



**MINUTES OF THE MEETING OF THE  
SOUTHERN METROPOLITAN REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL  
HELD ON THURSDAY 24<sup>TH</sup> OCTOBER 2013  
AT THE TOWN OF EAST FREMANTLE, 135 CANNING HWY, EAST FREMANTLE**

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chief Executive Officer, Mr Tim Youé welcomed Members and declared the meeting open at 5:00pm.

Prior to the meeting newly elected Member Council representatives from the City of Cockburn, City of Melville and Town of East Fremantle were sworn in as Regional Councillors.

The CEO extended congratulations to newly elected Member Council representatives Cr Cameron Schuster, City of Melville; Cr Lee-Anne Smith OAM, City of Cockburn; and Cr Michael McPhail, Town of East Fremantle.

**1.1 ELECTION OF CHAIRPERSON & DEPUTY CHAIRPERSON**

The CEO, Mr Tim Youé advised that he had received written nominations prior to the meeting from Cr Cameron Schuster, Cr Doug Thompson for the position of Chair and called for any other nominations. No other nominations were received. Cr Schuster and Cr Thompson gave a summary of their experience and suitability for the role and Members conducted a secret vote which declared Cr Cameron Schuster elected as Chair.

The CEO, Mr Tim Youé advised that he had received nominations for the position of Deputy Chair prior to the meeting from Cr Lee-Anne Smith OAM and Cr Sandra Lee and called for any other nominations. No other nominations were received. Cr Lee and Cr Smith OAM gave a summary of their experience and suitability for the role and Members conducted a secret vote which declared Cr Lee-Anne Smith OAM elected as Deputy Chair.

The Chairman, Cr Cameron Schuster, took the Chair.

**2. RECORD OF ATTENDANCE / APOLOGIES**

**PRESENT:**

Cr Cameron Schuster (Chair)	City of Melville
Cr Lee-Anne Smith OAM (Deputy Chair)	City of Cockburn
Cr Sandra Lee	City of Kwinana
Cr Doug Thompson	City of Fremantle
Cr Michael McPhail	Town of East Fremantle
Mr Peter Pikor (REG member)	City of Fremantle
Mr John Christie (REG member)	City of Melville
Mr Peter McKenzie (REG member)	City of Kwinana
Mr Stuart Downing (Deputy REG member)	City of Cockburn
Ms Shelley Cocks (Deputy REG member)	Town of East Fremantle
Mr Tim Youé	SMRC, Chief Executive Officer
Mr Chris Wiggins	SMRC, Executive Manager Corporate Services
Mr Peter Segura	SMRC, Executive Manager RRRC
Ms Taryn Beagley	SMRC, Community Engagement & Communications Officer
Mrs Leanne Downie	SMRC, Minutes

**APOLOGIES**

Mr Brendan Doherty	SMRC, Executive Manager Strategic Projects
Mr Michael Littleton (REG member)	City of Cockburn

**OBSERVERS**

Nil



- 2) THE NET INCOME RECEIVED FROM THE SALE BE TRANSFERRED TO THE RRRRC CONTINGENCY RESERVE ACCOUNT; AND
- 3) THE CEO'S DELEGATED AUTHORITY NO 9 BE AMENDED TO READ: TO SELL CARBON OFFSET CREDITS AT THE PREVAILING MARKET PRICE.

**CARRIED BY ABSOLUTE MAJORITY 5/-**

**COUNCIL RESOLUTION**

**13.10.05                      MOVED CR D THOMPSON    SECONDED CR S LEE**  
**THAT THE MEETING MOVE FROM BEHIND CLOSED DOORS.**

**CARRIED 5/-**

**10. BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

**11. REPORTS OF THE CEO**

**11.1 CORPORATE POLICY REVIEW**

The Executive Manager Corporate Services gave an overview of the report to Members.

**COUNCIL RESOLUTION**

**13.10.06                      MOVED CR S LEE    SECONDED CR L SMITH**  
**THAT:**

**THE FOLLOWING POLICIES BE ADOPTED AS PRESENTED:**

- **CODE OF CONDUCT FOR COUNCILLORS**
- **CODE OF CONDUCT FOR COMMITTEE AND ADVISORY GROUP MEMBERS**
- **CODE OF CONDUCT FOR EMPLOYEES**
- **MEMBERS FEES & ALLOWANCES**
- **PURCHASING POLICY; AND**
- **TRAVEL & CONFERENCE POLICY**

**CARRIED 5/-**

**11.2 SALE OF ABATEMENT**

Item 11.2 was discussed at Item 9 in the Agenda.

**11.3 KEY PERFORMANCE RESULTS TO 30 SEPTEMBER 2013**

The Executive Manager Corporate Services gave an overview of the report to Members. The Chair called for questions. Mr Wiggins answered queries from Cr McPhail and Cr Schuster and Mr Youé answered a query from Cr Schuster. Cr Thompson suggested that Key Performance Indicators be listed for discussion at the Audit & Risk Committee.

**COUNCIL RESOLUTION**

**13.10.07                      MOVED CR M McPHAIL    SECONDED CR L SMITH**  
**THAT THE KEY PERFORMANCE RESULTS TO 30 SEPTEMBER 2013 (3 MONTHS) BE RECEIVED.**

**CARRIED 5/-**

**11.4 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 AUGUST 2013**

**COUNCIL RESOLUTION**

**13.10.08                      MOVED CR D THOMPSON    SECONDED CR S LEE**  
**THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 31 AUGUST 2013 BE RECEIVED.**

**CARRIED 5/-**

11.5 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 SEPTEMBER 2013

The Executive Manager Corporate Services gave an overview of the report to Members.

**COUNCIL RESOLUTION**

13.10.09                MOVED CR L SMITH                        **SECONDED CR D THOMPSON**  
MOVED CR D THOMPSON    **SECONDED CR S LEE**

**THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 30 SEPTEMBER 2013 BE RECEIVED.**

**CARRIED 5/-**

11.6 SCHEDULE OF PAYMENTS FOR AUGUST & SEPTEMBER 2013

**COUNCIL RESOLUTION**

13.10.10                MOVED CR S LEE                                **SECONDED CR M McPHAIL**

**THAT:**

- 1) **THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS, AMOUNTING TO THE MONTH OF AUGUST 2013 OF \$2,305,993.79 & SEPTEMBER 2013 OF \$1,548,043.38 FOR THE MUNICIPAL FUND, BE RECEIVED; AND**
- 2) **THE SCHEDULE OF PAYMENTS, AS PRESENTED, BE INCORPORATED IN THE MINUTES OF THE MEETING.**

**CARRIED 5/-**

11.7 SMRC CASH INVESTMENT PORTFOLIO

The Executive Manager Corporate Services gave an overview of the report to Members.

**COUNCIL RESOLUTION**

13.10.11                MOVED CR D THOMPSON                        **SECONDED CR S LEE**

**THAT THE SMRC CASH INVESTMENT PORTFOLIO AS AT 30 SEPTEMBER 2013 BE RECEIVED.**

**CARRIED 5/-**

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING**

13.1 CEO DELEGATED AUTHORITY SALE OF RECYCLED PRODUCTS

CEO, Tim Youé gave an overview of the report to Members and answered questions from Cr Schuster.

**COUNCIL RESOLUTION**

13.10.12                MOVED CR D THOMPSON                        **SECONDED CR S LEE**

**THAT THE CHIEF EXECUTIVE OFFICER BE GRANTED DELEGATED AUTHORITY TO AWARD PUBLIC TENDERS FOR THE SALE OF RECYCLED PRODUCTS PRODUCED AT THE REGIONAL RESOURCE RECOVERY CENTRE WITH A TENDER VALUE NOT EXCEEDING \$1,000,000.**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

13.2 COMMITTEE MEMBER APPOINTMENTS

The Chairman called for nominations for the Audit & Risk Committee. Nominations were received from Cr Cameron Schuster, Cr Lee-Anne Smith OAM and Cr Michael McPhail. CEO, Tim Youé answered a query from Cr Smith OAM.

**COUNCIL RESOLUTION**

**13.10.13                    MOVED CR D THOMPSON                    SECONDED CR S LEE**  
**AUDIT & RISK COMMITTEE MEMBERS**

**THE FOLLOWING REGIONAL COUNCILLORS BE APPOINTED ON THE AUDIT & RISK COMMITTEE FOR A TERM EXPIRING NOVEMBER 2015:**

**CR CAMERON SCHUSTER  
CR LEE-ANNE SMITH  
CR MICHAEL McPHAIL**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

The Chairman called for nominations for the Public Relations Committee. Nominations were received from Cr Cameron Schuster, Cr Lee-Anne Smith OAM and Cr Michael McPhail.

**COUNCIL RESOLUTION**

**13.10.14                    MOVED CR M McPHAIL                    SECONDED CR D THOMPSON**

**PUBLIC RELATIONS COMMITTEE MEMBERS**

**THE FOLLOWING MEMBERS BE APPOINTED ON THE COMMITTEE FOR A TERM EXPIRING NOVEMBER 2015:**

**CR CAMERON SCHUSTER  
CR LEE-ANNE SMITH  
CR MICHAEL McPHAIL**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

The Chairman called for nominations for the CEO Performance Review Committee. Nominations were received from all Councillors.

**COUNCIL RESOLUTION**

**13.10.15                    MOVED CR D THOMPSON                    SECONDED CR S LEE**

**CEO PERFORMANCE REVIEW COMMITTEE MEMBERS**

**THE FOLLOWING REGIONAL COUNCILLORS BE APPOINTED ON THE COMMITTEE FOR A TERM EXPIRING NOVEMBER 2015:**

**CR CAMERON SCHUSTER  
CR LEE-ANNE SMITH  
CR MICHAEL McPHAIL  
CR SANDRA LEE  
CR DOUG THOMPSON**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

**COUNCIL RESOLUTION**

**13.10.16                    MOVED CR D THOMPSON                    SECONDED CR S LEE**

**FORUM OF REGIONAL COUNCILS (FORC)**

**THE FOLLOWING MEMBERS BE APPOINTED ON THE FORUM OF REGIONAL COUNCIL (FORC) FOR A TERM EXPIRING NOVEMBER 2015:**

**CR C SCHUSTER  
CR L SMITH (Deputy)**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

**COUNCIL RESOLUTION**

**13.10.17                    MOVED CR M McPHAIL                    SECONDED CR D THOMPSON**

**MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)**

**THE FOLLOWING MEMBERS BE APPOINTED ON THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) FOR A TERM EXPIRING NOVEMBER 2015:**

**CR D THOMPSON**  
**CR L SMITH (Deputy)**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

**13.3 ACKNOWLEDGEMENT OF PAST REGIONAL COUNCILLORS**

**COUNCIL RESOLUTION**

**13.10.18                      MOVED CR D THOMPSON                      SECONDED CR M McPHAIL**

**THAT:**

- 1) COUNCIL RECOGNISE THE SERVICES OF PAST SMRC COUNCILLORS ROMANO, COLLINSON AND WILLIS AND MOVE A VOTE OF THANKS FOR THEIR SERVICES TO THE COUNCIL AND THE RESIDENTS OF THE REGION; AND**
- 2) THE CHAIR WRITE TO PAST SMRC COUNCILLORS TONY ROMANO, CLIFF COLLINSON AND ROBERT WILLIS TO THANK THEM FOR THEIR DEDICATED SERVICES TO THE SMRC.**

**CARRIED BY ABSOLUTE MAJORITY 5/-**

**14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**15. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**16. DECLARATION OF CLOSURE OF MEETING**

Cr Schuster thanked Members for the confidence shown in electing him as Chair and he looked forward to an interesting year ahead.

There being no further business, the Chair declared the meeting closed at 6:22pm.

**I hereby certify that the Minutes of Ordinary Council Meeting held on 24<sup>th</sup> October 2013 were confirmed on 28<sup>th</sup> November 2013.**

**Cr Cameron Schuster, Chairman**

**Signed \_\_\_\_\_**