

Minutes of the Meeting of the Southern Metropolitan Regional Council Ordinary Meeting of Council held on Thursday 25 November 2010 at RRRC, 350 Bannister Road Canning Vale

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Tony Romano welcomed Members and declared the meeting open at 5.03pm.

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Cr Tony Romano (Chairman)	City of Cockburn
Cr Sandra Lee	Town of Kwinana
Cr Richard Smith	City of Rockingham
Cr Richard Olson	Town of East Fremantle from 5.14pm
Cr Clive Robartson	City of Melville

Mr Peter McKenzie(REG member)Mr Peter Pikor(Deputy REG)

Town of Kwinana City of Fremantle

Mr Stuart McAll Mr Tim Youe Mr Chris Wiggins Mr Brendan Doherty Mrs Teresa Buchanan SMRC, Chief Executive Officer SMRC, Manager Business Development SMRC, Manager Admin & Finance SMRC, Manager Engineering Services SMRC, Minutes

APOLOGIES

Cr Doug Thompson

City of Fremantle

LEAVE OF ABSENCE Nil

OBSERVER Nil

- 3. DISCLOSURE OF INTERESTS Nil
- 4. DEPUTATIONS/PRESENTATIONS Nil
- 5. PUBLIC QUESTION TIME

Nil

- 6. ANNOUNCEMENTS OF THE PRESIDING MEMBER Nil
- 7. PETITIONS / DEPUTATIONS / PRESENTATIONS Nil
- 8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
- 8.1 MINUTES OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL MEETING HELD 28 OCTOBER 2010.

COUNCIL RESOLUTION

10.11.01MOVED CR LEESECONDED CR ROBARTSON

THAT THE MINUTES OF THE MEETING OF COUNCIL HELD AT CITY OF ROCKINGHAM ON 28 OCTOBER 2010 BE RECEIVED AS A TRUE AND ACCURATE RECORD

CARRIED 4/-

8.2 MINUTES OF SPECIAL MEETING HELD ON 4 NOVEMBER 2010 COUNCIL RESOLUTION

10.11.02 MOVED CR LEE

SECONDED CR SMITH

THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD AT THE SMRC BOARDROOM, 9 ALDOUS PLACE, BOORAGOON ON THE 4th NOVEMBER 2010 BE RECEIVED AS A TRUE AND ACCURATE RECORD.

CARRIED 4/-

- 9. IDENTIFICATION OF MATTERS FOR WHICH MEETINGS MAY SIT BEHIND CLOSED DOORS Nil
- 10. REPORTS OF THE CEO
- 10.1 AUDITOR'S REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010 POLICY REVIEW – POLICY 2.1 – ACCOUNTING POLICIES

COUNCIL RESOLUTION

10.11.03 MOVED CR LEE SECONDED CR ROBARTSON

- 1) THE AUDITOR'S REPORT AND MANAGEMENT LETTER RECEIVED FROM UHY HAINES NORTON FOR THE YEAR ENDED 30 JUNE 2010 BE RECEIVED
- 2) THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010 BE RECEIVED
- 3) THAT THE CEO AND STAFF BE CONGRATULATED FOR AN EXCELLENT AUDIT REPORT.

- 4) A NEW NOTE (X) BE ADDED TO THE POLICY 2.1 ACCOUNTING POLICIES ON THE BUDGET COMPARATIVE FIGURES. THE NOTE STATES THAT UNLESS OTHERWISE INDICATED, THE BUDGET COMPARATIVE FIGURES SHOWN IN THE FINANCIAL REPORT RELATE TO THE APPROVED REVISED BUDGET ESTIMATE FOR THE RELEVANT ITEM OF DISCLOSURE. FM REG 36(2) NOW PERMITS TO USE EITHER THE ORIGINAL BUDGET OR AMENDED BUDGET FOR COMPARISON. CONSIDERING THE NATURE OF OUR OPERATIONS, IT IS BELIEVED THAT THE COMPARISON WITH THE REVISED BUDGET WILL BE MORE RELEVANT WHERE THE COUNCIL HAS APPROVED THE REVISION
- 5) THE FOLLOWING ASSET THRESHOLDS BE INCREASED IN POLICY 2.1 -ACCOUNTING POLICIES AS FOLLOWS:

CAPITALISATION OF ASSETS

EXPENDITURE OF A CAPITAL NATURE IS RECOGNISED AS AN ASSET IF THE THRESHOLD VALUE EXCEEDS:

FURNITURE AND EQUIPMENT	\$ 2,000	
COMPUTER & ELECTRONIC EQUIPMENT	\$ 2,000	
MOTOR VEHICLES, MOBILE PLANT AND EQUIPMENT		\$ 5,000
FIXED PLANT AND EQUIPMENT	\$10,000	
BUILDINGS AND IMPROVEMENTS	\$10,000	
INFRASTRUCTURE	\$10,000	

CARRIED 4/-

10.2 STRATEGIC INTERNAL AUDIT PLAN 2010/2011

Cr Smith acknowledged the SMG.

COUNCIL RESOLUTION

10.11.04	MOVED CR SMITH	SECONDED	CR ROBARTSON

- 1. THE INDEPENDENT INTERNAL AUDIT REPORT PREPARED BY 2020 GLOBAL BUSINESS CONSULTANTS ON OCCUPATIONAL HEALTH & SAFETY, RISK MANAGEMENT AND RECORDS MANAGEMENT BE RECEIVED:
- 2. THE OFFICERS COMMENTS RESPONDING TO THE AUDITORS RECOMMENDATIONS AS DETAILED IN REPORT BE NOTED.

CARRIED 4/-

10.3 FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 OCTOBER 2010

COUNCIL RESOLUTION

10.11.05 MOVED CR LEE SECONDED CR ROBARTSON

THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE MONTH ENDED 31 OCTOBER 2010 BE RECEIVED.

CARRIED 4/-

COUNCIL RESOLUTION

10.11.06 MOVED CR SMITH

SECONDED CR ROBARTSON

THAT THE SMRC CASH INVESTMENT PORTFOLIO AS AT 31 OCTOBER 2010 BE RECEIVED

CARRIED 4/-

10.5 SCHEDULE OF PAYMENTS FOR THE MONTH ENDED 31 OCTOBER 2010

COUNCIL RESOLUTION

10.11.07 MOVED CR SMTIH

SECONDED CR LEE

- 1. THAT THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS, AMOUNTING TO THE MONTH OF OCTOBER 2010 OF \$1,926,062.35 FOR THE MUNICIPAL FUND, BE RECEIVED.
- 2. THE SCHEDULE OF PAYMENTS, AS PRESENTED, BE INCORPORATED IN THE MINUTES OF THE MEETING.

CARRIED 4/-

10.6 MEETING SCHEDULE FOR REGIONAL COUNCIL MEETINGS 2011

COUNCIL RESOLUTION

10.11.08 MOVED CR SMITH

SECONDED CR ROBARTSON

THAT THE ORDINARY MEETINGS OF THE REGIONAL COUNCIL MEETING DATES, TIMES AND VENUES FOR THE YEAR 2011 AS PROPOSED, BE ADOPTED AND ADVERTISED ACCORDINGLY.

Meeting Date	Venue	Meeting Time Commencement
Thursday 24th February	City of Melville Council Chambers Almondbury Rd Booragoon	5.00pm
Thursday 28 th April	Town of East Fremantle Council Chambers, Canning Hwy East Fremantle	5.00pm
Thursday 23 rd June	City of Fremantle Council Chambers, William St Fremantle	5.00pm
Thursday 25 th August	Town of Kwinana Council Chambers Sulphur Rd Kwinana	5.00pm
Thursday 27th October	City of Rockingham Civic Boulevard Rockingham	5.00pm
Thursday 24th November	RRRC 350 Bannister Road Canning Vale	5.00pm

10.7 RRRC ANNUAL SITE AUDIT COMPLIANCE REPORT FOR 2009.10

COUNCIL RESOLUTION

10.11.09 MOVED CR SMITH SECONDED CR ROBARTSON

- 1. THE REGIONAL COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO SIGN AND AFFIX THE COMMON SEAL OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL TO THE REGIONAL RESOURCE RECOVERY CENTRE ANNUAL SITE AUDIT COMPLIANCE REPORT FOR THE PERIOD 27 OCTOBER 2009 TO 26 OCTOBER 2010.
- 2. THAT THE USE OF THE COMMON SEAL BE RECORDED IN THE COMMON SEAL REGISTER.

CARRIED 4/-

10.8 TENDER 2010/08: PURCHASE AND REMOVAL OF PROCESSED GREEN WASTE

Changes made to the recommendation "Maximum percentage produced from facility" was replaced by "Up to".

Cr Olson entered the meeting at 5.14pm.

COUNCIL RESOLUTION

10.11.10 MOVED CR ROBARTSON

SECONDED CR SMITH

1. THAT THE REGIONAL COUNCIL APPROVE TENDER 2010/08: PURCHASE & REMOVAL OF PROCESSED GREEN WASTE AT THE TENDERED PRICES DETAILED AND RECOMMENDED IN THE REPORT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF TENDERING TO THE FOLLOWING TENDERERS FOR THE FOLLOWING VOLUMES:

Tenderer	Up to
Richgro	15,000 tonnes pa
Bio Organics	5,000 tonnes pa

2. THAT THE REGIONAL COUNCIL REJECT TENDERS FOR THE PURCHASE & REMOVAL OF PROCESSED GREEN WASTE FOR A 2" SCREEN GRIND.

CARRIED 5/-

10.9 DRAFT ANNUAL REPORT 2009/10

Change to the Resolution to read "The SMRC's draft Annual Report for the Financial year ended 30 June 2010 be deferred to a Special Meeting for acceptance".

COUNCIL RESOLUTION

10.11.11 MOVED CR SMITH

SECONDED CR ROBARTSON

THE SMRC'S DRAFT ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2010 BE DEFERRED TO A SPECIAL MEETING FOR ACCEPTANCE.

CARRIED 5/-

10.10 PROPOSED WAREHOUSE LEASE 9 ALDOUS PLACE, BOORAGOON

COUNCIL RESOLUTION

10.11.12MOVED CR LEESECONDED CR OLSON

TO BE ADVISED - SUBJECT TO THE CURRENT TENANT'S AGREEMENT TO AN EXTENSION.

CARRIED 5/-

10.11 EXTERNAL MEMBER – AUDIT COMMITTEE

COUNCIL RESOLUTION

10.11.13 MOVED CR LEE

SECONDED CR ROBARTSON

MR PHILIP DRABER BE APPOINTED TO THE SMRC'S AUDIT COMMITTEE AS AN EXTERNAL MEMBER FOR A TWO YEAR TERM ENDING 30 NOVEMBER 2012. CARRIED 5/-

- 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
 Nil
- 12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
 Nil
- 13. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIR OR PERSON PRESIDING OR BY DECISION MEETING Nil
- 14 CONFIDENTIAL MATTERS HELD BEHIND CLOSED DOORS

15 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5.31pm.