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**5. Public Question Time**

Nil

**6. Applications for Leave of Absence**

Nil

**7. Petitions / Deputations / Presentations**

Nil

**8. Confirmation of Minutes of Previous Meetings**

**8.1 Minutes of the SMRC Ordinary Meeting of Council 31 July 2008**

**COUNCIL RESOLUTION/S**

**09.08-01 MOVED Cr Sandra Lee SECONDED Cr Smith**

That the minutes of the previous Meeting of the Southern Metropolitan Regional Council, held on Thursday, 31 July 2008 at the City of Rockingham be received as a true and accurate record.

**CARRIED 5/0**

**8.2 Minutes of the SMRC Special Meeting of Council 21 August 2008**

**COUNCIL RESOLUTION/S**

**09.08-02 MOVED Mayor Stephen Lee SECONDED Cr Sandra Lee**

That the minutes of the Special Meeting of the Southern Metropolitan Regional Council, held on Thursday, 21 August 2008 at the SMRC, 9 Aldous Place Booragoon, be received as a true and accurate record.

**CARRIED 5/0**

At 5.18pm Cr Doug Thompson entered the Council Chambers.

**9. Questions by Members of which Due Notice has been Given**

Nil

At 5.20pm, the Chairman, Cr Doug Thompson assumed the Chair.

**10. Questions Without Notice**

In response to a question from Cr Sandra Lee to Cr Mason about his awareness of a letter recently sent to City of Canning residents titled Odour RRRC Canningvale, Cr Mason stated that he was aware of the letter and it was sent as a result of a motion at the City of Canning Council meeting.

In response to further questions from Cr Sandra Lee concerning the title of the letter and if residents were invited to report other odours in the area, Cr Mason responded the title of the letter was the same as the Council report title and the purpose of the City of Canning odour register was to receive details of all odours.

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Cr Sandra Lee asked for a progress report from the Chairman regarding a letter SMRC had sent to the City of Canning proposing a meeting. The Chairman reported that the City of Canning had accepted SMRC's invitation to meet and arrangements would be made this month following the election for mayor in Canning.

**11. Announcement of Confidential Matters for which Meetings may be Closed to the Public**

Nil

**12. Business Not Dealt with from a Previous Meeting**

Nil

**13. Report of Officers**

**13.1 Schedule of Accounts July and August 2008**

**COUNCIL RESOLUTION/S**

**09.08-03 MOVED Cr Robartson                      SECONDED Cr Sandra Lee**

**That:**

- 1. That the schedule of payments as listed in the attachments, for July 2008 amounting to \$2,296,808.27 and August 2008 amounting to \$1,872,526.46 for the municipal fund, be received.**
- 2. The schedule of payments, as presented, be incorporated in the minutes of the meeting.**

**CARRIED 6/0**

**13.2 Tender 2008 – 04 Provision of Asset Management Consultant Services**

The Chairman accepted as a minor amendment Cr Smith's suggestion that an additional recommendation 2 be added as follows;

*"2. That the CEO select a suitable supplier to provide the Asset Management Consultant Services."*

**COUNCIL RESOLUTION/S**

**09.08-04 MOVED Cr Robartson                      SECONDED Cr Sandra Lee**

- 1. That no tender be accepted for SMRC Tender 2008 – 04 Provision of Asset Management Consultant Services.**
- 2. That the CEO select a suitable supplier to provide the Asset Management Consultant Services.**

**CARRIED 6/0**

**13.3 SMRC Draft Strategic Waste Management Plan**

**COUNCIL RESOLUTION/S**

**09.08-05 MOVED Mayor Stephen Lee                      SECONDED Cr Robartson**

- 1. The draft Southern Metropolitan Regional Council Strategic Waste Management Plan draft 4 dated 14 September 2008 be received.**

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2. The draft Southern Metropolitan Regional Council Strategic Waste Management Plan draft 4 dated 14 September 2008 be provided to participating councils and advertised for public comment for a period of 30 days.
  3. The draft Southern Metropolitan Regional Council Strategic Waste Management Plan draft 4 dated 14 September 2008 be presented with comments for adoption at the Ordinary Meeting of Council in November 2008.

CARRIED 6/0

#### 13.4 Financial Statements for the Period Ended 31 July 2008

##### COUNCIL RESOLUTION/S

09.08-06 MOVED Cr Smith                      SECONDED Cr Robartson

That the Statement of Financial Activity by Business Plan of the Southern Metropolitan Regional Council for the month ended 31 July 2008 be received.

CARRIED 6/0

#### 13.5 WALGA MEMBERSHIP

In response to a request from Cr Robartson, Manager Administration and Finance advised that SMRC had received a letter from WALGA citing the benefits to SMRC of associate membership, and this letter would be provided to councillors.

##### COUNCIL RESOLUTION/S

09.08-07 MOVED Cr Smith                      SECONDED Cr Robartson

1. The Southern Metropolitan Regional Council apply for associate membership to the Western Australian Local Government Association (WALGA).
2. The following 2008/09 budget amendment be approved:

Increase Account no 20055 Interest on Investments	\$12,000
Increase Account no 10110 Contributions to Associations	\$12,000

CARRIED 6/0

#### 13.6 SMRC 2008/09 Performance Indicators

##### AMENDMENT/s

Moved Mayor Stephen Lee      SECONDED Cr Robartson

That the following words be inserted in the recommendation following the words attached table:

*"and with the target for item 22 changed from 5 to 0"*

CARRIED 6/0

##### COUNCIL RESOLUTION/S

09.08-08 MOVED Mayor Stephen Lee      SECONDED Cr Sandra Lee

That the Performance Indicators, 2008/2009 targets, method of measurement and frequency of reporting to council as described on the SMRC Key Performance Indicators 2008-2009 attached table and with the target for item 22 changed from 5 to 0, be adopted by the Regional Council.

CARRIED 6/0

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### 13.7 Tender 2008-03 – Supply and Delivery of Wheel Loader

#### COUNCIL RESOLUTION/S

09.08-09 MOVED Cr Smith

SECONDED Cr Mason

1. That the Tender submitted by CJD Equipment Tender No. SMRC 2008-03 Supply and Delivery of One (1) Wheel Loader be accepted for the supply and delivery of one (1) Volvo L60F wheel loader and trade of SMRC's Volvo L90D for the Net Lump Sum Tender Price of \$237, 221.00 (ex GST).
2. That the disposal of Volvo L90D Asset Number PE9 be deleted from the Asset Register.

CARRIED 6/0

### 13.8 Australian Council of Recyclers (ACOR) Membership

#### COUNCIL RESOLUTION/S

09.08-10 MOVED Cr Sandra Lee

SECONDED Mayor Stephen Lee

That the Southern Metropolitan Regional Council applies for membership of the Australian Council of Recyclers (ACOR).

CARRIED 6/0

### 13.9 Information Bulletin

At the invitation of the Chairman, the Chief Executive Officer commented on the Submission from SMRC on the Carbon Pollution Reduction Scheme. The Chairman complimented the Manager Business Development on the SMRC submission and report that WALGA were very appreciative of SMRC's assistance on the WALGA submission.

In response to Councillor requests, updates were provided at the meeting on the following:

- SMRC's cash investment portfolio by Manager Administration and Finance.
- MRF fire by Manager Engineering Services.
- National Packaging Covenant Funding Grant Application by Manager Engineering Services.

#### COUNCIL RESOLUTION/S

09.08-11 MOVED Cr Robartson

SECONDED Cr Sandra Lee

1. That the September 2008 Information Bulletin be received and noted.
2. That the SMRC Cash Investments report in the September 2008 Information Bulletin as Information Item 2.1 be received.

CARRIED 6/0

### 14. Reports of Committees

#### 14.1 Minutes of the Public Relations Committee Meeting – 21 August 2008

#### COUNCIL RESOLUTION/S

09.08-12 MOVED Cr Smith

SECONDED Cr Robartson

That the Minutes of the Southern Metropolitan Regional Council Public Relations Committee meeting, held on 21 August 2008 at the SMRC, be received.

CARRIED 6/0

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## 14.2 Minutes of the Public Relations Committee Meeting – 10 September 2008

### COUNCIL RESOLUTION/S

**09.08-13 MOVED Cr Sandra Lee      SECONDED Cr Robartson**

**That the Minutes of the Southern Metropolitan Regional Council Public Relations Committee meeting, held on 10 September 2008 at the City of Fremantle, be received.**

**CARRIED 6/0**

## 14.3 Minutes of the Audit Committee Meeting – 22 September 2008

The following recommendations from the Audit Committee meeting held on 22 September 2008 were considered by Council.

### 5.1 Auditor's Interim Management Report Dated June 2008

The follow-up actions addressing the matters raised in the auditor's interim management report dated 30 June 2008 be noted

### 5.2 Auditors Report & Financial Statements For The Year Ended 30 June 2008

The Auditor's report for the year ended 30 June 2008 be deferred to October 2008 due to post balance day events.

### 5.3 Policy Review – Policy 2 – Accounting Policies

The Regional Council's Policy No 2 – "Accounting Policies" as presented to the Audit Committee at its meeting dated 22 September 2008 be adopted.

### 5.4 SMRC Cash Investment Portfolio For The Period Ended 31 August 2008

- 1) The SMRC Cash Investment Portfolio as at 31 August 2008 be received.
- 2) ANZ Equity Capital Markets be appointed investment managers and approve transferring the investment portfolio previously managed by Lehman Brothers to an ANZ custodian trust account facility.
- 3) The Chief Executive Officer be given delegated authority to sell the Scarborough CDO investment at a value not lower than the fixed recovery rate detailed in the SMRC Cash Investment Portfolio Report dated 16 September 2008 should an opportunity arise.

### 5.5 SMRC Risk Management Plan

The SMRC Risk Register, Treatment Plan and current status for risks 15 and higher be noted and received.

### 5.6 Interim Audit Services

- 1) The Chief Executive Officer's action to select and appoint a qualified and experienced person or company to undertake an Internal Audit Service for a three year term be noted.
- 2) The Internal Auditor be invited to attend the June 2009 Audit Committee to report the results of the 2008/09 internal audit plan.
- 3) The Internal Audit Plan be developed in consultation with the Audit Committee.

### COUNCIL RESOLUTION/S

**09.08-14 MOVED Cr Robartson      SECONDED Cr Smith**

**That the SMRC Audit Committee recommendations 5.1 to 5.6 as presented in the minutes of the meeting held on 22 September 2008 be adopted.**

**CARRIED 6/0**

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**15. Reports of Delegates and Representatives Meetings**

Nil

**16. Announcements by the Chairman or Person Presiding without Discussion**

The Chairman reported the following:

- The elected Liberal member for Southern River, Mr Peter Abetz recently toured the RRRC with the CEO.
- MWAC had recently started a Strategic Plan Review.
- In a recent Choice magazine article, the purchase of SMRC carbon credits had rated in the top three.

**17. Elected Members Motions of which Previous Notice has been Given**

Nil

**18. New Business of an Urgent Nature Approved by the Chairman or Person Presiding or by Decision of Meeting**

The Chairman accepted the late Agenda reports.

**18.1 Municipal Waste Advisory Council (MWAC) Partnership Agreement**

**COUNCIL RESOLUTION/S**

**09.08-15 MOVED Cr Smith                      SECONDED Mayor Stephen Lee**

**That this item be deferred to the November 2008 Council meeting in order that further information be provided to justify SMRC being a member of MWAC.**

**CARRIED 6/0**

**18.2 MRF Fire Update Report**

**COUNCIL RESOLUTION/S**

**09.08-16 MOVED Cr Robartson                      SECONDED Cr Sandra Lee**

**In pursuant to section 6.8(1)(c) of the Local Government Act 1995 the authorisation by the Chairman for advance emergency expenditure for external processing be endorsed.**

**CARRIED 6/0**

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**18.3 SMRC and RRRRC Promotion**

**COUNCIL RESOLUTION/S**

**09.08-17 MOVED Cr Smith                      SECONDED Mayor Stephen Lee**

- 1) That Council proceed with the DVD production and community polling as outlined in the report.
- 2) The following 2008/09 budget amendment be approved;
  - (i) Increase Expenditure Account no 51324 PR Initiatives \$100,000.
  - (ii) Increase Income Account No 54035 Sale of MRF Recyclables \$100,000.

**CARRIED 6/0**

**18.4 Financial Statements for the Period Ended 31 August 2008**

**COUNCIL RESOLUTION/S**

**09.08-18 MOVED Cr Robartson                      SECONDED Cr Sandra Lee**

That the Statement of Financial Activity by Business Plan of the Southern Metropolitan Regional Council for the month ended 31 August 2008 be received.

**CARRIED 6/0**

**19. Confidential Matters for which the Meeting may be Closed to the Public**

Nil

**20. Future Meetings of Council**

SMRC ORDINARY MEETINGS OF COUNCIL

DATE 2008	VENUE
27 November	City of Cockburn

**21. Declaration of Closure of Meeting**

There being no further business, the Chairman declared the meeting closed at 6.12pm.

I hereby certify that the Minutes of the Ordinary Meeting of Council held on 25 September 2008 were confirmed at the Ordinary Meeting of Council held on 27 November 2008

Cr Doug Thompson, Chairman

Signed \_\_\_\_\_

Dated 27 November 2008