
| Employee related provisions | 389,026 | 461,111 |
| TOTAL CURRENT LIABILITIES | 6,918,829 | 5,581,741 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 4,331,334 | 3,705,795 |
| Borrowings | 1,612,200 | 1,612,200 |
| Employee related provisions | 75,383 | 98,137 |
| Other provisions | 5,614,260 | 5,637,644 |
| TOTAL NON-CURRENT LIABILITIES | 11,633,177 | 11,053,776 |
| TOTAL LIABILITIES | 18,552,006 | 16,635,517 |
| NET ASSETS | 11,416,960 | 9,899,304 |
| EQUITY | | |
| Retained surplus | (6,139,995) | (5,435,937) |
| Reserve accounts | 9,085,223 | 6,863,507 |
| Revaluation surplus | 8,471,731 | 8,471,731 |
| TOTAL EQUITY | 11,416,960 | 9,899,304 |

This statement is to be read in conjunction with the accompanying notes.

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

| | Adopted Budget Estimates \$ | YTD Budget Estimates \$ | YTD Actual \$ | Variance* \$ | Variance* % | Var. |
|--------------------------------------------------------------|--------------------------------------|----------------------------------|---------------------|-----------------|----------------|------|
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| Grants, subsidies and contributions | 2,430,482 | 1,822,861 | 1,877,760 | 54,899 | 3.01% | ▲ |
| Fees and charges | 15,382,365 | 11,536,774 | 12,759,405 | 1,222,631 | 10.60% | ▲ |
| Interest revenue | 216,585 | 162,439 | 183,586 | 21,147 | 13.02% | ▲ |
| Other revenue | 1,902,063 | 1,426,547 | 1,385,130 | (41,417) | (2.90%) | ▼ |
| | 19,931,495 | 14,948,621 | 16,206,881 | 1,258,260 | 8.42% | |
| Expenditure from operating activities | | | | | | |
| Employee costs | (6,026,605) | (4,499,648) | (3,824,333) | 675,315 | 15.01% | ▲ |
| Materials and contracts | (11,242,372) | (8,443,997) | (8,742,514) | (298,517) | (3.54%) | ▼ |
| Utility charges | (734,486) | (550,865) | (562,640) | (11,775) | (2.14%) | ▼ |
| Depreciation | (3,134,188) | (1,828,276) | (2,590,768) | (762,492) | (41.71%) | ▼ |
| Finance costs | (298,007) | (223,505) | (201,333) | 22,172 | 9.92% | ▲ |
| Insurance | (2,192,703) | (1,644,527) | (1,770,323) | (125,796) | (7.65%) | ▼ |
| | (23,628,361) | (17,190,818) | (17,707,083) | (516,265) | (3.00%) | |
| Non-cash amounts excluded from operating activities | 3,193,503 | 2,385,241 | 2,651,078 | 265,837 | 11.15% | ▲ |
| NET OPERATING POSITION | (503,363) | 143,044 | 1,150,876 | 1,007,832 | 704.56% | |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| Proceeds from financial assets at amortised cost | 95,824 | 71,498 | 71,498 | 0 | 0.00% | |
| | 95,824 | 71,498 | 71,498 | 0 | 0.00% | |
| Outflows from investing activities | | | | | | |
| Payments for property, plant and equipment | (955,520) | (557,387) | (726,796) | (169,410) | (30.39%) | ▼ |
| Payment to past members | (1,494,950) | (1,494,950) | (1,494,920) | 30 | 0.00% | ▲ |
| | (2,450,470) | (2,052,337) | (2,221,716) | (169,380) | (8.25%) | |
| Amount attributable to investing activities | (2,354,646) | (1,980,839) | (2,150,218) | (169,380) | (8.55%) | |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| Transfer from reserves | 2,450,470 | 2,052,337 | 2,221,716 | 169,380 | 8.25% | ▲ |
| | 2,450,470 | 2,052,337 | 2,221,716 | 169,380 | 8.25% | |
| Outflows from financing activities | | | | | | |
| Repayment of borrowings | (95,824) | (71,498) | (71,498) | 0 | 0.00% | |
| Payments for principal portion of lease liabilities | (637,613) | (449,884) | (449,884) | 0 | 0.00% | |
| | (733,437) | (521,382) | (521,382) | 0 | 0.00% | |
| Amount attributable to financing activities | 1,717,033 | 1,530,954 | 1,700,334 | 169,380 | 11.06% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| Surplus or deficit at the start of the financial year | 1,212,734 | 1,212,734 | 1,212,734 | 0 | 0.00% | |
| Amount attributable to operating activities | (503,363) | 143,044 | 1,150,876 | 1,007,832 | 704.56% | ▲ |
| Amount attributable to investing activities | (2,354,646) | (1,980,839) | (2,150,218) | (169,380) | (8.55%) | ▼ |
| Amount attributable to financing activities | 1,717,033 | 1,530,954 | 1,700,334 | 169,380 | 11.06% | ▲ |
| Surplus or deficit after imposition of general rates | 71,758 | 905,894 | 1,913,726 | 1,007,832 | 111.25% | ▲ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

RESOURCE RECOVERY GROUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$20,000.

| Description | Var. \$ | Var. % | |
|----------------------------------------------------------------------------------|-----------|---------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 54,899 | 3.01% | ▲ |
| Increased overhead contribution due to increase in tonnes | | | |
| Fees and charges | 1,222,631 | 10.60% | ▲ |
| Better sales price of products(MRF), additional coustomer contract (FOGO) | | | |
| Interest revenue | 21,147 | 13.02% | ▲ |
| Other revenue | (41,417) | (2.90%) | ▼ |
| Timing difference in CDS income | | | |
| Expenditure from operating activities | | | |
| Employee costs | 675,315 | 15.01% | ▲ |
| Employee efficiency, costs savings | | | |
| Materials and contracts | (298,517) | (3.54%) | ▼ |
| Expenses relating to extra business not budgeted (refer fees and charges income) | | | |
| Utility charges | (11,775) | (2.14%) | ▼ |
| Finance costs | 22,172 | 9.92% | ▲ |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Reso to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Reso controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 May 2025

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2025

| | AUDITED | |
|--------------------------------------|---------------------|----------------------|
| | 30 June 2025 | 30 April 2025 |
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash and cash equivalents | 3,705,332 | 2,077,372 |
| Trade and other receivables | 1,702,415 | 2,056,383 |
| Other financial assets | 5,983,672 | 4,538,260 |
| Inventories | 1,239,930 | 1,406,653 |
| Other assets | 805,391 | 2,073,768 |
| TOTAL CURRENT ASSETS | 13,436,740 | 12,152,436 |
| NON-CURRENT ASSETS | | |
| Other financial assets | 1,612,200 | 1,612,200 |
| Property, plant and equipment | 12,034,623 | 10,413,283 |
| Right-of-use assets | 2,885,403 | 2,392,663 |
| TOTAL NON-CURRENT ASSETS | 16,532,226 | 14,418,146 |
| TOTAL ASSETS | 29,968,966 | 26,570,582 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 5,796,366 | 4,417,066 |
| Lease liabilities | 637,613 | 833,027 |
| Borrowings | 95,824 | 24,325 |
| Employee related provisions | 389,026 | 470,176 |
| TOTAL CURRENT LIABILITIES | 6,918,829 | 5,744,593 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 4,331,334 | 3,635,159 |
| Borrowings | 1,612,200 | 1,612,200 |
| Employee related provisions | 75,383 | 87,625 |
| Other provisions | 5,614,260 | 5,640,242 |
| TOTAL NON-CURRENT LIABILITIES | 11,633,177 | 10,975,226 |
| TOTAL LIABILITIES | 18,552,006 | 16,719,819 |
| NET ASSETS | 11,416,960 | 9,850,763 |
| EQUITY | | |
| Retained surplus | (6,139,995) | (5,450,631) |
| Reserve accounts | 9,085,223 | 6,829,657 |
| Revaluation surplus | 8,471,731 | 8,471,731 |
| TOTAL EQUITY | 11,416,960 | 9,850,758 |

This statement is to be read in conjunction with the accompanying notes.

RESOURCE RECOVERY GROUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$20,000.

| Description | Var. \$ \$ | Var. % % | |
|----------------------------------------------------------------------------------|---------------|-------------|---|
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 49,065 | 2.42% | ▲ |
| Increased overhead contribution due to increase in tonnes | | | |
| Fees and charges | 1,544,093 | 12.05% | ▲ |
| Better sales price of products(MRF), additional coustomer contract (FOGO) | | | |
| Interest revenue | 26,933 | 14.92% | ▲ |
| Other revenue | (68,863) | (4.34%) | ▼ |
| Timing difference in CDS income | | | |
| Expenditure from operating activities | | | |
| Employee costs | 777,485 | 15.55% | ▲ |
| Employee efficiency, costs savings | | | |
| Materials and contracts | (402,549) | (4.29%) | ▼ |
| Expenses relating to extra business not budgeted (refer fees and charges income) | | | |
| Utility charges | (35,239) | (5.76%) | ▼ |
| Finance costs | 31,972 | 12.87% | ▲ |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Reso to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Reso controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 15 May 2025

Schedule of Payments made in February 2025

| Chq/EFT | Date | Name | Description | Amount |
|---------|----------|-------------------------------------------------------|--------------------------------|------------|
| 4801980 | 03.02.25 | AMG Pump Rentals | Fixed Plant Maintenance | 1,874.57 |
| 4801979 | 03.02.25 | Winc Australia Pty Limited | Stationery | 1,018.12 |
| 4801993 | 03.02.25 | Wastetrans Wa | Transport Costs | 132,167.09 |
| 4801960 | 03.02.25 | Associated Laundry Services | Laundry Expenses | 827.55 |
| 4801962 | 03.02.25 | Allclean Property Services Plus | Cleaning | 3,898.79 |
| 4801963 | 03.02.25 | CEA Specialty Equipment Pty Ltd | Mobile Plant Maintenance | 2,432.41 |
| 4801964 | 03.02.25 | CJD Equipment Pty Ltd | Mobile Plant Maintenance | 20,983.11 |
| 4801965 | 03.02.25 | CTI Logistics Interstate | Product Transport Costs | 6,834.62 |
| 4801946 | 03.02.25 | Complete Tyre Solutions | Mobile Plant Maintenance | 958.93 |
| 4801986 | 03.02.25 | CoreStaff WA Pty Ltd | Relief Staff | 13,717.42 |
| 4801958 | 03.02.25 | Coregas Pty Ltd | Process Consumables | 265.32 |
| 4801967 | 03.02.25 | E Fire & Safety (WA) | Accommodation Maintenance | 5,203.00 |
| 4801968 | 03.02.25 | Environmental & Air Quality Consulting Pty Ltd (EAQC) | Contracted Services | 8,477.70 |
| 4801944 | 03.02.25 | Eurofins ARL Pty Ltd | Quality Assurance | 884.40 |
| 4801947 | 03.02.25 | Filters Plus | Goods Received | 346.50 |
| 4801983 | 03.02.25 | Hoseright | Mobile Plant Maintenance | 13,826.09 |
| 4801949 | 03.02.25 | Lighthouse Locksmiths | Accommodation Maintenance | 264.00 |
| 4801950 | 03.02.25 | Majestic Plumbing Pty Ltd | Fixed Plant Maintenance | 913.00 |
| 4801951 | 03.02.25 | MM Electrical Merchandising | Goods Received | 284.11 |
| 4801952 | 03.02.25 | Netelec Pty Ltd T/A Netelec Electrical Supplies | Goods Received | 974.79 |
| 4801953 | 03.02.25 | OTR Tyres | Mobile Plant Maintenance | 861.58 |
| 4801972 | 03.02.25 | Perth Contract Hydraulics | Fixed Plant Maintenance | 3,959.23 |
| 4801975 | 03.02.25 | Sanwest Pty Ltd | Goods Received | 3,580.50 |
| 4801976 | 03.02.25 | Snap Canning Vale | Other office expenses | 1,076.65 |
| 4801961 | 03.02.25 | Westate Hose Supplies | Process Consumables | 71.91 |
| 4802057 | 26.02.25 | Work Clobber | OHS | 311.10 |
| 4801957 | 03.02.25 | Work Clobber | OHS | 423.91 |
| 4801982 | 03.02.25 | Wurth Australia Pty Ltd | Workshop expenses | 3,728.40 |
| 4801974 | 03.02.25 | Pritchard Francis | Contracted Services | 6,803.50 |
| 4801955 | 03.02.25 | Ambius (Rentokil Initial Pty Ltd) | Accommodation Maintenance | 62.85 |
| 4801945 | 03.02.25 | Blackwoods Atkins | OHS | 101.20 |
| 4802047 | 26.02.25 | Bunnings Group Limited | Process Consumables | 784.80 |
| 4802027 | 13.02.25 | Associated Laundry Services | Laundry Expenses | 202.90 |
| 4802003 | 07.02.25 | City of Canning | Accommodation Lease Fees | 69,643.75 |
| 4801966 | 03.02.25 | DLA Piper Australia | Legal Fees | 5,639.70 |
| 4802077 | 26.02.25 | McIntosh & Son WA | Mobile Plant Maintenance | 3,746.85 |
| 4801985 | 03.02.25 | Mitchell Engineering Solutions (MES) | Accommodation Maintenance | 21,890.00 |
| 4802060 | 26.02.25 | Mitchell Engineering Solutions (MES) | Accommodation Maintenance | 275.00 |
| 4802050 | 26.02.25 | MM Electrical Merchandising | Fixed Plant Maintenance | 238.91 |
| 4802056 | 26.02.25 | Winc Australia Pty Limited | Stationery | 632.73 |
| 4801989 | 03.02.25 | Xelflex Pty Ltd | MRF Glass Breaker Screen | 79,626.60 |
| 4802046 | 26.02.25 | Blackwoods Atkins | Process Consumables | 240.59 |
| 4802022 | 13.02.25 | Cleveland Compressed Air Services | Fixed Plant Maintenance | 594.44 |
| 4801943 | 03.02.25 | PAYG - Australian Taxation Office (ATO) | PAYG | 41,287.27 |
| 4801971 | 03.02.25 | MTS Hire and Sales | Biofilter 3 F112 Refurbishment | 4,950.00 |
| 4802079 | 26.02.25 | OPS Screening & Crushing Equipment Pty Ltd | Goods Received | 6,774.14 |
| 4801954 | 03.02.25 | PEP Transport | Postage & Courier | 71.50 |
| 4802044 | 26.02.25 | WALGA-Western Australian Local Government | Contribution to Associations | 36,544.50 |
| 4801977 | 03.02.25 | United Equipment Pty Ltd | Mobile Plant Maintenance | 5,041.96 |
| 4802084 | 26.02.25 | United Equipment Pty Ltd | Mobile Plant Maintenance | 7,712.80 |
| 4801948 | 03.02.25 | Fujifilm Business Innovation Australia Pty Ltd | Photocopying | 401.25 |
| 4802087 | 26.02.25 | Wurth Australia Pty Ltd | Process Consumables | 1,822.27 |
| 4801992 | 03.02.25 | Veolia Recycling & Recovery (Perth) Pty Ltd | Waste Transfer Station | 63,542.91 |
| 4801984 | 03.02.25 | Alliance Automation Pty Ltd. | Fixed Plant Maintenance | 13,335.85 |
| 4802059 | 26.02.25 | Associated Laundry Services | Laundry Expenses | 572.44 |
| 4802071 | 26.02.25 | E Fire & Safety (WA) | Accommodation Maintenance | 17,116.00 |
| 4802090 | 26.02.25 | Hoseright | Biofilter 3 F112 Refurbishment | 4,302.85 |
| 4801988 | 03.02.25 | Synergy - Electricity Retail Corporation | Electricity | 60,093.69 |
| 4801981 | 03.02.25 | Kangaroo Plastics | Other Reuse/disposal | 10,378.50 |
| 4802000 | 10.02.25 | Super Sweep | Accommodation Maintenance | 9,528.76 |
| 4802066 | 26.02.25 | BP Australia PL | Goods Received | 21,722.90 |
| 4802121 | 05.02.25 | National Recovery Technologies(NRT) | Postage & Courier | 3,659.56 |
| 4801991 | 03.02.25 | Purearth | FOGO Fines | 107,054.59 |
| 4802085 | 26.02.25 | WA Fasteners Pty Ltd | OHS | 4,493.44 |
| 4802061 | 26.02.25 | All Rubber TMH Pty Ltd | Mobile Plant Maintenance | 9,018.24 |
| 4801987 | 03.02.25 | Arbon Equipment Pty Ltd | FPF RapidLift High Speed Door | 102,575.00 |

| | | | | |
|---------|----------|-------------------------------------------------------|--------------------------------------------------|------------|
| 4802011 | 12.02.25 | Arbon Equipment Pty Ltd | Accommodation Maintenance | 5,643.00 |
| 4802064 | 26.02.25 | Aust-Weigh Pty Ltd | Accommodation Maintenance | 2,337.50 |
| 4802067 | 26.02.25 | CJD Equipment Pty Ltd | Mobile Plant Maintenance | 12,685.08 |
| 4802068 | 26.02.25 | Concept Wire Industries | Goods Received | 6,900.64 |
| 4802093 | 26.02.25 | CoreStaff WA Pty Ltd | Relief Staff | 13,696.10 |
| 4802092 | 26.02.25 | Duntec Pty Ltd | Main Diesel Tank Replacement | 11,516.45 |
| 4802070 | 26.02.25 | Department of Water and Environmental Regulation | Licences | 13,751.63 |
| 4802072 | 26.02.25 | Environmental & Air Quality Consulting Pty Ltd (EAQC) | Contracted Services | 2,290.20 |
| 4802063 | 26.02.25 | Eurofins ARL Pty Ltd | Quality Assurance | 1,474.00 |
| 4802073 | 26.02.25 | Flick Anticimex Pty Ltd | Cleaning | 1,314.95 |
| 4801969 | 03.02.25 | Fox Refrigeration and Air-Conditioning | Accommodation Maintenance | 2,071.30 |
| 4801959 | 03.02.25 | Helene Pty Ltd T/as Lo-Go Appointments | Relief Staff | 769.47 |
| 4802013 | 12.02.25 | Industrial Protective Products (WA) | OHS | 1,518.22 |
| 4802076 | 26.02.25 | Majestic Plumbing Pty Ltd | Accommodation Maintenance | 2,552.00 |
| 4801970 | 03.02.25 | Minter Ellison Lawyers | Legal Fees | 2,025.54 |
| 4801973 | 03.02.25 | Perth Recruitment Services Pty Ltd | Relief Staff | 4,136.37 |
| 4802094 | 26.02.25 | Rehbein Consulting Pty Ltd (Structerre) | Plant air compressor with wall vent duct - 75 KW | 1,188.00 |
| 4802082 | 26.02.25 | SAGE Automation Pty Ltd | Fixed Plant Maintenance | 2,313.85 |
| 4801956 | 03.02.25 | Solutions Plus Partnership Pty Ltd | IT Expenses | 893.75 |
| 4802021 | 12.02.25 | Vector Line Marking | Ramp Modification | 9,474.30 |
| 4801978 | 03.02.25 | Waste Management and Resource Recovery | Publications & Subscriptions | 1,937.00 |
| 4802065 | 26.02.25 | Blue Force Pty Ltd | IT Expenses | 1,028.50 |
| 4801990 | 03.02.25 | JD Organics Pty Ltd T/A Go Organics | FOGO Fines | 48,154.74 |
| 4802091 | 26.02.25 | MMM (WA) Pty Ltd | Accommodation Maintenance | 9,648.65 |
| 4802025 | 13.02.25 | Synergy - Electricity Retail Corporation | Electricity | 551.40 |
| 4802062 | 26.02.25 | Allclean Property Services Plus | Cleaning | 3,898.79 |
| 4802053 | 26.02.25 | Ambius (Rentokil Initial Pty Ltd) | Accommodation Maintenance | 62.85 |
| 4802012 | 12.02.25 | BP Australia PL | Fuel | 5,745.78 |
| 4802006 | 12.02.25 | Cr Hannah Fitzhardinge* | Councillor sitting fees | 1,404.83 |
| 4802008 | 12.02.25 | Cr Jane Edinger* | Councillor sitting fees | 952.50 |
| 4802007 | 12.02.25 | Cr Jenny Archibald* | Councillor sitting fees | 952.50 |
| 4802005 | 12.02.25 | Cr Karen Wheatland* | Councillor sitting fees | 3,237.42 |
| 4802049 | 26.02.25 | Fujifilm Business Innovation Australia Pty Ltd | Photocopying | 452.87 |
| 4802014 | 12.02.25 | Network-IT(WA) PTY LTD | IT Expenses | 7,131.07 |
| 4802054 | 26.02.25 | Sonic Health Plus | Other Employment Costs | 187.00 |
| 4802019 | 12.02.25 | Urban Clean 1 Pty Ltdn (Xero) | Cleaning | 1,394.99 |
| 4802048 | 26.02.25 | Chivers Asphalt Pty Ltd | Accommodation Maintenance | 935.00 |
| 4802074 | 26.02.25 | Hoisting Equipment Specialist (HESWA) | OHS | 10,770.10 |
| 4802089 | 26.02.25 | Satellite Security Services Pty Ltd | Security Expenses | 5,844.88 |
| 4802045 | 26.02.25 | Xelflex Pty Ltd | Mobile Plant Maintenance | 65,846.21 |
| 4802069 | 26.02.25 | Control Systems Technology Pty Ltd | Fixed Plant Maintenance | 3,179.00 |
| 4802051 | 26.02.25 | Netelec Pty Ltd T/A Netelec Electrical Supplies | Fixed Plant Maintenance | 94.88 |
| 4802020 | 12.02.25 | Red Ant Design Pty Ltd | RecycleRight Website | 2,530.00 |
| 4802088 | 26.02.25 | Red Ant Design Pty Ltd | RecycleRight Website | 2,530.00 |
| 4802017 | 12.02.25 | Solutions Plus Partnership Pty Ltd | IT Expenses | 2,383.15 |
| 4802018 | 12.02.25 | Super Sweep | Accommodation Maintenance | 4,945.88 |
| 4802010 | 12.02.25 | Telstra Limited - BPAY | IT Expenses | 6,853.79 |
| 4802042 | 26.02.25 | Veolia Recycling & Recovery (Perth) Pty Ltd | Waste Transfer Station | 88,434.10 |
| 4802096 | 24.02.25 | Vocus Pty Ltd | IT Expenses | 1,757.80 |
| 4802026 | 13.02.25 | Water2Water Pty Ltd | Accommodation Maintenance | 148.40 |
| 4802058 | 26.02.25 | Alliance Automation Pty Ltd. | Fixed Plant Maintenance | 610.50 |
| 4802028 | 13.02.25 | CoreStaff WA Pty Ltd | Relief Staff | 940.53 |
| 4802023 | 13.02.25 | Natsync Environmental | Accommodation Maintenance | 660.00 |
| 4802024 | 13.02.25 | Octagon Lifts | Accommodation Maintenance | 707.54 |
| 4802015 | 12.02.25 | Perth Recruitment Services Pty Ltd | Relief Staff | 16,125.27 |
| 4802016 | 12.02.25 | Recycling Plastics Australia Pty Ltd (RPA) | Other Reuse/disposal | 2,158.20 |
| 4802043 | 26.02.25 | Wastetrans Wa | Mobile Plant Hire Fees | 160,641.40 |
| 4802004 | 12.02.25 | Kwinana WTE Project Co P/L | WtE Disposal | 330,887.06 |
| 4802036 | 12.02.25 | RRG Payroll Net Clearing | Payroll | 144,724.41 |
| 4802009 | 12.02.25 | PAYG - Australian Taxation Office (ATO) | PAYE | 45,590.27 |
| 4802035 | 12.02.25 | Precision (Beam) | Superannuation | 27,793.05 |
| 4802039 | 24.02.25 | Synergy - Electricity Retail Corporation | Electricity | 74,757.45 |
| 4802030 | 20.02.25 | Australian Taxation Office (ATO) | GST | 114,627.00 |
| 4802040 | 26.02.25 | JD Organics Pty Ltd T/A Go Organics | External Processing of Greenwaste | 16,730.99 |
| 4802086 | 26.02.25 | Kangaroo Plastics | Other Reuse/disposal | 17,090.15 |
| 4802029 | 19.02.25 | Mainfreight Distribution Pty Ltd | Product Transport Costs | 26,479.66 |
| 4802052 | 26.02.25 | Network-IT(WA) PTY LTD | IT Expenses | 555.85 |
| 4802081 | 26.02.25 | Pritchard Francis | Contracted Services | 12,776.50 |
| 4802075 | 26.02.25 | Horizon West Landscape & Irrigation Pty Ltd | Accommodation Maintenance | 4,032.88 |

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|-----------------------|----------|-------------------------------------|--------------------------------|---------------------|
| 4802032 | 20.02.25 | Water Corporation* BPAY | Water | 10,263.32 |
| 4802078 | 26.02.25 | MTS Hire and Sales | Biofilter 3 F112 Refurbishment | 6,482.96 |
| 4802083 | 26.02.25 | Solutions Plus Partnership Pty Ltd | IT Expenses | 4,914.00 |
| 4802031 | 20.02.25 | Telstra Limited - BPAY | Telephone | 257.00 |
| 4802080 | 26.02.25 | Perth Recruitment Services Pty Ltd | Relief Staff | 8,143.66 |
| 4802055 | 26.02.25 | Super Sweep | Accommodation Maintenance | 181.50 |
| 4802041 | 26.02.25 | Purearth | FOGO Fines | 44,959.04 |
| 4802100 | 26.02.25 | RRG Payroll Net Clearing | Payroll | 116,078.93 |
| 4802099 | 26.02.25 | Precision (Beam) | Superannuation | 26,215.17 |
| 4802120 | 26.02.25 | National Recovery Technologies(NRT) | Fixed Plant Maintenance | 10,459.87 |
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| TOTAL PAYMENTS | | | | 2,560,039.63 |

| Credit Card Transactions for February 2025 | | | | |
|----------------------------------------------|------------|-------------------------|-------------------------------|------------------|
| EFT Ref | Date | Supplier Name | Expense Description | Amount |
| 4802126 | 27/02/2025 | Adobe | Software Monthly Licence fees | 314.95 |
| 4802126 | 27/02/2025 | Adobe | Software Monthly Licence fees | 128.96 |
| 4802126 | 27/02/2025 | Total Tools Canning | Process Consumables | 33.00 |
| 4802126 | 25/02/2025 | Sq *janos Kaszala | Training | 120.00 |
| 4802126 | 25/02/2025 | Coles | Other office expenses | 17.80 |
| 4802126 | 20/02/2025 | Volvo Group Australia | Mobile Plant Maintenance | 1,123.60 |
| 4802126 | 19/02/2025 | Zlr*fingerfood Catering | Meeting Expenses | 298.07 |
| 4802126 | 20/02/2025 | Woolworths | Other office expenses | 37.20 |
| 4802126 | 19/02/2025 | Uber | Other Employment Costs | 44.60 |
| 4802126 | 20/02/2025 | Sitech Wa Pty Ltd | Mobile Plant Maintenance | 308.00 |
| 4802126 | 18/02/2025 | Post | Postage | 245.30 |
| 4802126 | 17/02/2025 | Parkwood Hardware | Fixed Plant Maintenance | 61.74 |
| 4802126 | 18/02/2025 | Coles | Other office expenses | 17.80 |
| 4802126 | 13/02/2025 | Department Of Transpor | Vehicle Registration | 415.45 |
| 4802126 | 13/02/2025 | Department Of Transpor | Vehicle Registration | 8.25 |
| 4802126 | 12/02/2025 | Boc Limited | Process Consumables | 19.61 |
| 4802126 | 12/02/2025 | Boc Limited | Process Consumables | 19.61 |
| 4802126 | 12/02/2025 | Ip Australia | Other office expenses | 3,200.00 |
| 4802126 | 13/02/2025 | Coles | Other office expenses | 13.35 |
| 4802126 | 13/02/2025 | Advanced Spatial Techn | IT Expenses | 2,575.40 |
| 4802126 | 13/02/2025 | Maddington And Canning | Vehicle Maintenance | 484.37 |
| 4802126 | 12/02/2025 | Wilson Parking | Security Expenses | 1,176.24 |
| 4802126 | 11/02/2025 | Fedex Express | Fixed Plant Maintenance | 660.83 |
| 4802126 | 10/02/2025 | Coles | Other office expenses | 13.35 |
| 4802126 | 10/02/2025 | Sq *janos Kaszala | Training | 120.00 |
| 4802126 | 7/02/2025 | Coregas | Process Consumables | 64.03 |
| 4802126 | 7/02/2025 | Coregas | Process Consumables | 64.03 |
| 4802126 | 7/02/2025 | Officeworks | Stationery | 113.30 |
| 4802126 | 7/02/2025 | Myaree Lunchbar | Meeting Expenses | 77.77 |
| 4802126 | 7/02/2025 | Coregas | Process Consumables | 137.08 |
| 4802126 | 7/02/2025 | Coregas | Process Consumables | 137.08 |
| 4802126 | 7/02/2025 | Teamflect.Com | IT Expenses | 115.50 |
| 4802126 | 6/02/2025 | The Good Guys | Office Equipment Repairs | 512.00 |
| 4802126 | 4/02/2025 | Paypal *twocracksco | Other office expenses | 156.00 |
| 4802126 | 4/02/2025 | Acco Airconditioning | Site Maintenance | 468.00 |
| 4802126 | 4/02/2025 | Coles | Other office expenses | 36.98 |
| 4802126 | 3/02/2025 | Moore Australia Wa Pl | Training | 1,430.00 |
| 4802126 | 3/02/2025 | Coles | Other office expenses | 13.35 |
| 4802126 | 30/01/2025 | Jb Hi Fi | Other office expenses | 139.00 |
| 4802126 | 2/02/2025 | Amazon Web Services | RecycleRight Website | 309.45 |
| 4802126 | 28/01/2025 | Insight Call Centre | Telephone | 171.00 |
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| Credit Card Purchases - February 2025 | | | | 15,402.05 |

Schedule of Payments made in March 2025

| Chq/EFT | Date | Name | Description | Amount |
|---------|----------|-----------------------------------------------------|---------------------------------------------|---------------|
| 4802126 | 03.03.25 | National Australia Bank (NAB) | Credit Card Feb 2025 | \$ 15,402.05 |
| 4802097 | 10.03.25 | City of Canning | Accommodation Lease Fees | \$ 69,643.75 |
| 4802123 | 12.03.25 | Precision (Beam) | Superannuation | \$ 26,750.85 |
| 4802117 | 12.03.25 | PAYG - Australian Taxation Office (ATO) | PAYG | \$ 70,466.23 |
| 4802124 | 12.03.25 | RRG Payroll Net Clearing | Payroll | \$ 126,720.18 |
| 4802110 | 12.03.25 | Cr Hannah Fitzhardinge* | Councillor Sitting Fees | \$ 1,404.83 |
| 4802111 | 12.03.25 | Cr Jenny Archibald* | Councillor Sitting Fees | \$ 952.50 |
| 4802109 | 12.03.25 | Cr Karen Wheatland* | Councillor Sitting Fees | \$ 3,237.42 |
| 4802112 | 12.03.25 | Cr Jane Edinger* | Councillor Sitting Fees | \$ 952.50 |
| 4802118 | 12.03.25 | Telstra Limited - BPAY | IT Expenses | \$ 6,807.67 |
| 4802113 | 13.03.25 | DMD Storage Group | Workshop expenses | \$ 669.02 |
| 4802107 | 13.03.25 | Urban Clean 1 Pty Ltdn (Xero) | Cleaning | \$ 1,123.52 |
| 4802108 | 13.03.25 | CoreStaff WA Pty Ltd | Relief Staff | \$ 3,378.23 |
| 4802116 | 13.03.25 | Associated Laundry Services | Laundry Expenses | \$ 86.85 |
| 4802104 | 13.03.25 | Perth Recruitment Services Pty Ltd | Relief Staff | \$ 9,894.45 |
| 4802114 | 13.03.25 | Water2Water Pty Ltd | Accommodation/Site Maintenance | \$ 148.40 |
| 4802115 | 13.03.25 | Omnicom Media Group Australia Pty Ltd (Marketforce) | Advertising & Promotion | \$ 412.67 |
| 4802106 | 13.03.25 | Synergy - Electricity Retail Corporation | Electricity | \$ 950.99 |
| 4802102 | 13.03.25 | Minter Ellison Lawyers | Legal Fees | \$ 2,175.58 |
| 4802101 | 13.03.25 | Cleanaway Co Pty Ltd | Reuse/disposal | \$ 22,299.66 |
| 4802103 | 13.03.25 | Network-IT(WA) PTY LTD | IT Expenses | \$ 7,670.31 |
| 4802105 | 13.03.25 | Solutions Plus Partnership Pty Ltd | IT Expenses | \$ 6,187.52 |
| 4802122 | 20.03.25 | JD Organics Pty Ltd T/A Go Organics | External Processing of Greenwaste | \$ 114,649.70 |
| 4802140 | 24.03.25 | Motion Australia Pty Ltd | Fixed Plant Maintenance | \$ 11.67 |
| 4802141 | 24.03.25 | Wurth Australia Pty Ltd | Process Consumables | \$ 560.25 |
| 4802139 | 24.03.25 | WATM Crane Sales and Services | Mobile Plant Maintenance - Parts & Services | \$ 462.00 |
| 4802135 | 24.03.25 | McIntosh & Son WA | Mobile Plant Maintenance - Parts & Services | \$ 858.86 |
| 4802136 | 24.03.25 | Ambius (Rentokil Initial Pty Ltd) | Accommodation/Site Maintenance | \$ 65.93 |
| 4802131 | 24.03.25 | Complete Tyre Solutions | Mobile Plant Maintenance | \$ 789.61 |
| 4802128 | 24.03.25 | Blackwoods Atkins | Process Consumables | \$ 393.36 |
| 4802129 | 24.03.25 | Blue Force Pty Ltd | Accommodation/Site Maintenance | \$ 181.91 |
| 4802130 | 24.03.25 | Bunnings Group Limited | Process Consumables | \$ 267.83 |
| 4802138 | 24.03.25 | Coregas Pty Ltd | Process Consumables | \$ 274.16 |
| 4802143 | 24.03.25 | Associated Laundry Services | Laundry Expenses | \$ 795.27 |
| 4802142 | 24.03.25 | Satellite Security Services Pty Ltd | Security Expenses | \$ 462.00 |
| 4802137 | 24.03.25 | Sonic Health Plus | Other Employment Costs | \$ 631.14 |
| 4802133 | 24.03.25 | Industrial Power Tool Services | Process Consumables | \$ 667.14 |
| 4802132 | 24.03.25 | E Fire & Safety (WA) | Accommodation/Site Maintenance | \$ 456.50 |
| 4802152 | 24.03.25 | Vocus Pty Ltd | IT Expenses | \$ 1,757.80 |
| 4802134 | 24.03.25 | Material Recovery Solutions Pty Ltd | Postage & Courier | \$ 551.54 |
| 4802154 | 26.03.25 | RRG Payroll Net Clearing | Payroll | \$ 120,174.79 |
| 4802153 | 26.03.25 | Precision (Beam) | Superannuation | \$ 26,123.23 |
| 4802146 | 26.03.25 | Solo Resource Recovery | General Provision | \$ 3,012.35 |
| 4802147 | 26.03.25 | City of Wanneroo | General Provision | \$ 49,025.22 |
| 4802148 | 26.03.25 | City of Kalamunda | General Provision | \$ 15,308.64 |
| 4802145 | 26.03.25 | CoreStaff WA Pty Ltd | Relief Staff | \$ 31,391.89 |
| 4802127 | 26.03.25 | Mainfreight Distribution Pty Ltd | Product Transport Cost | \$ 21,394.40 |
| 4802144 | 26.03.25 | Synergy - Electricity Retail Corporation | Electricity | \$ 61,494.08 |
| 4802149 | 27.03.25 | Purearth | FOGO Fines | \$ 51,955.70 |
| 4802151 | 27.03.25 | Wastetrans Wa | Glass Reuse | \$ 128,055.06 |
| 4802150 | 27.03.25 | Veolia Recycling & Recovery (Perth) Pty Ltd | Landfill Disposal | \$ 191,237.55 |
| 4802189 | 31.03.25 | WA Treasury Corporation | Interest Paid | \$ 41,178.27 |
| 4802188 | 31.03.25 | National Australia Bank (NAB) | Credit Card Mar 2025 | \$ 7,739.99 |
| 4802174 | 31.03.25 | WA Fasteners Pty Ltd | OH & S | \$ 3,795.00 |
| 4802169 | 31.03.25 | Perth Contract Hydraulics | Mobile Plant Maintenance | \$ 8,745.00 |
| 4802157 | 31.03.25 | Eurofins ARL Pty Ltd | Quality Assurance | \$ 1,179.20 |
| 4802171 | 31.03.25 | Snap Canning Vale | Process Consumables | \$ 1,076.65 |
| 4802179 | 31.03.25 | Vector Line Marking | Accommodation/Site Maintenance | \$ 1,941.50 |
| 4802164 | 31.03.25 | Horizon West Landscape & Irrigation Pty Ltd | Contracted Services | \$ 3,730.38 |
| 4802166 | 31.03.25 | Majestic Plumbing Pty Ltd | Fixed Plant Maintenance | \$ 6,952.00 |
| 4802167 | 31.03.25 | OPS Screening & Crushing Equipment Pty Ltd | Mobile Plant Maintenance | \$ 1,148.40 |
| 4802168 | 31.03.25 | OTR Tyres | Mobile Plant Maintenance | \$ 1,155.81 |
| 4802165 | 31.03.25 | Kennards Hire Pty Ltd | Mobile Plant Hire | \$ 1,881.78 |
| 4802173 | 31.03.25 | United Equipment Pty Ltd | Mobile Plant Hire | \$ 6,885.69 |
| 4802159 | 31.03.25 | CJD Equipment Pty Ltd | Mobile Plant Maintenance | \$ 12,686.83 |
| 4802163 | 31.03.25 | Fox Refrigeration and Air-Conditioning | Accommodation/Site Maintenance | \$ 4,365.02 |
| 4802178 | 31.03.25 | Hoseright | Mobile Plant Maintenance | \$ 7,460.15 |
| 4802161 | 31.03.25 | DLA Piper Australia | Legal Fees | \$ 2,304.50 |
| 4802170 | 31.03.25 | Perth Recruitment Services Pty Ltd | Relief Staff | \$ 24,603.10 |
| 4802177 | 31.03.25 | Red Ant Design Pty Ltd | RecycleRight Website | \$ 2,530.00 |

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|-----------------------|----------|-------------------------------------------------------|--------------------------------|------------------------|
| 4802162 | 31.03.25 | Environmental & Air Quality Consulting Pty Ltd (EAQC) | Contracted Services | \$ 12,173.70 |
| 4802175 | 31.03.25 | Winc Australia Pty Limited | Process Consumables | \$ 1,141.86 |
| 4802160 | 31.03.25 | Concept Wire Industries | Goods Received | \$ 6,849.47 |
| 4802158 | 31.03.25 | BP Australia PL | Fuel | \$ 8,587.95 |
| 4802156 | 31.03.25 | Allclean Property Services Plus | Cleaning | \$ 3,898.79 |
| 4802155 | 31.03.25 | All Rubber TMH Pty Ltd | Fixed Plant Maintenance | \$ 3,553.66 |
| 4802176 | 31.03.25 | Kangaroo Plastics | Reuse/disposal | \$ 11,362.56 |
| 4802172 | 31.03.25 | Super Sweep | Accommodation/Site Maintenance | \$ 4,356.00 |
| TOTAL PAYMENTS | | | | \$ 1,393,628.02 |

| Credit Card Transactions for March 2025 | | | | |
|-------------------------------------------|------------|---------------------------|---------------------------------|--------------------|
| EFT Ref | Date | Supplier Name | Expense Description | Amount |
| 4802188 | 27/03/2025 | Source Separation Systems | Other office expenses | \$ 49.95 |
| 4802188 | 27/03/2025 | Adobe | Software Monthly Licence fees | \$ 314.95 |
| 4802188 | 27/03/2025 | Adobe | Software Monthly Licence fees | \$ 128.96 |
| 4802188 | 25/03/2025 | Sq *janos Kaszala | Training | \$ 120.00 |
| 4802188 | 25/03/2025 | Coles | Other office expenses | \$ 3.50 |
| 4802188 | 25/03/2025 | Officeworks | IT Expenses | \$ 44.98 |
| 4802188 | 25/03/2025 | Sq *willetton Trophy Cent | Other office expenses | \$ 14.30 |
| 4802188 | 24/03/2025 | Paypal | Other office expenses | \$ 156.00 |
| 4802188 | 24/03/2025 | Coles | Other office expenses | \$ 17.80 |
| 4802188 | 21/03/2025 | Blue Horse Wa Pty Ltd | Training | \$ 1,190.00 |
| 4802188 | 19/03/2025 | Miss Maud | Other Employment Costs | \$ 39.40 |
| 4802188 | 20/03/2025 | Woolworths | Other office expenses | \$ 24.40 |
| 4802188 | 19/03/2025 | Gardenfreshb | Other Employment Costs | \$ 4.35 |
| 4802188 | 18/03/2025 | Wanewsdti | Publications & Subscriptions | \$ 96.00 |
| 4802188 | 17/03/2025 | Coles | Other office expenses | \$ 17.80 |
| 4802188 | 14/03/2025 | Reddy Express | Mobile Plant Fuel & Lubricants | \$ 91.41 |
| 4802188 | 14/03/2025 | Total Tools Canning | Process Consumables | \$ 127.70 |
| 4802188 | 13/03/2025 | Jb Hi-Fi | Other office expenses | \$ 45.99 |
| 4802188 | 11/03/2025 | Boc Limited | Workshop expenses | \$ 106.70 |
| 4802188 | 10/03/2025 | Garden City News | Other Employment Costs | \$ 9.99 |
| 4802188 | 12/03/2025 | Kmart | Stationery | \$ 19.25 |
| 4802188 | 11/03/2025 | Sitech Wa Pty Ltd | Mobile Plant Maintenance | \$ 154.00 |
| 4802188 | 11/03/2025 | Sq *janos Kaszala | Training | \$ 120.00 |
| 4802188 | 10/03/2025 | Coles | Other office expenses | \$ 17.80 |
| 4802188 | 10/03/2025 | Officeworks | Other office expenses | \$ 79.00 |
| 4802188 | 10/03/2025 | Officeworks | Workshop expenses | \$ 14.98 |
| 4802188 | 8/03/2025 | Forest Lakes News | Other office expenses | \$ 14.00 |
| 4802188 | 7/03/2025 | Teamflect.Com | IT Expenses | \$ 114.35 |
| 4802188 | 5/03/2025 | Fedex Express | Fixed Plant Maintenance | \$ 23.41 |
| 4802188 | 4/03/2025 | Boc Limited | Process Consumables | \$ 17.71 |
| 4802188 | 4/03/2025 | Boc Limited | Process Consumables | \$ 17.71 |
| 4802188 | 5/03/2025 | Muffin Break Bgoon | Other Employment Costs | \$ 24.00 |
| 4802188 | 5/03/2025 | Myaree Lunchbar | Other Employment Costs | \$ 71.21 |
| 4802188 | 4/03/2025 | Leeming Iga | Meeting Expenses | \$ 19.99 |
| 4802188 | 4/03/2025 | Fedex Express | Fixed Plant Maintenance | \$ 5,267.35 |
| 4802188 | 4/03/2025 | Fedex Express | Fixed Plant Maintenance(Refund) | \$ 4,434.39 |
| 4802188 | 5/03/2025 | Sq *janos Kaszala | Training | \$ 120.00 |
| 4802188 | 4/03/2025 | Campbells Canning Vale | Meeting Expenses | \$ 9.40 |
| 4802188 | 4/03/2025 | Coles | Other office expenses | \$ 13.35 |
| 4802188 | 4/03/2025 | Wilson Parking | Security Expenses | \$ 1,176.24 |
| 4802188 | 4/03/2025 | Coles | Workshop expenses | \$ 24.00 |
| 4802188 | 1/03/2025 | Bunnings | Meeting Expenses | \$ 60.19 |
| 4802188 | 3/03/2025 | Woolworths | Meeting Expenses | \$ 50.75 |
| 4802188 | 3/03/2025 | Woolworths | Meeting Expenses | \$ 23.00 |
| 4802188 | 27/02/2025 | Parkwood Hardware | Fixed Plant Maintenance | \$ 17.00 |
| 4802188 | 28/02/2025 | Subway | Meeting Expenses | \$ 171.00 |
| 4802188 | 28/02/2025 | Insight Call Centre | Telephone | \$ 171.00 |
| 4802188 | 2/03/2025 | Amazon Web Services | RecycleRight Website | \$ 288.81 |
| 4802188 | 28/02/2025 | Tank Master Australia | Fixed Plant Maintenance | \$ 1,470.70 |
| Credit Card Purchases - March 2025 | | | | \$ 7,739.99 |

Schedule of Payments made in April 2025

| EFTNumber | Payment Date | Customer/Vendor Name | Description | Total Payment Amount |
|-----------------------|--------------|-------------------------------------------------------|--------------------------------|------------------------|
| 4802186 | 02.04.25 | Xelflex Pty Ltd | Fixed Plant Maintenance | \$ 89,643.59 |
| 4802187 | 02.04.25 | Kwinana WTE Project Co P/L | WtE Disposal | \$ 700,203.63 |
| 4802222 | 04.04.25 | City of Canning | Accommodation Lease Fees | \$ 69,643.75 |
| 4802220 | 09.04.25 | Precision (Beam) | Superannuation | \$ 25,216.86 |
| 4802221 | 09.04.25 | RRG Payroll Net Clearing | Payroll | \$ 112,117.38 |
| 4802192 | 15.04.25 | PAYG - Australian Taxation Office (ATO) | PAYG | \$ 66,446.92 |
| 4802193 | 15.04.25 | Telstra Limited - BPAY | Telephone | \$ 257.00 |
| 4802194 | 15.04.25 | Water Corporation* BPAY | Water | \$ 934.60 |
| 4802195 | 15.04.25 | Cr Karen Wheatland* | Councillor Sitting Fees | \$ 3,237.42 |
| 4802196 | 15.04.25 | Cr Hannah Fitzhardinge* | Councillor Sitting Fees | \$ 1,404.83 |
| 4802197 | 15.04.25 | Cr Jenny Archibald* | Councillor Sitting Fees | \$ 952.50 |
| 4802198 | 15.04.25 | Cr Jane Edinger* | Councillor Sitting Fees | \$ 952.50 |
| 4802199 | 15.04.25 | Hands-On Infection Control | OH & S | \$ 788.29 |
| 4802200 | 15.04.25 | Lighthouse Locksmiths | Workshop expenses | \$ 301.40 |
| 4802201 | 15.04.25 | Octagon Lifts | Accommodation/Site Maintenance | \$ 640.35 |
| 4802202 | 15.04.25 | Omnicom Media Group Australia Pty Ltd (Marketforce) | Advertising & Promotion | \$ 956.69 |
| 4802203 | 15.04.25 | BP Australia PL | Fuel | \$ 14,717.00 |
| 4802204 | 15.04.25 | Industrial Protective Products (WA) | OH & S | \$ 1,054.68 |
| 4802205 | 15.04.25 | Mandalay Technologies Pty Ltd | IT Expenses | \$ 16,761.20 |
| 4802206 | 15.04.25 | Natsync Environmental | Accommodation/Site Maintenance | \$ 6,184.00 |
| 4802207 | 15.04.25 | Network-IT(WA) PTY LTD | IT Expenses | \$ 7,257.81 |
| 4802208 | 15.04.25 | Perth Recruitment Services Pty Ltd | Relief Staff | \$ 23,173.01 |
| 4802209 | 15.04.25 | Solutions Plus Partnership Pty Ltd | IT Expenses | \$ 2,412.42 |
| 4802210 | 15.04.25 | WALGA-Western Australian Local Government Association | Employment Costs | \$ 3,673.85 |
| 4802211 | 15.04.25 | Urban Clean 1 Pty Ltdn (Xero) | Cleaning | \$ 1,123.52 |
| 4802212 | 15.04.25 | Helene Pty Ltd T/as Lo-Go Appointments | Relief Staff | \$ 17,214.35 |
| 4802213 | 15.04.25 | Mainfreight Distribution Pty Ltd | Transport Costs | \$ 21,371.45 |
| 4802214 | 15.04.25 | Kangaroo Plastics | Reuse/disposal | \$ 7,600.56 |
| 4802215 | 15.04.25 | Line-Right Pty Ltd | Accommodation/Site Maintenance | \$ 5,340.50 |
| 4802216 | 15.04.25 | JD Organics Pty Ltd T/A Go Organics | FOGO Fines | \$ 95,558.49 |
| 4802217 | 15.04.25 | Synergy - Electricity Retail Corporation | Electricity | \$ 65,645.93 |
| 4802218 | 17.04.25 | Australian Taxation Office (ATO) | BAS | \$ 82,553.00 |
| 4802223 | 22.04.25 | Vocus Pty Ltd | IT Expenses | \$ 1,757.80 |
| 4802226 | 23.04.25 | Precision (Beam) | Superannuation | \$ 25,631.50 |
| 4802227 | 23.04.25 | RRG Payroll Net Clearing | Payroll | \$ 114,964.49 |
| 4802228 | 30.04.25 | Telstra Limited - BPAY | Telephone | \$ 6,321.25 |
| 4802229 | 30.04.25 | Water Corporation* BPAY | Water | \$ 11,171.07 |
| 4802230 | 30.04.25 | Blackwoods Atkins | OH & S | \$ 422.40 |
| 4802231 | 30.04.25 | Bunnings Group Limited | OH & S | \$ 179.78 |
| 4802232 | 30.04.25 | DLA Piper Australia | Legal Fees | \$ 520.30 |
| 4802233 | 30.04.25 | Fujifilm Business Innovation Australia Pty Ltd | Photocopying | \$ 452.58 |
| 4802234 | 30.04.25 | Industrial Protective Products (WA) | OH & S | \$ 600.60 |
| 4802235 | 30.04.25 | Instant Weighing | Mobile Plant Maintenance | \$ 850.68 |
| 4802236 | 30.04.25 | Natsync Environmental | Accommodation/Site Maintenance | \$ 660.00 |
| 4802237 | 30.04.25 | Netelec Pty Ltd T/A Netelec Electrical Supplies | Fixed Plant Maintenance | \$ 712.25 |
| 4802238 | 30.04.25 | PEP Transport | Courier | \$ 109.30 |
| 4802239 | 30.04.25 | Ambius (Rentokil Initial Pty Ltd) | Accommodation/Site Maintenance | \$ 65.93 |
| 4802240 | 30.04.25 | Sonic Health Plus | Employment Costs | \$ 870.10 |
| 4802241 | 30.04.25 | Synergy - Electricity Retail Corporation | Electricity | \$ 312.44 |
| 4802242 | 30.04.25 | Total Electrical & Mechanical Services Pty Ltd | Fixed Plant Maintenance | \$ 825.00 |
| 4802243 | 30.04.25 | Water2Water Pty Ltd | Accommodation/Site Maintenance | \$ 148.40 |
| 4802244 | 30.04.25 | Winc Australia Pty Limited | Stationery | \$ 670.31 |
| 4802245 | 30.04.25 | Wren Oil | Accommodation/Site Maintenance | \$ 286.00 |
| 4802246 | 30.04.25 | Coregas Pty Ltd | Workshop expenses | \$ 247.63 |
| 4802247 | 30.04.25 | Satellite Security Services Pty Ltd | Accommodation/Site Maintenance | \$ 220.00 |
| 4802248 | 30.04.25 | Associated Laundry Services | Laundry Expenses | \$ 858.23 |
| 4802249 | 30.04.25 | Westate Hose Supplies | Process Consumables | \$ 386.99 |
| 4802250 | 30.04.25 | Vector Line Marking | Accommodation/Site Maintenance | \$ 275.00 |
| 4802292 | 30.04.25 | Perth Recruitment Services Pty Ltd | Relief Staff | \$ 45,028.24 |
| 4802293 | 30.04.25 | SAGE Automation Pty Ltd | Server Upgrade MRF | \$ 35,770.90 |
| 4802294 | 30.04.25 | Xelflex Pty Ltd | Fixed Plant Maintenance | \$ 106,519.46 |
| Total Payments | | | | \$ 1,802,178.11 |

Credit Card Transactions for April 2025

| EFT Ref | Date | Supplier Name | Expense Description | Amount |
|---------|------------|----------------|-------------------------|----------|
| 4801003 | 28/04/2025 | Taipan Pty Ltd | Fixed Plant Maintenance | \$ 11.19 |
| 4801003 | 28/04/2025 | Adobe | IT Expenses | \$ 45.09 |
| 4801003 | 28/04/2025 | Adobe | IT Expenses | \$ 22.55 |
| 4801003 | 28/04/2025 | Coles 0332 | Office expenses | \$ 11.50 |

| | | | | | |
|---------|------------|---------------------------|-------------------------------------------|-----------|------------------|
| 4801003 | 26/04/2025 | Adobe Systems Pty Ltd | IT Expenses | \$ | 189.97 |
| 4801003 | 22/04/2025 | 7-Eleven 3065 Boorag | Office expenses | \$ | 5.00 |
| 4801003 | 22/04/2025 | Woolworths/Bullcreek S/C | Office expenses | \$ | 5.75 |
| 4801003 | 17/04/2025 | Skoolsport Equipment P | Office expenses | \$ | 17.99 |
| 4801003 | 16/04/2025 | Lucky Charm Bull Creek | Office expenses | \$ | 9.99 |
| 4801003 | 17/04/2025 | Woolworths/Nicholson Rd & | Office expenses | \$ | 26.00 |
| 4801003 | 17/04/2025 | Woolworths/Nicholson Rd & | Office expenses | \$ | 10.60 |
| 4801003 | 10/04/2025 | Officeworks | Stationery | \$ | 18.26 |
| 4801003 | 10/04/2025 | Officeworks | OH & S | \$ | 53.76 |
| 4801003 | 16/04/2025 | Volvo Group Australia | Mobile Plant Maintenance | \$ | 1,123.60 |
| 4801003 | 16/04/2025 | Moore Australia Wa Pl | Conferences/Seminars/Training | \$ | 2,310.00 |
| 4801003 | 15/04/2025 | Coles 0332 | Office expenses | \$ | 7.90 |
| 4801003 | 15/04/2025 | Safety Training Prof | Conferences/Seminars/Training | \$ | 250.00 |
| 4801003 | 15/04/2025 | Safety Training Prof | Conferences/Seminars/Training | \$ | 250.00 |
| 4801003 | 15/04/2025 | The Local Guys - Redcliff | Accommodation/Site Maintenance | \$ | 513.30 |
| 4801003 | 15/04/2025 | The Local Guys - Redcliff | Accommodation/Site Maintenance | \$ | 513.30 |
| 4801003 | 15/04/2025 | The Local Guys - Redcliff | Accommodation/Site Maintenance | \$ | 513.30 |
| 4801003 | 15/04/2025 | The Local Guys - Redcliff | Accommodation/Site Maintenance | \$ | 513.32 |
| 4801003 | 15/04/2025 | Safety Training Prof | Conferences/Seminars/Training | \$ | 250.00 |
| 4801003 | 10/04/2025 | Canning Vale lga | Office expenses | \$ | 2.10 |
| 4801003 | 10/04/2025 | Total Tools Kewdale | Minor Capital Equipment/Tools | \$ | 319.00 |
| 4801003 | 09/04/2025 | Cpp Convention Centre | Office expenses | \$ | 22.72 |
| 4801003 | 10/04/2025 | Easypark | Office expenses | \$ | 14.63 |
| 4801003 | 08/04/2025 | Department Of Transpor | Mobile Plant Hire Fees | \$ | 43.10 |
| 4801003 | 08/04/2025 | Department Of Transpor | Mobile Plant Hire Fees | \$ | 8.25 |
| 4801003 | 09/04/2025 | Cpp Council House | Office expenses | \$ | 19.69 |
| 4801003 | 08/04/2025 | Coles 0332 | Office expenses | \$ | 19.10 |
| 4801003 | 08/04/2025 | Tenderlink Com | Advertising & Promotion | \$ | 207.90 |
| 4801003 | 07/04/2025 | Teamflect.Com | IT Expenses | \$ | 118.64 |
| 4801003 | 04/04/2025 | Boc Limited | Process Consumables | \$ | 20.71 |
| 4801003 | 04/04/2025 | Boc Limited | Process Consumables | \$ | 20.71 |
| 4801003 | 04/04/2025 | Mobile Test N Cal Au | Accommodation/Site Maintenance | \$ | 101.64 |
| 4801003 | 04/04/2025 | Mobile Test N Cal Au | Accommodation/Site Maintenance | \$ | 67.76 |
| 4801003 | 04/04/2025 | Post Booragoon Post Sh | Postage & Courier | \$ | 26.00 |
| 4801003 | 04/04/2025 | Wilson Parking | Security Expenses | \$ | 1,204.29 |
| 4801003 | 04/04/2025 | Sitech Wa Pty Ltd | Mobile Plant Maintenance | \$ | 154.00 |
| 4801003 | 03/04/2025 | Muffin Break Bgoon | Employment Costs | \$ | 42.00 |
| 4801003 | 03/04/2025 | Coles 0332 | Office expenses | \$ | 23.75 |
| 4801003 | 03/04/2025 | Coles 0332 | Office expenses | \$ | 58.50 |
| 4801003 | 02/04/2025 | Amazon Web Services | RecycleRight Website & App Development | \$ | 306.72 |
| 4801003 | 02/04/2025 | Ahri Ltd | Conferences/Seminars/Training | \$ | 210.00 |
| 4801003 | 02/04/2025 | Hose Mania | Mobile Plant Maintenance | \$ | 25.54 |
| 4801003 | 01/04/2025 | Reddy Express 6936 | Mobile Plant Maintenance | \$ | 85.72 |
| 4801003 | 28/03/2025 | Www.Anydesk.Com | IT Expenses | \$ | 400.66 |
| 4801003 | 28/03/2025 | Insight Call Centre | Telephone | \$ | 171.00 |
| 4801003 | 28/03/2025 | Coles 0332 | Other office expenses | \$ | 22.20 |
| 4801003 | 28/03/2025 | Coles 0332 | Other office expenses | \$ | 8.90 |
| | | | | | |
| | | | Credit Card Purchases - April 2025 | \$ | 10,910.90 |