

RESOURCE RECOVERY GROUP

MINUTES

ORDINARY MEETING OF COUNCIL

THURSDAY 27 NOVEMBER 2025

RESOURCE RECOVERY GROUP
9 Aldous Place BOORAGOON

Our Purpose:

*We deliver innovative and sustainable waste
management solutions*

On behalf of our Participant Local Government



Resource Recovery Group formerly Southern Metropolitan Regional Council

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Acting Chief Executive Officer welcomed everyone in attendance and declared the meeting open at 5.00 pm.

"I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders' past and present and emerging."

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT – In-person

Cr Karen Wheatland	City of Melville
Cr Andrew Sullivan	City of Fremantle
Cr Daniel Lim	City of Melville
Cr Frank Mofflin	City of Fremantle
Mr Graham Tattersall (REG Member)	City of Fremantle
Mr Paul Moloney (REG Member) entered at 5.18pm	City of Melville
Mr Gary Tuffin (REG Member)	City of Melville
Mr Marten Tieleman	RRG, Acting Chief Executive Officer
Mr Brendan Doherty	RRG, Executive Manager Strategic Projects
Ms Ann Johnson	RRG, Executive Manager Governance & Culture
Mr Craig Yardley	RRG, Executive Manager Operations

APOLOGIES

Nil

3. DISCLOSURE OF INTERESTS:

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING PERSON

Mr Tieleman advised he had received two written nominations prior to the meeting for the position of Chairperson and called for any other nominations.

No other nominations were received, and a secret ballot was conducted, following the ballot Cr K Wheatland was the declared Chairperson for the term of two years.

Mr Tieleman advised he had received two written nominations for the position of Deputy Chairperson and called for any other nominations.

No other nominations were received, and a secret ballot was conducted, following the ballot Cr A Sullivan was the declared Deputy Chairperson for the term of two years.

Councillor K Wheatland was sworn in by the CEO to the Office of Chairperson.

Councillor A Sullivan was sworn in by the CEO to the Office of Deputy Chairperson.

Cr D Lim and Cr F Moffit were sworn in as Councillors of the Resource Recovery Group.

At 5.15pm Councillor Wheatland assumed the Chair and welcomed everyone at the meeting.

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE RESOURCE RECOVERY GROUP ORDINARY MEETING HELD ON 21 AUGUST 2025

COUNCIL RESOLUTION

25.11-01 MOVED: Cr F Mofflin

SECONDED: Cr A Sullivan

THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 AUGUST 2025 BE RECEIVED AS A TRUE AND CORRECT RECORD

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin

CARRIED 4/0

8.2 ACTIONS ARISING FROM THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD 21 AUGUST 2025

The CEO informed Council that actions are either completed or ongoing.

9. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO PUBLIC

- 15.1 – Wind up of Projects
- 15.2 – Transitional Planning – Progress Report
- 15.3 – Member Council Withdrawal – City of Canning

10. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING
Nil

11. REPORTS OF THE CEO

REPORT NO	11.1
SUBJECT	COMMITTEE MEMBER APPOINTMENTS
AUTHOR	A Johnson, Executive Manager Governance & Culture
RESPONSIBLE OFFICER	M Tieleman, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	7 November 2025
FILE REFERENCE	FD: Corporate Governance/Council Liaison
ATTACHMENTS	Nil

COUNCIL RESOLUTION

25.11-02 MOVED: Cr K Wheatland

SECONDED: Cr A Sullivan

CEO RECOMMENDATIONS:

AUDIT & RISK COMMITTEE MEMBERS

The following Regional Councillors be appointed to the Audit & Risk Committee for a term expiring November 2027:

1. A Sullivan (Presiding Member)
2. D Lim (Deputy)
3. K Wheatland
4. F Mofflin

CEO PERFORMANCE REVIEW COMMITTEE MEMBERS

The following Regional Councillors be appointed to the CEO Performance Review Committee for a term expiring November 2027:

1. D Lim (Presiding Member)
2. F Mofflin (Deputy)
3. K Wheatland
4. A Sullivan

MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

The following persons be appointed to the Municipal Waste Advisory Council (MWAC) for a term expiring November 2027:

1. A Sullivan (Delegate with voting rights)
2. D Lim (Deputy with voting rights)

METROPOLITAN REGIONAL COUNCIL WORKING GROUP (WALGA/MWAC SUB COMMITTEE)

The following person be appointed to the Metropolitan Regional Council working group for a term expiring November 2027:

1. Mr Marten Tieleman

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

VOTING REQUIREMENT

PURPOSE OF REPORT

The Regional Council to consider and appoint membership on:

1. Audit & Risk Committee
2. CEO Performance Review Committee
3. The Municipal Waste Advisory Council represented by the RRG; and
4. The Metropolitan Regional Council working Group (WALGA/MWAC sub committee)

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The role of the council is to adopt members on committees.

Legislative

The *Local Government Act 1995*

55.8 – Establishment of committees

Local Government (Administration) Regulations 1996

IMPLICATIONS TO CONSIDER:

Consultative:

Not Applicable

Strategic relevance:

Compliance requirement

Policy related:

Members Fees and Allowances Policy no 1.8

Financial:

Payment to Committee members who are Regional Councillors are incorporated into the annual allowance for Members Fees and Allowances Policy (no.1.8).

Legal and statutory:

As noted above.

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	1. Infringement by relevant authority	<ul style="list-style-type: none">• Compliance Calendar/Register• State Government Legislative Updates Annual Compliance Audit Return	Low 6

REPORT:

Following the Local Government biennial elections held on Saturday 18 October 2025 and the election of the Chairman and Deputy Chairman to the Regional Council, it is appropriate that the Regional Council review and appoint its committees for a two-year term to coincide with the councillor terms elected by participant local governments.

The current Council and Committee structure is shown below:



1. AUDIT & RISK COMMITTEE

Objectives:

- a) To review the scope of the internal and external audit function and review audit plans and performance.
- b) To recommend to the Council the appointment of the internal and external auditors.
- c) To appraise the effectiveness of the audit by discussing the audit with the internal and external auditors as necessary.
- d) To review the management letter provided by the External Auditor on any weaknesses in internal accounting, organisation and operating controls, and consider the recommendations made by the auditor and the action taken by management in response to the auditor's suggestions.
- e) To review independent audit reports and/or initiate any other act necessary to ensure:
 - i. Compliance with policies, plans, procedures, laws and regulations
 - ii. Fraud and misconduct processes
 - iii. Economic and efficient use of resources
 - iv. Accomplishment of established objectives and goals for operations or programs
 - v. To draw attention to any failure to take prompt remedial action relating to previously identified shortcomings
 - vi. To advise Council on matters relating to its findings
- f) To ensure the evaluation of high risks are in accordance with the council's risk management processes.

Membership:

- a) The Committee shall comprise of at least three (3) Regional Councillors in accordance with s5.8 of the *Local Government Act 1995*.
- b) The Committee shall have no delegated powers unless expressly given by the Council.
- c) The Committee membership shall have a term of two years.

3. CEO PERFORMANCE REVIEW COMMITTEE

Objectives:

- The Chief Executive Officer's Performance Review Committee is responsible for evaluating the CEO performance and remuneration.
- The Performance Appraisal and Remuneration Review Committee meet as required.
- The CEO's Contract of Employment specifies the performance criteria for the purpose of reviewing the CEO's performance.

Membership:

- a) The Committee shall comprise of at least three (3) Regional Councillors in accordance with s5.8 of *Local Government Act 1995*.
- b) Membership shall be Regional Councillors only.
- c) The Committee shall have delegated powers to appoint an external consultant(s) experienced in human resources to facilitate in performance reviews and give advice to the committee.
- d) The Committee membership shall have a term of two years.

5. MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

Objectives:

MWAC is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues. MWAC's membership includes metropolitan and non-metropolitan Regional Councils which focus on waste management. In addition to this, MWAC has an Officers Advisory Group (OAG) which meets monthly and reports to MWAC.

Membership:

One elected member position on MWAC. The RRG may also appoint a deputy member with voting rights

In past years, the Chair and the Chief Executive Officer, as deputy member have been elected by the RRG Council.

6. METROPOLITAN REGIONAL COUNCIL WORKING GROUP (WALGA/MWAC SUB COMMITTEE)

Objectives:

This Working Group has been established to focus on the strategic issues identified by metropolitan Regional Councils.

The key objective of the Working Group is to ensure that strategic issues for Regional Councils are given sufficient profile, both within the MWAC Structure and with the State Government.

The methods of achieving these objectives will be:

- Regional Councils issues progressed through the Working Group to MWAC
- Greater links between WALGA Governance function and Regional Councils
- Advocacy where required
- Research and investigation of issues where required

Membership:

Membership is made up of the CEO from each Regional Council. The Working Group will act in an advisory capacity, providing input to the Municipal Waste Advisory Council as the decision-making body, as delegated by the WALGA State Council.

Timeline:

The Working Group will continue until such time as a Metropolitan Regional Council Group can be included in the MWAC Partnership Agreement.

DRAFT

REPORT NO	11.2
SUBJECT	COUNCIL MEETING DATES 2026
AUTHOR	A Johnson, Executive Manager Governance & Culture
RESPONSIBLE OFFICER	A Johnson, Executive Manager Governance & Culture
EMPLOYEE INTEREST	Nil
DATE OF REPORT	7 November 2025
FILE REFERENCE	FD: Corporate
ATTACHMENTS	Nil

SECONDED: Cr F Mofflin

CEO RECOMMENDATION/S:

That the next ordinary meeting of the Regional Council be adopted as:

19 February 2026 @ 5.30pm, City of Melville, 10 Almondbury Place, Booragoon

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement of future Ordinary Regional Council meetings to ensures compliance with statutory meeting requirements under the *Local Government Act 1995* and supports the effective governance of the organisation during the final stages of its operational transition.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive

The role of the Council is to set the Ordinary Regional council meeting dates for the calendar year 2026.

Legislative

Local Government Act 1995, Division 2 - Council meetings, committees and their meetings and electors' meetings:

5.3. Ordinary and special council meetings

(1) A council is to hold ordinary meetings and may hold special meetings.

(2) Ordinary meetings are to be held not more than 3 months apart.

(3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held —

- (a) if called for by either —
 - (i) the mayor or president; or
 - (ii) at least 1/3 of the councillors,in a notice to the CEO setting out the date and purpose of the proposed meeting;

or

- (b) if so decided by the council.

5.5. Convening council meetings

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

Local Government (Administration) Regulations 1996 - Reg 12, Publication of meeting details (Act s5.25(1)(g)):

- (1) In this regulation —
meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—
 - (a) ordinary council meetings;
 - (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
- (3) Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.
- (4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

IMPLICATIONS TO CONSIDER:

Consultative:

Draft provided to REG members prior to Council adoption.

Strategic relevance:

Compliance requirement

Policy related:

Not applicable

Financial:

The annual budget provides for meeting fees.

Legal and statutory:

The Local Government Act 1995 (s5.3) (s5.4) (s5.5) – Council meetings

Local Government (Administration) Regulations 1996 - Reg 12 Public notices

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	1. Infringement by relevant authority	1 CEO Review of Statutory legislation & Compliance Report 2018 2 code of conduct 3 Compliance Calendar/Register 4 State Govt Legislative updates 5 Annual Compliance Audit Return	Low 6

BACKGROUND:

In 2019, the organisation undertook a review of the frequency and structure of Council and Committee meetings. This review was initiated in response to a proposal aimed at streamlining governance processes and reducing the administrative burden associated with meeting preparation and attendance. As a result, the Regional Council resolved to adopt a schedule of four Ordinary Council Meetings per calendar year, ensuring compliance with legislative requirements that meetings be held no more than three months apart. Provision was also made for Special Council Meetings to be convened as required to consider urgent or time-sensitive matters.

REPORT:

The Resource Recovery Group (RRG) has finalised the sale of its Booragoon office premises, with the site no longer available for use beyond 5 December 2025. Consequently, RRG will not have access to a dedicated venue for hosting Council or Committee meetings from that date forward.

To ensure continuity of governance and compliance with statutory obligations under the *Local Government Act 1995* and associated regulations, it is recommended that the City of Melville be approached to provide a suitable venue for future meetings. The City's facilities at 10 Almondbury Road, Booragoon, are proposed as the preferred location.

Given the anticipated wind-up of both Projects currently managed by RRG, it is proposed that the next Ordinary Meeting of Council be scheduled for Thursday, 19 February 2026. The scheduling of any subsequent Ordinary Meetings for the 2026 calendar year can be determined at that meeting, subject to operational requirements and project timelines.

REPORT NO	11.3
SUBJECT	CORPORATE POLICY REVIEW
AUTHOR	A Johnson, Executive Manager Governance & Culture
RESPONSIBLE OFFICER	M Tielemans, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	6 November 2025
FILE REFERENCE	FD: Corporate Governance/Policy/Corporate Policy
ATTACHMENTS	#1 Retention Incentive Payment Policy no. 3.7

COUNCIL RESOLUTION

25.11-04

MOVED: Cr A Sullivan

SECONDED: Cr D Lim

CEO RECOMMENDATION:

That Council approves an amendment to the Retention Incentive Payment policy to provide a pro-rata retention bonus for employees with less than six months service at the time of redundancy.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

The Regional Council to endorse proposed changes to this this policy.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The role of the Council is to determine the local government's policies (*Local Government Act 1995 s2.7 (2)(b)*)

Legislative

The Local Government Act 1995

Local Government (Administration) Regulations 1996

IMPLICATIONS TO CONSIDER:

Consultative:

Not Applicable

Strategic relevance:

Compliance requirement

Policy related:

Financial:

Anticipated additional cost is \$35,000.

Legal and statutory:

Not applicable

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
HR01	Loss of key personnel, tight employment market	1. Loss of knowledge 2. Increased costs to recruit appropriate replacement 3. Disruption to normal operations 4. Organisational instability	1. Internal relief and external recruitment 2. Salary remunerations are in line with industry standards 3. Succession planning for key positions 4. Performance management system in place	Management effort Knowledge loss Interruption to Services
HR02	Low motivation / increased absenteeism of employees	Reduced productivity and performance, Increased costs of coverage and replacement	1. Regular meeting with staff by supervisors and management 2. Communications/management training for supervisors 3. Regular job process reviews by supervisors /managers 4. Staying abreast of current employment law/remuneration 5. Performance management system 6. Healthy workplace 7. Active management of leave accruals	Industrial Relations

BACKGROUND

Staff turnover has remained a significant challenge for Resource Recovery Group (RRG) throughout the organisational review and transition period. The uncertainty surrounding the organisation's future has adversely impacted its ability to attract and retain suitably qualified applicants. Even the engagement of labour-hire personnel has proven difficult to sustain. This ongoing turnover results in a loss of corporate knowledge and places additional pressure on remaining employees who are required to backfill vacant roles.

REPORT

Current Policy

In 2024, Council enhanced the Retention Incentive Payment Policy in anticipation of workforce redundancies occurring by 30 June 2025. The enhancements included:

- Allowing employees to accrue annual leave in excess of eight weeks and removing the requirement to promptly utilise long service leave upon eligibility.
- Providing a \$500 bonus per employee for every six-month period of continuous service completed during the 2024–2025 financial year.
- Authorising payment of 30% of accrued and unused personal leave for the 2024–2025 financial year in the event of redundancy.

In May 2025, Council further amended the policy to:

- Continue the \$500 retention bonus for each additional six-month period of service until the redundancy date.
- Extend the payment of 30% of accrued personal leave to cover the period from 1 July 2024 through to the final redundancy date.

Current Situation

The majority of workforce redundancies are now anticipated to occur on or shortly after 30 November 2025. RRG seeks to maximise staff retention during this critical period, including employees who will not qualify for the retention incentive payment under the current policy because they have less than six months of service. This group represents a small proportion of the workforce; however, their contribution remains essential to maintaining operational continuity.

Proposed Policy Amendment

It is proposed that the Retention Incentive Payment Policy be amended to include a **pro-rata retention bonus** for employees with less than six months of service at the time of redundancy. This amendment would:

- Recognise the efforts of all employees who remain with the organisation during the transition period.
- Provide equitable treatment and encourage continued engagement until the cessation of operations.
- Support operational stability by reducing the risk of further staff attrition.

REPORT NO	11.4
SUBJECT	PROPOSED DISPOSAL OF ASSETS
AUTHOR	A Johnson, Executive Manager Governance & Culture
RESPONSIBLE OFFICER	M Tieleman, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	7 November 2025
FILE REFERENCE	FD: Corporate
ATTACHMENTS	1# Public Notice Disposal CVC Assets to Re.Cycle 2# Public Notice Disposal CVC Assets

COUNCIL RESOLUTION
25.11.05

MOVED: Cr A Sullivan

SECONDED: Cr D Lim

CEO RECOMMENDATION/S:

That Council:

1. Notes that no public submissions were received in response to the public notices issued under section 3.58 of the *Local Government Act 1995* concerning the proposed disposal of assets at the Canning Vale Centre.
2. Endorses the disposal of:
 - Mobile Plant, Equipment and Minor Property to *Re.Cycle (Canning Vale) Pty Ltd* for \$250,000 (Ex GST); and
 - Buildings and Infrastructure Assets to the *City of Canning* for nil consideration via a Surrender of Lease Deed.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

To inform Council of the outcome of the public notice processes undertaken in accordance with section 3.58 of the *Local Government Act 1995* and seek Council's endorsement of the proposed disposal of assets as part of the transitional planning scenarios.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive

Council is responsible for endorsing strategic decisions relating to the disposal of assets and winding up of the RRRC Project.

Legislative

Section 3.58 of the *Local Government Act 1995* governs the disposal of property by local governments. Specifically:

- **Section 3.58(3)** permits disposal other than by public auction or tender if:
 - Public notice is given;
 - The notice includes a description of the property, details of the proposed disposition, and invites submissions;
 - Submissions are considered before a decision is made.
- **Section 3.58(4)** requires the notice to include:
 - The names of all parties concerned;
 - The consideration to be received;
 - The market value of the disposition as determined by a valuation not more than 6 months old.

IMPLICATIONS TO CONSIDER:

Consultative:

Waste Management Collective, Member Participant local governments and City of Canning

Strategic relevance:

Aligns with statutory compliance obligations and supports the transitional planning arrangements

Policy related:

Not applicable

Financial:

Financial implications are detailed within the report.

Legal and statutory:

The Local Government Act 1995 s3.58

Local Government (Administration) Regulations 1996 – Part 1A Public notices

Risk related:

Code	Risk Description	Risk Rating
C02	Negative Publicity/Inappropriate Communications	High
CVC07	Transition of RRRC Project	High
S02	Ineffective Key Stakeholder Engagement	High
S08	Continuation of RRG Canning Vale	Extreme

BACKGROUND:

In May 2025 Council resolved:

25.05-0915.1 WIND UP OF PROJECTS Mayor H Fitzhardinge Cr J Edinger

Acknowledging the withdrawal of both the City of Melville and City of Fremantle from the Resource Recovery Group and all associated Projects, Council:

1. *Resolve to wind up the Regional Resource Recovery Centre Project."*
2. *Resolve to wind up the Office Accommodation Project."*
3. *Give the CEO delegated authority to take all necessary actions including to negotiate and execute all documentation to effect wind up of each of the above projects.*
4. *Request that the CEO write to the City of Canning to determine their requirement for the continuation of Industrial Specialised Risk insurance and electrical power requirements at the Canning Vale Centre.*

CARRIED 4/0

As part of the endorsed transitional planning process for the winding up of the Resource Recovery Group (RRG), Council previously resolved to dispose of assets at the Canning Vale Centre. This was in line with the agreed **Scenario 1** of the Heads of Agreement between the Cities of Canning, Fremantle and Melville, which includes:

- Winding up of the RRRC Project;
- Surrender of the lease at the Canning Vale Centre;
- Transfer of assets;
- Settlement of legal proceedings;
- Engagement of a new operator under a new lease;
- Execution of a Waste Supply Agreement and FOGO Service Agreement.

To facilitate this, two public notices were issued under section 3.58(3) of the *Local Government Act 1995*:

1. **Disposal of Mobile Plant, Equipment and Minor Property**
 - Proposed recipient: *Re.Cycle (Canning Vale) Pty Ltd*
 - Consideration: \$250,000 (Ex GST)
 - Independent valuation: \$381,600 (Ex GST)
 - Closing date for submissions: 17 November 2025
2. **Disposal of Buildings and Infrastructure Assets**
 - Proposed recipient: *City of Canning (via Surrender of Lease Deed)*
 - Consideration: Nil
 - Independent valuation: \$2,044,100 (Ex GST)
 - Closing date for submissions: 10 November 2025

REPORT:

In accordance with section 3.58(3)(a) of the *Local Government Act 1995*, public notices were issued detailing the proposed asset disposals and inviting submissions. No submissions were received by the respective closing dates for either notice.

As required by section 3.58(3)(b), Council is now to consider the outcome of the public notice process and record its decision and reasons in the minutes of this meeting.

The public notice processes were undertaken in support of **Scenario 1** of the transitional planning framework, which is the preferred outcome of Member Participants. This scenario enables the continuation of waste recovery operations at the Canning Vale Centre by a new operator, minimising financial and operational risks to member councils.

Should **Scenario 1** not proceed, **Scenario 2** would apply, which involves:

- Winding up of the project;
- Surrender of the lease;
- Transfer of assets;
- Settlement of proceedings.

Scenario 2 would require RRG to undertake decommissioning and remediation works at the site, with estimated costs between \$1 million and \$2.5 million, to be funded from reserve accounts.

DRAFT

Items 11.5 – 11.7 were moved en-bloc

REPORT NO	11.5
SUBJECT	FINANCIAL REPORTS
REPORTING OFFICER	J Hallt, Senior Accountant
RESPONSIBLE OFFICER	M Tielemans, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	19 November 2025
FILE REFERENCE	FD: Corporate Finance\ Monthly Financial Reporting\ 2025/2026
ATTACHMENTS	#1 Statement of Financial Activity – 31 August 2025 #2 Statement of Financial Activity – 30 September 2025 #3 Statement of Financial Activity – 31 October 2025

COUNCIL RESOLUTION

25.11-06

MOVED: Cr A Sullivan

SECONDED: Cr F Mofflin

CEO RECOMMENDATION/S:

- 1. The statement of financial activity by nature of the Resource Recovery Group for the period ended 31 August 2025 be received.
- 2. The statement of financial activity by nature of the Resource Recovery Group for the period ended 30 September 2025 be received.
- 3. The statement of financial activity by nature of the Resource Recovery Group for the period ended 31 October 2025 be received.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

Simple Majority

PURPOSE OF REPORT

- 1.1 To receive the financial statements for the period ended 31 August 2025
- 1.2 To receive the financial statements for the period ended 30 September 2025
- 1.3 To receive the financial statements for the period ended 31 October 2025

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive

The role of the Council is to have oversight over its financial affairs and receive the regional local government's monthly financial reports.

Legislative

- Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires local governments to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under reg 22(1)(d).
- Regulation 34(5) of the Local Government (Financial Management). The Council resolved at its meeting on 24 August 2023 to adopt an amount of \$20,000 as a value used to report any material variances between budget and actual line items in the monthly Statements of Financial Activity.
- Regulation 34(4)(a) of the *Local Government (Financial Management) 1996*. The financial statements are to be presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates.

The financial statements are to be reported to Council as follows:

Periods Ended	Due for presentation within 2 months	Next Scheduled Ordinary Meeting
31 August 2025	31 October 2025	27 November 2025
30 September 2025	30 November 2025	21 November 2025
31 October 2025	31 December 2025	21 November 2025

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Compliance requirement

Policy related:

Policy No 2.1 - Accounting Policies (Council approved 23/11/2023)

Financial:

Refer to report

Legal and statutory:

Not applicable

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	Infringement by relevant authority	3- Compliance with legislation, 2- State Govt Legislative updates, 3- Annual Compliance Audit Return,	Low 6

REPORT

1. Financial Statements for the period ended 31 August 2025

The monthly financial report provides details of the current financial position in relation to the 2025-26 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$455K operational surplus against the budgeted operational surplus of \$63k. The surplus is due to expenses being lower than budgeted.

	YTD BUDGET	YTD ACTUAL	CHANGE YTD Budget Vs YTD Actual
	31/08/2025	31/08/2025	
	(\$M)	(\$M)	(\$M)
OPERATING REVENUES	\$3.5	\$3.4	-\$0.1
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$3.4	-\$3.0	\$0.5
OPERATING SURPLUS/ DEFICIT	\$0.1	\$0.5	\$0.4
	BUDGET	YTD ACTUAL	LAST YEAR
	Aug-25	31/08/2025	Jun-25
	(\$M)	(\$M)	(\$M)
CASH IN BANK	\$7.2	\$7.6	\$7.5
OUTSTANDING LOANS	\$1.6	\$1.6	\$1.6
NET ASSETS	\$8.9	\$9.4	\$9.9

Notes:

1. Operating Revenue is \$61k lower than the YTD budget due to lower volume than budgeted.
2. Operating Expenses are \$453k lower (excluding depreciation) than the budget (excluding depreciation) due to maintenance costs and employee costs being lower than budgeted.

2. Financial Statements for the period ended 30 September 2025

The monthly financial report provides details of the current financial position in relation to the 2025-26 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$981k operational surplus against the budgeted operational surplus of \$94k. The surplus is the net effect of revenue exceeding the budget and expenses being lower than budgeted.

	YTD BUDGET	YTD ACTUAL	CHANGE YTD Budget Vs YTD Actual
	30/09/2025	30/09/2025	
	(\$M)	(\$M)	(\$M)
OPERATING REVENUES	\$5.2	\$5.5	\$0.3
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$5.1	-\$4.6	\$0.5
OPERATING SURPLUS/ DEFICIT	\$0.1	\$0.9	\$0.8
	BUDGET	YTD ACTUAL	LAST YEAR
	Sep-25	30/09/2025	Jun-25
	(\$M)	(\$M)	(\$M)
CASH IN BANK	\$7.2	\$7.6	\$6.8
OUTSTANDING LOANS	\$1.6	\$1.6	\$1.6
NET ASSETS	\$8.9	\$9.4	\$9.5

Notes:

1. Operating Revenue is \$318k higher than the YTD budget mainly due to CDS revenue being higher than budgeted.
2. Operating Expenses are \$569k lower (excluding depreciation) than the budget (excluding depreciation) due to maintenance costs, employee costs and insurance expense being lower than budgeted.

3. Financial Statements for the period ended 31 October 2025

The monthly financial report provides details of the current financial position in relation to the 2025-26 annual budget.

The operating results (before depreciation and reserve transfers) reports a \$885k operational surplus against the budgeted operational surplus of \$125k. The surplus is the net effect of revenue exceeding the budget and expenses being lower than budgeted

	YTD BUDGET	YTD ACTUAL	CHANGE YTD Budget Vs YTD Actual
	31/10/2025	31/10/2025	
	(\$M)	(\$M)	(\$M)
OPERATING REVENUES	\$7.0	\$7.2	\$0.2
OPERATING EXPENSES (BEFORE DEPRECIATION)	-\$6.8	-\$6.4	\$0.5
OPERATING SURPLUS/ DEFICIT	\$0.2	\$0.8	\$0.6
	BUDGET	YTD ACTUAL	LAST YEAR
	Oct-25	31/10/2025	Jun-25
	(\$M)	(\$M)	(\$M)
CASH IN BANK	\$7.4	\$7.7	\$6.8
OUTSTANDING LOANS	\$1.6	\$1.6	\$1.6
NET ASSETS	\$9.1	\$10.0	\$9.5

Notes:

- 1 Operating Revenue is \$221k higher than the YTD budget mainly due to CDS and interest revenue being higher than budgeted.
- 2 Operating Expenses are \$538k lower (excluding depreciation) than the budget (excluding depreciation) due to maintenance costs, employee costs and utility and insurance expense being lower than budgeted.

REPORT NO	11.6
SUBJECT	CASH INVESTMENT PORTFOLIO
REPORTING OFFICER	A Johnson, Executive Manager Governance & Culture
RESPONSIBLE OFFICER	M. Tieleman, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	18 November 2025
FILE REFERENCE	FD: Corporate Finance\ Monthly Financial Reporting 2025/2026
ATTACHMENTS	Nil

COUNCIL RESOLUTION

25.11-07 MOVED: Cr A Sullivan

SECONDED: Cr F Mofflin

CEO RECOMMENDATION:

The cash investment portfolio report for the months of August 2025, September 2025 and October 2025 be received.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT

Absolute Majority s5.42(1) CEO Delegation

PURPOSE OF REPORT

2. ESG and Green Term Deposits Update
3. To receive the cash investment portfolio report:
 - 3.1 Cash investment portfolio report as at 31 August 2025.
 - 3.2 Cash investment portfolio report as at 30 September 2025.
 - 3.3 Cash investment portfolio report as at 31 October 2025.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative

Not applicable

Executive

The Audit & Risk Committee endorsed the Investment Policy, setting the guidelines for investing surplus cash in its municipal and reserves funds. The Committee requested that the CEO consider “green” investment deposits with authorised banks that meet environmentally friendly and social eligible projects.

Legislative

Local Government Financial Regulations 19 requires every local government is to establish and document internal control procedures to be followed by employees to ensure control over investments. The control procedures are to enable the identification of the nature and location of all investments and the transactions related to each investment.

Regulation 19C (FM regs):

- *PROHIBITED INVESTMENTS*
 - *19C. (2) When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.*

IMPLICATIONS TO CONSIDER:

Consultative:

Not applicable

Strategic relevance:

Compliance requirement

Policy related:

Policy No 2.3 - Cash Investments Policy (Approved by Council 25/05/2023 next review Nov 2025)

The policy gives delegated authority to the CEO to invest in authorised investments with Banking Institutions with a rating of “A” or higher as defined by Standard & Poor's Aust.

Operational Policy No 2.2 Cash Investment Control Procedures (Approved by SMG May 2025, next review May 2027)

Employees' Delegations:

CEO (Council approval 20 February 2025)

Executive Manager Governance & Culture (CEO approval 25 March 2025)

Manager Corporate Services (CEO approval 25 March 2025)

	Responsibilities
Council	<ul style="list-style-type: none">• Governance Financial responsibility.• Approves policy and guidelines.
Audit Committee	<ul style="list-style-type: none">• Reviews internal control procedures.• Reviews policy and guidelines for investment portfolio.• Makes recommendations to Council.
Chief Executive Officer	<ul style="list-style-type: none">• Prime responsibility for the control of the investment portfolio.• Has delegation of authority from Council to invest surplus cash funds in accordance with Council approved policy.

Executive Manager Governance & Culture	<ul style="list-style-type: none"> Has delegation authority from CEO to approve cash investments in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. 												
Manager Corporate Services	<ul style="list-style-type: none"> Has delegation authority from CEO to approve cash investments initiated by Manager Finance in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. Approves roll over of an investment in the absence of the CEO. 												
Senior Accountant	<ul style="list-style-type: none"> Recommends investment based on cash flow. Accounting and reporting of investments. Record keeping of all investments ensuring the identification of – <ul style="list-style-type: none"> a) the nature and location of all investments b) the transactions related to each investment Signs and authorises the payment vouchers in accordance with Council approved policy 2.2 - <i>Authorisation of Payment</i>. 												
Assistant Accountant	<ul style="list-style-type: none"> Reconciles bank statements and investment documentation for accounting and reporting of investments. Record keeping of all investments ensuring the identification of – <ul style="list-style-type: none"> c) the nature and location of all investments d) the transactions related to each investment 												
Internal Control Segregation of Duties	<ul style="list-style-type: none"> Appropriate segregation of duties as follows: <table border="1"> <thead> <tr> <th>Duties</th><th>Responsibilities</th></tr> </thead> <tbody> <tr> <td>Recommends investment based on Cash flow</td><td>Senior Accountant</td></tr> <tr> <td>Approves Investment</td><td>CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i></td></tr> <tr> <td>Authorises Payment</td><td>Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO</td></tr> <tr> <td>Reconciles and records all investment documentation</td><td>Assistant Accountant</td></tr> <tr> <td>Checks the accounting, reporting and recordkeeping of investments</td><td>Senior Accountant</td></tr> </tbody> </table> <ul style="list-style-type: none"> Persons that record investments, Persons that buy and sell investments, and Persons that reconcile the investment statements 	Duties	Responsibilities	Recommends investment based on Cash flow	Senior Accountant	Approves Investment	CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i>	Authorises Payment	Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO	Reconciles and records all investment documentation	Assistant Accountant	Checks the accounting, reporting and recordkeeping of investments	Senior Accountant
Duties	Responsibilities												
Recommends investment based on Cash flow	Senior Accountant												
Approves Investment	CEO <i>During the absence of the CEO the Manager Corporate Services may roll over an existing investment.</i>												
Authorises Payment	Any two – Manager Corporate Services, Executive Manager Governance & Culture, Senior Accountant, CEO												
Reconciles and records all investment documentation	Assistant Accountant												
Checks the accounting, reporting and recordkeeping of investments	Senior Accountant												

Financial:

Revenue from interest is included in the annual operating budget.

Legal and statutory:

As noted under legislative

Risk related:

Investments are identified and evaluated in the Risk Register as follows:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
FA05	Poor Investment Decisions	Loss of income	1 - Investment Policy sets out the guidelines under which RRG can invest funds, 2 - Minimum credit rating is B+	Low 4

	The Risk: what can happen and how it can happen	Existing controls	Adequacy of existing controls	Total Level of Risk Evaluation Likelihood x Consequence
FA 02	Failing market value of investments	Investment policy guidelines	Adequate	2 x 2 = 4 (Low)

REPORT

1. ESG and Green Term Deposits Update

In November 2024 CBA provided the below update on ESG and Green TD products:

"Unfortunately we do not have Green TDs available at this time. They have been working for some time on how we are able to report accurately on the investment to ensure no 'green washing' however this is still being worked on sorry."

In March 2023 CBA advised there is no ability to roll any Green/ESG TDs over for the time being.

"Due to the ever-evolving ESG frameworks, clearer regulatory guidance and investor needs, we are working on a new design for ESG and Green Term Deposits which segregates deposits more clearly, strengthens the link to sustainability funding provided and enables them to be as impactful as possible."

"We are aiming to bring updated ESG and Green TD products to market as soon as possible and I will let you know when this information is to hand."

"Green Investments" are authorised investment products made only with authorised institutions that respect the environment and not invested in fossil fuel industries.

Currently we have no funds invested in ESG/Green due to unavailability of ESG and Green TD products.

The deposit meets our Investment Policy:

1. An authorised deposit-taking institution
2. Credit rating minimum "A" CBA investments are "AA" or higher

2. Current investment strategy

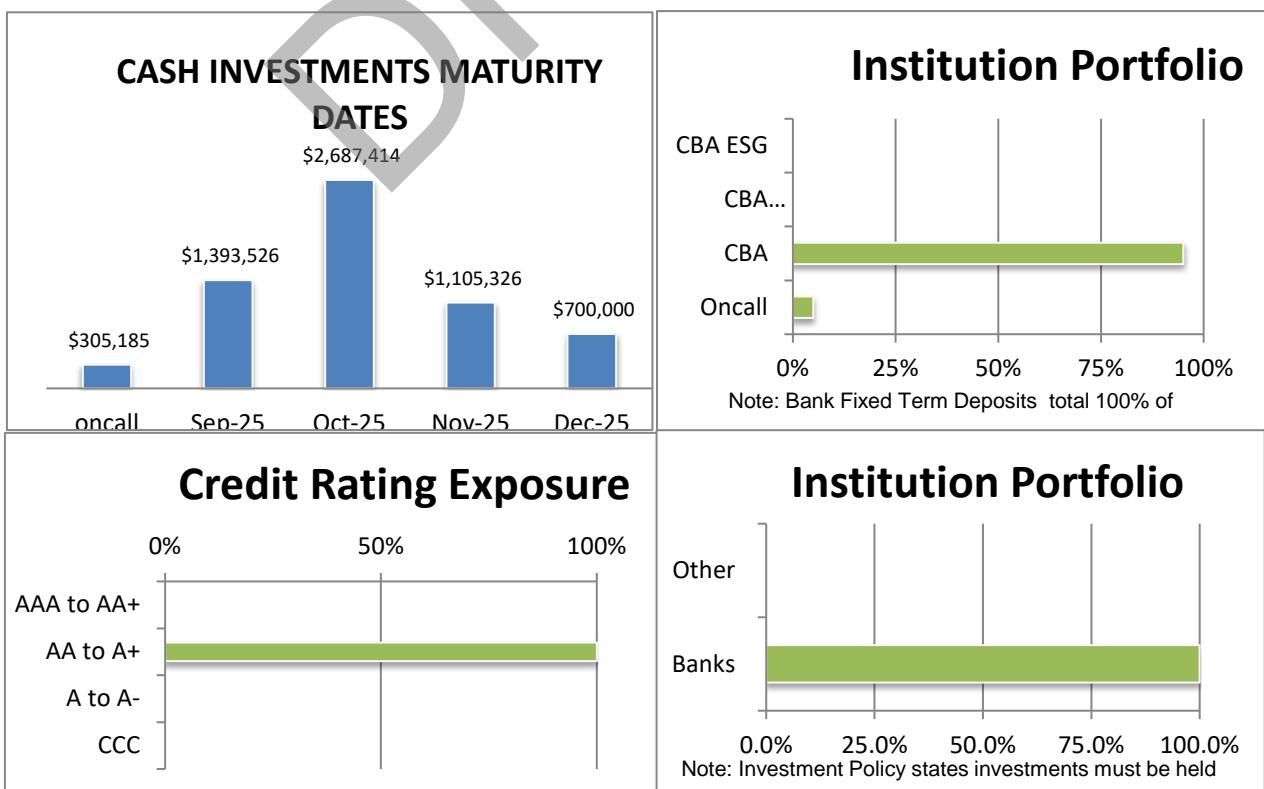
Current strategy is to roll over term deposits for short-term investment i.e. at call or one month to ensure availability of funds to meet the costs of the wind up of the Projects.

3. To receive the cash investment portfolio report:

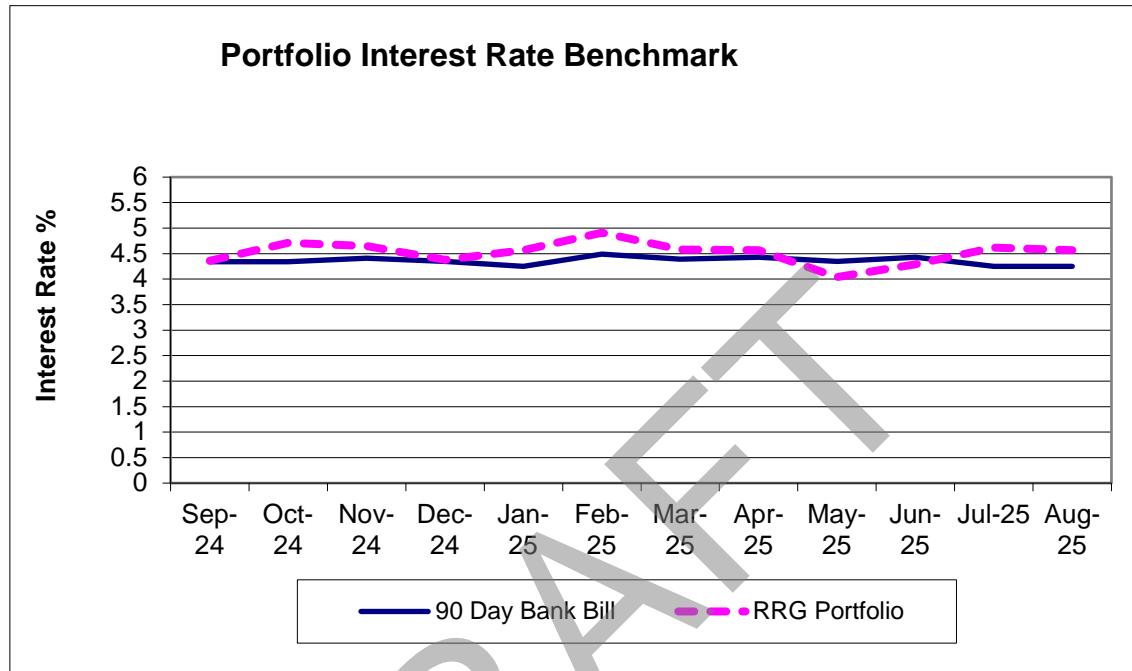
a. Cash Investment Portfolio as at 31 August 2025 is as follows

RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at August 2025								
Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating		Valuation	
1	2.40%	\$ 305,185	oncall	BWA CALL+CAA	Bank	100%	\$ 305,185	
75	4.14%	\$ 554,894	23/09/2025	CBA	AA	100%	\$ 554,894	
87	4.18%	\$ 585,457	4/11/2025	CBA	AA	100%	\$ 585,457	
96	4.56%	\$ 838,632	1/09/2025	CBA	AA	100%	\$ 838,632	
97	4.20%	\$ 947,776	20/10/2025	CBA	AA	100%	\$ 947,776	
98	4.08%	\$ 519,870	17/11/2025	CBA	AA	100%	\$ 519,870	
99	4.05%	\$ 628,123	24/10/2025	CBA	AA	100%	\$ 628,123	
101	4.21%	\$ 511,515	27/10/2025	CBA	AA	100%	\$ 511,515	
102	4.12%	\$ 600,000	16/10/2025	CBA	AA	100%	\$ 600,000	
103	3.99%	\$ 700,000	1/12/2025	CBA	AA	100%	\$ 700,000	
Total		\$ 6,191,452					\$ 6,191,452	
Weighted Average		4.10%						100.00%
90 day bank bill		3.57%						

The Cash Investment Portfolio exposure for August 2025 is shown in the following graphs:



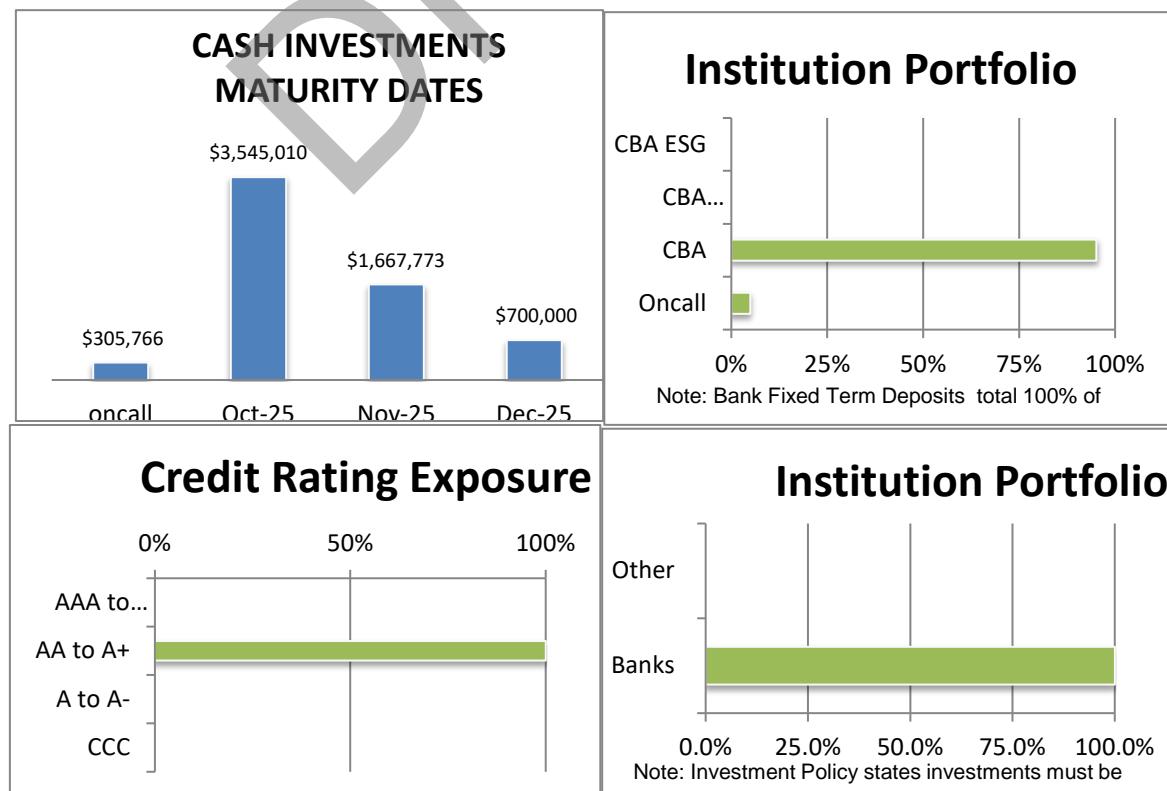
The RRG's investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates.



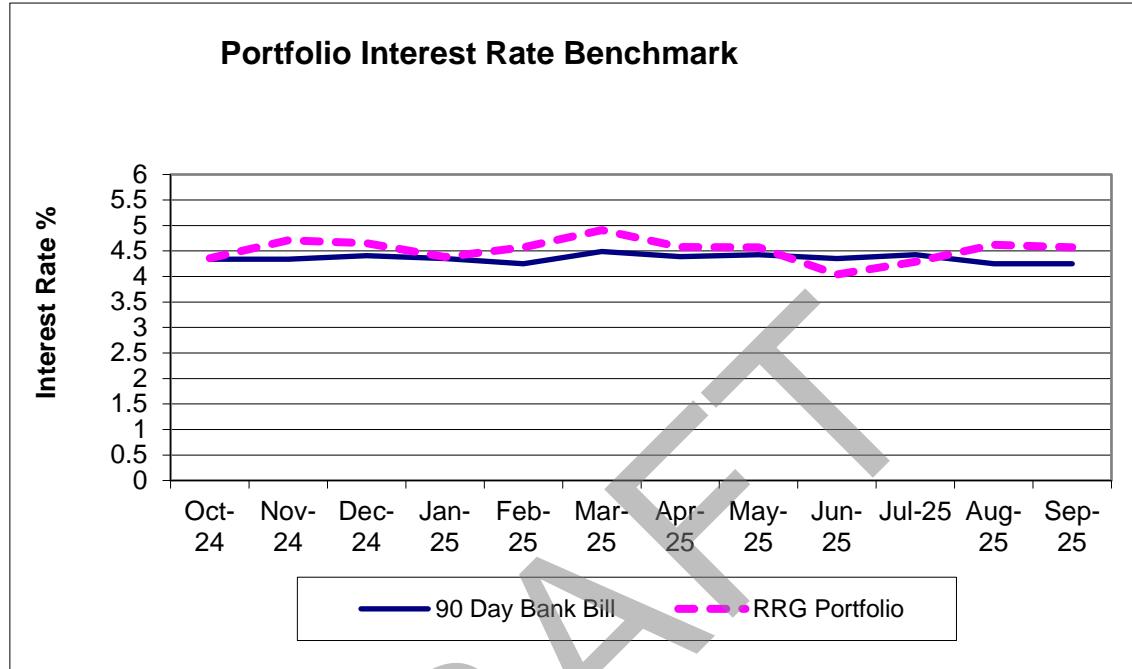
b. Cash Investment Portfolio as at 30 September 2025 is as follows:

RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at September 2025								
Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating		Valuation	
1	2.40%	\$ 305,766	oncall	BWA CALL+CAA	Bank	100%	\$ 305,766	
75	3.98%	\$ 562,447	24/11/2025	CBA	AA	Bank	100%	\$ 562,447
87	4.18%	\$ 585,457	4/11/2025	CBA	AA	Bank	100%	\$ 585,457
96	4.06%	\$ 857,596	31/10/2025	CBA	AA	Bank	100%	\$ 857,596
97	4.20%	\$ 947,776	20/10/2025	CBA	AA	Bank	100%	\$ 947,776
98	4.08%	\$ 519,870	17/11/2025	CBA	AA	Bank	100%	\$ 519,870
99	4.05%	\$ 628,123	24/10/2025	CBA	AA	Bank	100%	\$ 628,123
101	4.21%	\$ 511,515	27/10/2025	CBA	AA	Bank	100%	\$ 511,515
102	4.12%	\$ 600,000	16/10/2025	CBA	AA	Bank	100%	\$ 600,000
103	3.99%	\$ 700,000	1/12/2025	CBA	AA	Bank	100%	\$ 700,000
<hr/>								
Total		\$ 6,218,549					\$ 6,218,549	
Weighted Average								100.00%
90 day bank bill								

The Cash Investment Portfolio exposure for September is shown in the following graphs:



The RRG's investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates.

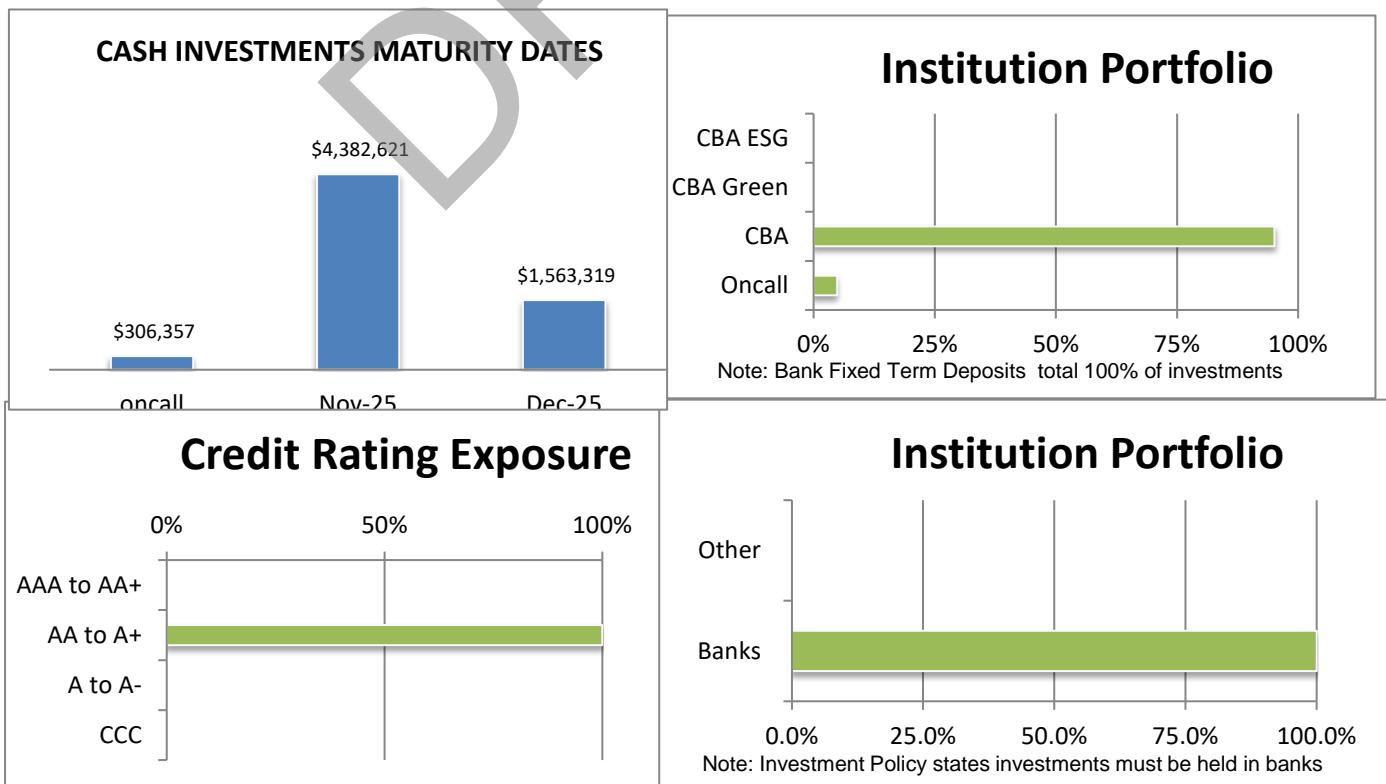


c. Cash Investment Portfolio as at 31 October 2025 is as follows: *

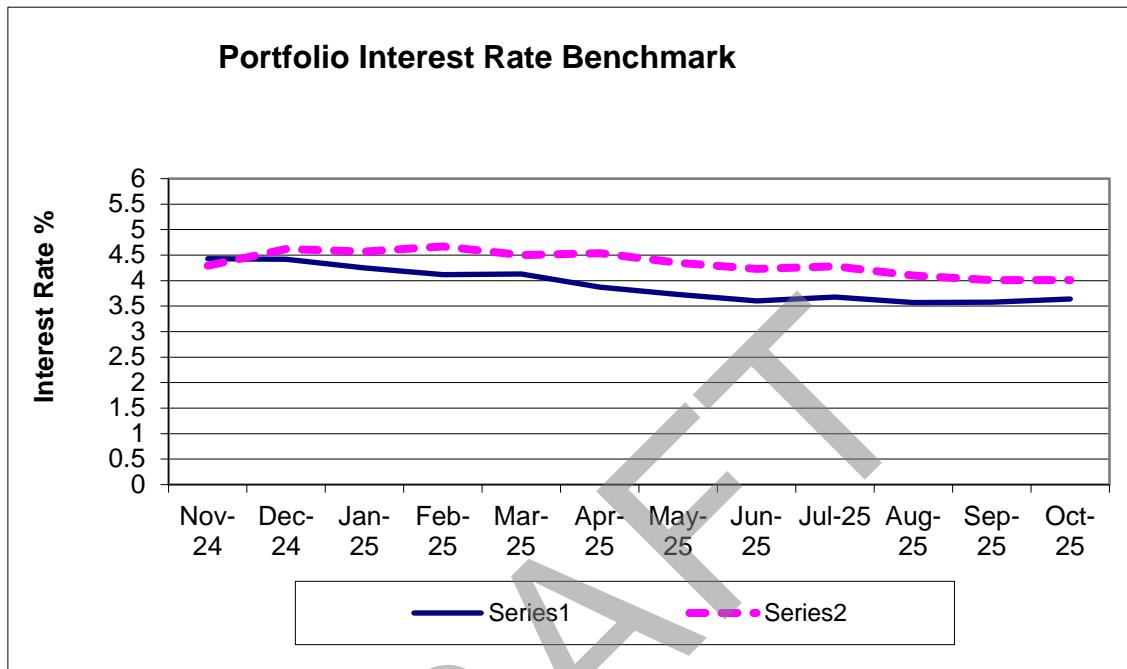
RESOURCE RECOVERY GROUP CASH INVESTMENT PORTFOLIO As at October 2025							
Invest. No.	Interest Rates	Amount	Maturity	Institution	Rating	Valuation	
1	2.40%	\$ 306,357	oncall	BWA CALL+CAA	Bank	100%	\$ 306,357
75	3.98%	\$ 562,447	24/11/2025	CBA	AA	100%	\$ 562,447
87	4.18%	\$ 585,457	4/11/2025	CBA	AA	100%	\$ 585,457
96	3.80%	\$ 863,319	1/12/2025	CBA	AA	100%	\$ 863,319
97	3.72%	\$ 957,592	19/11/2025	CBA	AA	100%	\$ 957,592
98	4.08%	\$ 519,870	17/11/2025	CBA	AA	100%	\$ 519,870
99	3.72%	\$ 632,304	24/11/2025	CBA	AA	100%	\$ 632,304
101	3.70%	\$ 516,825	26/11/2025	CBA	AA	100%	\$ 516,825
102	3.77%	\$ 608,127	17/11/2025	CBA	AA	100%	\$ 608,127
103	3.99%	\$ 700,000	1/12/2025	CBA	AA	100%	\$ 700,000

Total	\$ 6,252,297	\$ 6,252,297
Weighted Average	3.80%	100.00%
90 day bank bill	3.64%	

The Cash Investment Portfolio exposure for October 2025 is shown in the following graphs:



The RRG's investment portfolio is above the 90-day bill rate benchmark. This is because the funds are negotiated at higher rates



REPORT NO	11.7
SUBJECT	SCHEDULE OF PAYMENTS
REPORTING OFFICER	J Hallt, Senior Accountant
RESPONSIBLE OFFICER	A Johnson, Executive Manager Governance & Culture
EMPLOYEE INTEREST	Nil
DATE OF REPORT	7 November 2025
FILE REFERENCE	FD: Corporate Finance\Monthly Financial Reporting\2025-2026
ATTACHMENTS	#1 Payment Schedule August 2025 #2 Payment Schedule September 2025 #3 Payment schedule October 2025

COUNCIL RESOLUTION
25.11-08 MOVED: Cr A Sullivan

SECONDED: Cr F Mofflin

CEO RECOMMENDATION:

The schedule of payments as listed in the attachments for the municipal fund; for the months of August 2025 of \$1,627,647, September 2025 of \$1,953,027, & October 2025 of \$1,825,459 be received.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

VOTING REQUIREMENT
Simple Majority

PURPOSE OF REPORT
To report the delegated authority of payments for the months noted above.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive
In accordance with the *Local Government Act* s2.7 Role of Council
Role of council –
1) The Council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.

Legislative
Local Government Act 1995 Part 6 Financial Management

IMPLICATIONS TO CONSIDER:

Consultative:
Nil

Strategic relevance:
Corporate Governance

Policy related:
Council Policy No 2.2 Authorisation & Payment of Accounts.

Financial:
The 2025/2026 Budget provides approved funds for the payments made.

Legal and statutory:
Local Government Act 1995 Section 6.10(d).

Local Government (Financial Management) Regulations 1996 Part 2 – General Financial Management Regulations 11, 12 and 13

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	Infringement by relevant authority	1- CEO Review of Statutory legislation & Compliance Report 2- code of conduct 3- Compliance Calendar/Register 4 - State Govt Legislative updates 5- Annual Compliance Audit Return	Low 6

BACKGROUND

Delegated Authority has been granted to the Chief Executive Officer to make payments from the Regional Council banking Account. In accordance with Regulation 13(2) and (3) of the Local Government (Financial Administration) Regulations 1996 where this power has been delegated, a list is to be compiled for each month and presented to the Council which shows each payment, payee's name, amount and date of payment, and sufficient information to identify the transaction.

Regulation 13A of the Local Government (Financial Administration) Regulations 1996 requires that an employee authorised to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and presented to the council at the next ordinary meeting of the council after the list is prepared.

REPORT:

The payment schedules attached provide the necessary details in relation to payments made under Councils delegated authority for the months of August, September and October 2025.

12. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil
13. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRPERSON OR PERSON PRESIDING OR BY DECISION OF MEETING
Nil
14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
Nil
15. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Chairperson announced that the meeting would now be closed to the public to discuss confidential matters and noted that no members of the public were in attendance.

COUNCIL RESOLUTION

25.11-09 MOVED: Cr A Sullivan SECONDED: Cr D Lim

THAT THE MEETING GO BEHIND CLOSED DOORS TO DISCUSS CONFIDENTIAL ITEMS 15.1, 15.2 AND 15.3 IN ACCORDANCE WITH SECTION 5.23 (2) (C), A CONTRACTS/ ENTERED INTO, OR WHICH MAY BE ENTERED INTO, BY THE LOCAL GOVERNMENT, SECTION (A), A MATTER AFFECTING AN EMPLOYEE OR EMPLOYEES AND (D) LEGAL ADVICE OBTAINED OR WHICH MAY BE OBTAINED.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

15.1 TRANSITIONAL PLANNING – PROGRESS REPORT

COUNCIL RESOLUTION

25.11-10 **MOVED: Cr D Lim** **SECONDED: Cr F Mofflin**

CEO RECOMMENDATION

Council receive the advice regarding the current status of transitional planning by RRG.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

15.2 MEMBER COUNCIL WITHDRAWAL – CITY OF CANNING

COUNCIL RESOLUTION

25.11-11 **MOVED:** Cr A Sullivan **SECONDED:** Cr D Lim

CEO RECOMMENDATION

That Council note the execution of the Settlement Deed resolving payment of the proportional share of equity owed to the City of Canning from the RRRC loan funded assets and the associated litigation and information regarding the Draft Surrender Deed.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

15.3 ACTING CHIEF EXECUTIVE OFFICER ROLE

COUNCIL RESOLUTION

25.11-12 **MOVED: Cr F Mofflin** **SECONDED: Cr D Lim**

CEO RECOMMENDATION

That Council:

1. Appoint Mr Marten Tieleman to the temporary role of Acting Chief Executive Officer for the period 17 December 2025 to 31 March 2026.
2. Authorise the Chair to negotiate and finalise a contract of employment with Mr Tieleman, as outlined in the confidential report.
3. Endorse the 2025 Key Performance Indicators (KPI's) as continuing to be the KPI's that will apply for the duration of the appointment.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

COUNCIL RESOLUTION

25.11-13 **MOVED: Cr F Mofflin** **SECONDED: Cr A Sullivan**

THAT THE MEETING COME OUT FROM BEHIND CLOSED DOORS.

For: Cr K Wheatland, Cr A Sullivan, Cr D Lim, Cr F Mofflin
CARRIED 4/0

16. DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairperson thanked those present for their attendance and the meeting was declared closed at 6.20 pm.

**ORDINARY MEETING OF COUNCIL 21 AUGUST 2025
ACTION LIST**

AGENDA ITEM NO.	SUBJECT	LIST ACTION TAKEN	ACTION BY	STATUS
8.1 - 8.6	Minutes of previous meeting	Publish on Website	OA	COMPLETE
		Upload to FD	OA	COMPLETE
11.1	Corporate Policy Review	All staff advised of updated policies	EMGC	COMPLETE
		All new policies updated in FD and uploaded to website	OA	COMPLETE
11.2	Financial Reports	1. No further action	SA	N/A
11.3	Cash Investment Portfolio	2. No further action	SA	N/A
11.4	Schedule of Payments	3. No further action	SA	N/A
15.1	Transitional Planning – Progress Report	Update CEO Delegations	MCS	
15.2	Member Council Withdrawal – City of Canning	1. Council defer payment of the proportional share of equity owed to the City of Canning from the RRRC loan funded assets to allow the negotiations of the Waste Management Collective to continue.	CEO	N/A
		2. The CEO provide a further report to the Council in Nov 2025 in relation to the equity payment and litigation status.	CEO	COMPLETE
15.3	Variation to the Agreement for the Removal and Transport of Residual Wastes	Update CEO Delegations	MCS	
		Negotiate outcome with Wastetrans	EMSP	

Special meeting of Council 24 July 2025 - Outstanding Actions				
11.1	Transitional Planning – Progress Report	1. The CEO write to City of Canning to inform them of confidential resolution 25.07-02	CEO	COMPLETE
		2. Note delegation to CEO to sign the Settlement and surrender Deeds	MCS	NOTED
		3. Budget amendment for payment of End of Lease obligations	SA	COMPLETE

**ORDINARY MEETING OF COUNCIL 21 AUGUST 2025
ACTION LIST**

Special meeting of Council 26 June 2025 - Outstanding Actions					
9.1	2025-2026 Annual Budget	4. Upload into SAP B1	SA	COMPLETE	
		5. Lodge with the Department of Local Government	SA	COMPLETE	
		6. Update Fees and Charges as detailed in budget report	SA	COMPLETE	
		7. Upload budget on Staff Intranet and advise Managers	SA	COMPLETE	
		8. Upload fees & charges & budget report to external website (SA to provide)	OA	COMPLETE	
		9. Write to members re budget adopted	EMGC	COMPLETE	
		Amend the proposed budget document to combine all reserve funds and update all associated reserve policies to reflect only one reserve fund for 2025-2026.	EMGC	COMPLETE	
11.1	Insurance 2025-2026	1. Notify LGIS re discontinuation	CEO	COMPLETE	
		2. Notify key Customers	MCS	COMPLETE	
		3. Notify Suppliers	MCS	COMPLETE	
11.2	Transitional Planning Progress Report	1. Undertake valuations of CVC	EMGC	COMPLETE	
		2. Give public notice in accordance with s.358	CEO	COMPLETE	

**ORDINARY MEETING OF COUNCIL 21 AUGUST 2025
ACTION LIST**

Ordinary Council Meeting – 22 May 2025 Outstanding Actions				
15.1	Wind Up of Projects	Give the CEO delegated authority to take all necessary actions including to negotiate and execute all documentation to effect wind up of each of the above projects.	CEO	
		Note above delegation	MCS	NOTED
		Request that the CEO write to the City of Canning to determine their requirement for the continuation of Industrial Specialised Risk insurance and electrical power requirements at the Canning Vale Centre.	CEO	COMPLETE
15.3	Member Council Withdrawal – City of Canning	Council defer payment of the proportional share of equity owed to the City of Canning from the RRRC loan funded assets to allow the negotiations of the Waste Management Collective to continue.	CEO	N/A
		The CEO provide a further report to the Council in August 2025 in relation to the equity payment and litigation status.	CEO	COMPLETE

Ordinary Council Meeting – 20 February 2025 Outstanding Actions				
11.1	Canning Vale Centre (CVC) Environmental Licensing	Request to withdraw the Ministerial Statement under Section 47A of Environmental Protection Act (EPA); and	EMSP	
		Apply for Ministerial Statement and Environmental License amendments as required for the transition of the site to a new operator.	EMSP	
		Note CEO delegations	MCS	NOTED
13.2	Application For Compliance Exemptions	Forward council endorsement to Dept of Local Government	EMGC	COMPLETE

Special Council Meeting – 14 November 2024 Outstanding Actions				
9.3	Office Accom Project Lending Facility	1. Write to Members re resolutions required & updated Exhibit B certificate	CEO	COMPLETE
		2. Notify treasury of RRG and member resolutions once received	MCS	COMPLETE
		3. Note use of delegated authority of CEO	MCS	COMPLETE

**ORDINARY MEETING OF COUNCIL 21 AUGUST 2025
ACTION LIST**

Ordinary Council Meeting – 23 May 2024 Outstanding Actions				
11.6	ICT STRATEGIC PLAN	Proceed with MRF Plant Servers upgrade as per SAGE quote	EMO	COMPLETE
15.3	RECYCLE RIGHT	1. Negotiate transition of ownership to DWER	CEO	COMPLETE
		2. Write to Members to confirm support for funding of RR if required	EMGC	COMPLETE
		3. Note Delegation of authority to negotiation transfer to DWER	MCS	NOTED
15.8	EXPRESSION OF INTEREST PROPOSAL	1. Collaborate with City of Canning to facilitate approach to market for O&M	CEO	IN PROGRESS
		2. Note Delegated authority to enter into procurement process for O&M	MCS	NOTED

Ordinary Council Meeting – 22 February 2024 Outstanding Actions				
15.6	FOGO GRANT	Proceed with FOGO odour upgrade project	CEO	IN PROGRESS

Special Council Meeting- 18 Dec 2023 Outstanding Actions				
9.2	TRANSITIONAL PLANNING – REVIEW OF RRG BY MEMBERS	1. CEO to provide further information and advice at a future date	CEO	Ongoing – quarterly report
		2. Obtain legal advice regarding confidentiality, probity in regard to sharing operational & contractual arrangement referred to in the MOU	CEO	COMPLETE
		3. Provide information to support Due Diligence process outlined in MOU	CEO	COMPLETE
		4. Report back to Council to clarify proposed way forward once the collective model is established	CEO	COMPLETE

Special Council Meeting- 2 Nov 2023 Outstanding Actions				
9.1	Capital Expenditure Approval for Fire System & Civil Works	1. Notify third parties of termination of Project: DWER + grant money for fogo upgrade 2. Reverse DWER licence amendments	EMSP	In progress

**ORDINARY MEETING OF COUNCIL 21 AUGUST 2025
ACTION LIST**

Ordinary Council Meeting- 25 November 2021 Outstanding Actions			
15.1 CITY OF CANNING The regional council in consultation with and acting on behalf of its current RRRC project participants, appoint Minter Ellison to respond to the writ of Summons issued by the City of Canning.		CEO	Ongoing

DRAFT

COUNCIL POLICY NO 3.7

RETENTION INCENTIVE PAYMENT

STATEMENT

To give effect to Section 5.50 of the *Local Government Act 1995* in relation to the payment of employees, except Senior Employees or the CEO, of amounts in addition to a contract or award upon leaving the organisation.

SCOPE

This Policy applies to employees whose employment is governed by the Local Government Industry Award 2020 (Award), or the Southern Metropolitan Regional Council Resource Recovery Centre Enterprise Agreement 2021 (Agreement), or any other industrial instrument.

OBJECTIVE

- To determine the circumstances for which the Council may make a payment to employees in excess of the applicable contract or industrial instrument; and
- To effect such payments to employees in the manner prescribed by Council, in accordance with legislation and the requirements of this Policy.

DEFINITIONS

Cash Salary means the cash base hourly rate (excluding all allowances and loadings) paid, or payable, multiplied by the employed person's normal weekly hours immediately before the person's employment with the Council finished. Where a person works irregular hours, then the normal weekly hours will be calculated on an average of the last six months.

Redundancy means a situation where the employer no longer requires a specific position to be performed by a person(s) because of changes in the operational requirements of the organisation.

Senior Employee means an employee holding the position of Chief Executive Officer or an employee appointed under Section 5.37 of the *Local Government Act 1995* or designated as such by the Council.

Voluntary Severance means a financial payment made to a person who voluntarily chooses to end their employment in a situation where surplus positions within the organisation are identified.

ROLES & RESPONSIBILITIES

- The Chief Executive Officer (CEO) is responsible for ensuring payments are effected as directed by Council.

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Prepared: EMGC	Reviewed by: SMG	Approved: COUNCIL	Page 1 of 4
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CONTENT

1. RETENTION INCENTIVE PAYMENT

The Council may provide a payment to eligible employees to encourage them to continue employment until the employee's position is made redundant, due to a pending sale or winding up of the business and the employee has not received or accepted an offer for alternative re-deployment arranged by Council (Retention Incentive Payment).

The Retention Incentive Payment is to assist employees financially after leaving the Council due to Redundancy and will be considered a Voluntary Severance.

The Retention Incentive Payment will be:

- a) subject to b) below, a maximum payment of thirteen (13) weeks at the employee's Cash Salary;
- b) where the total number of weeks paid to the employee for payment in lieu of notice, redundancy payment under the Agreement or the Award and the Retention Incentive Payment (together, the Total Severance Pay), would, other than due to this clause, exceed twenty-six (26) weeks, the Retention Incentive Payment will be reduced so that the Total Severance Pay equals twenty-six (26) weeks.

2 ELIGIBILITY CRITERIA:

An employee will only be eligible to receive the Retention Incentive Payment where the:

- a) Council no longer requires the employee's role to be performed by anyone and proposes to terminate the employee's employment for reasons of Redundancy;
- b) Employee has completed six (6) months employment (or less, only at the discretion of the CEO).
- c) Employees with less than six (6) months service will be eligible to receive a prorata payment calculated on fully completed months of service, based on the thirteen (13) weeks entitlement.
- d) Employee has not received any written warnings in relation to their conduct in the workplace within the six (6) months before the Council's proposal to terminate the employment of the employee;
- e) Employee has not been managed for performance pursuant to 'Standard No HR6.10 – Managing Poor Performance Standard' within the six (6) months before the Council's proposal to terminate the employment of the employee; and
- f) Council has not secured alternative employment for the Employee.

Where the Council has secured alternative employment no less favourable than the employee's current employment and the Employee does not accept the position offered, the employee will not receive the Retention Incentive Payment.

If the employee is offered a Retention Incentive Payment, the employee agrees that the Retention Incentive Payment is a Voluntary Severance.

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COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT

3. 2023-24 REVIEW BY MEMBER PARTICIPANTS

In acknowledging the impact to our staff that the review being undertaken in 2023-24 may have, we wish to enhance and clarify the policy further:

- We reiterate that this policy is to encourage staff to remain with the organisation until their position is made redundant, due to a pending sale or winding up of the business. The payment is not designed to compensate staff who remain employed by the RRG, a new entity or redeployed into a suitable alternate role elsewhere.
- Wherever possible our preference is for staff to be offered an alternate position rather than redundancy.
- Policy 3.1, Leave Management, be waived from 30 June 2024 to allow staff members to accrue and retain more than 8 weeks annual leave and to postpone the taking of long service leave for longer than 6 months after it becomes accrued.
- Introduce a bonus payment of \$500 per person for every six months of service completed commencing 1 July 2024:
 - You must complete your normally rostered hours during the six-month period. Or if employed on a casual basis, an average of your normally rostered hours.
 - Approved leave may occur during the period but periods of leave without pay will make you ineligible for the payment.
 - The payment of \$500 will be made six weeks after the completion of the six-month period and is subject to you still being employed by RRG.
 - The payment is a fixed sum and applies equally to all staff and does not attract superannuation.
 - These payments will apply even if you transition to a new employer and are not made redundant.
- Pay you 30% of your personal leave balance, accrued and not used, commencing 1 July 2024 until redundancy occurs:
 - Applies to permanent and fixed term staff only, ie does not apply to casual staff.
 - Any personal leave used from 1 July 2024 will be balanced against the accrual for that period, 30% of the difference will be paid to you if made redundant due to sale or wind up of the organisation.
- During 2024 resilience training will be offered to all permanent staff members and we will work with our supervisors and managers to provide them with tools and skills to liaise with staff regarding this matter.
- We will enhance our Employee Assistance Program (EAP) extending its access to cover assistance for any reason, not just work-related matters.
- We recognise that not all staff work consistent hours, redundancy payments for the purposes of this policy will be calculated by taking the average of the last six months' ordinary salary (excluding allowances, overtime and superannuation).
- We recognise that it may be necessary for some business units to wind up at different times and we confirm that if you meet the eligibility criteria of points 1 and 2 the policy will still apply.

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COUNCIL POLICY NO 3.7 RETENTION INCENTIVE PAYMENT

REFERENCES & REVIEW

Statutory Compliance	<ul style="list-style-type: none"> ▪ <i>Local Government Act 1995 Section 5.50</i> ▪ <i>Local Government (Administration) Regulations 19A</i> ▪ <i>Fair Work Act 2009</i> ▪ <i>Local Government Industry Award 2020</i> 	
Organisational Compliance	<ul style="list-style-type: none"> ▪ SMRC RRRC Enterprise Agreement 2021 ▪ Local Government Industry Award 2020 ▪ Individual Employment Contracts ▪ Policy 3.3 Additional Payments in Addition to Contracts and Awards 	
Approved by	Regional Council	
Next Revision Date	November 2027	
Policy Administration	Responsible Officer Corporate: Chief Executive Officer	Review Cycle Biennial
Risk Rating	Operational Risk Register – Risk Medium	
Location of document	Members Area – RRG website Staff Intranet 9 Aldous Place, Booragoon – Corporate Services 350 Bannister Road, Canning Vale – staff room	

DOCUMENT CONTROL REGISTER

Date	Review	No.	Author	Resp Officer	Council
2018	Original	1	EMCS	CEO	22/11/2018
2019	Review	2	EMCS	CEO	27/06/2019
2022	Review	3	MGC	SMG – 4/10/22	24/11/2022
2024	Review	4	EMGC	CEO	23/05/2024
2025	Review	5	EMGC	CEO	22/05/2025
2025	Review	6	EMGC	CEO	

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Notice of Proposed Disposal of Assets

In accordance with Section 3.58 of the *Local Government Act 1995*, the Resource Recovery Group hereby gives public notice of its intention to dispose of the following assets:

Asset Details:

The following assets, located at the Canning Vale Centre, 350 Bannister Road, Canning Vale WA 6154, include:

Mobile Plant & Equipment:

- 2022 Haulotte Optimum 8, battery powered 19ft Scissor Lift
- 2023 Toyota GEN II 3 tonne Forklift (62-8FD30)
- 2023 Volvo L90F Wheel Loader

Minor Property & Equipment

- Includes unfixed furniture, whitegoods, ICT equipment and other minor equipment.

Proposed Disposal Method:

The assets are proposed to be disposed of to **Re.Cycle (Canning Vale) Pty Ltd**, as the new operator of the Canning Vale Centre, for the amount (consideration) of \$250,000 Ex GST.

Independent valuations in September 2025 determined the market value of the Mobile Plant & Equipment and Minor Property & Equipment to be \$381,600 Ex GST.

Purpose of Disposition

The City of Canning are leasing the site to **Re.Cycle (Canning Vale) Pty Ltd** to continue undertaking the recycling and recovery of waste material for the benefit of the Cities of Canning, Fremantle, Melville and other local governments and commercial customers.

Submission of Comments:

Members of the public are invited to make submissions regarding the proposed disposal of assets. Submissions must be made in writing and addressed to:

Chief Executive Officer
Resource Recovery Group
PO Box 1501, Booragoon WA 6954
or via email to: admin@resourcerecoverygroup.com.au

Closing Date for Submissions:

5.00pm Monday 17th November 2025

For further information, please contact the Resource Recovery Group on (08) 9329 2700 or visit www.resourcerecoverygroup.com.au



Notice of Proposed Disposal of Assets

In accordance with Section 3.58 of the *Local Government Act 1995*, the Resource Recovery Group hereby gives public notice of its intention to dispose of the following assets:

Asset Details:

The Canning Vale Centre, located at 350 Bannister Road, Canning Vale WA 6154, buildings and assets defined in the Surrender of Lease Deed include:

- Administration Office Building and Carpark
- Materials Recovery Facility building, plant and equipment
- Green Waste facility hardstand area, carpark and storage shed.
- Food organics and garden organics (FOGO) waste processing plant and equipment.
- Composting facility shed and receival hall / area and associated infrastructure.
- Infrastructure Assets which include the site roads, drainage, fencing, power infrastructure, audit facility building, workshop building, weighbridge and associated infrastructure and systems.

Proposed Disposal Method:

The assets are proposed to be disposed of to the City of Canning, as Lessor of 350 Bannister Road Canning Vale, via a Surrender of Lease Deed for the amount (consideration) of \$ Nil. An independent valuation dated 25 September 2025 determined the market value to be \$2,044,100 Ex GST.

Purpose of Disposition

The purpose of the disposition is to enable the City of Canning to lease the site to another operator to continue undertaking the recycling and recovery of waste material for the benefit of the Cities of Canning, Fremantle, Melville and other local governments and commercial customers.

Submission of Comments:

Members of the public are invited to make submissions regarding the proposed disposal of assets. Submissions must be made in writing and addressed to:

Chief Executive Officer
Resource Recovery Group
PO Box 1501, Booragoon WA 6954
or via email to: admin@resourcerecoverygroup.com.au

Closing Date for Submissions:

5.00pm Monday 10th November 2025

For further information, please contact the Resource Recovery Group on (08) 9329 2700 or visit www.resourcerecoverygroup.com.au

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance*	Variance*	Var.
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
Grants, subsidies and contributions	2,424,535	404,089	396,860	(7,229)	(1.79%)	▼
Fees and charges	16,761,210	2,793,535	2,715,467	(78,068)	(2.79%)	▼
Interest revenue	197,200	32,867	47,602	14,735	44.83%	▲
Other revenue	1,507,890	251,315	257,672	6,357	2.53%	▲
	20,890,835	3,481,806	3,420,846	(60,960)	(1.75%)	
Expenditure from operating activities						
Employee costs	(5,355,100)	(1,009,032)	(933,251)	75,781	7.51%	▲
Materials and contracts	(13,161,310)	(2,171,718)	(1,787,836)	383,882	17.68%	▲
Utility charges	(664,730)	(110,788)	(161,434)	(50,646)	(45.71%)	▼
Depreciation	(3,891,931)	(648,655)	(648,655)	0	0.00%	▲
Finance costs	(240,995)	(40,166)	(28,930)	11,236	27.97%	▲
Insurance	(524,570)	(87,428)	(54,479)	32,949	37.69%	▲
	(23,838,636)	(4,067,787)	(3,614,585)	453,202	11.14%	
Non-cash amounts excluded from operating activities	3,639,360	679,833	650,607	(29,226)	(4.30%)	▼
NET OPERATING POSITION	691,559	93,852	456,868	363,016	386.80%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from financial assets at amortised cost	99,832	99,832	49,152	(50,680)	(50.77%)	▼
	99,832	99,832	49,152	(50,680)	(50.77%)	
Outflows from investing activities						
Payments for property, plant and equipment	(88,680)	(88,680)	(29,396)	59,284	66.85%	▲
Payment to past members	(1,494,950)	(1,494,950)	(0)	1,494,950	100.00%	▲
	(1,583,630)	(1,583,630)	(29,396)	1,554,234	98.14%	
Amount attributable to investing activities	(1,483,798)	(1,483,798)	19,756	1,503,554	101.33%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,583,630	1,583,630	29,396	(1,554,234)	(98.14%)	▼
	1,583,630	1,583,630	29,396	(1,554,234)	(98.14%)	
Outflows from financing activities						
Repayment of borrowings	(99,832)	(99,832)	(49,152)	50,680	50.77%	▲
Payments for principal portion of lease liabilities	(637,613)	(171,407)	(171,407)	0	0.00%	
	(737,445)	(271,239)	(220,559)	50,680	18.68%	
Amount attributable to financing activities	846,185	1,312,391	(191,163)	(1,503,554)	(114.57%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year						
Amount attributable to operating activities	1,212,735	1,212,735	1,212,735	0	0.00%	
Amount attributable to investing activities	691,559	93,852	456,868	363,016	386.80%	▲
Amount attributable to financing activities	(2,354,646)	(1,483,798)	19,756	1,503,554	101.33%	▲
Surplus or deficit after imposition of general rates	1,717,033	1,312,391	(191,163)	(1,503,554)	(114.57%)	▼
	1,266,681	1,135,179	1,498,196	363,016		▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
Grants, subsidies and contributions	2,424,535	606,134	575,840	(30,294)	(5.00%)	▼
Fees and charges	16,761,210	4,190,303	4,225,824	35,521	0.85%	▲
Interest revenue	197,200	49,300	69,808	20,508	41.60%	▲
Other revenue	1,507,890	376,973	668,844	291,871	77.42%	▲
	20,890,835	5,222,710	5,540,316	317,606	6.08%	
Expenditure from operating activities						
Employee costs	(5,355,100)	(1,513,548)	(1,346,852)	166,696	11.01%	▲
Materials and contracts	(13,161,310)	(3,257,577)	(2,925,148)	332,429	10.20%	▲
Utility charges	(664,730)	(166,183)	(162,158)	4,025	2.42%	▲
Depreciation	(3,891,931)	(972,983)	(972,983)	(0)	(0.00%)	▼
Finance costs	(240,995)	(60,249)	(59,430)	819	1.36%	▲
Insurance	(524,570)	(131,143)	(66,188)	64,955	49.53%	▲
	(23,838,636)	(6,101,682)	(5,532,759)	568,923	9.32%	
Non-cash amounts excluded from operating activities	3,639,360	1,004,161	884,738	(119,423)	(11.89%)	▼
NET OPERATING POSITION	691,559	125,189	892,295	767,106	612.76%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from financial assets at amortised cost	99,832	99,832	49,152	(50,680)	(50.77%)	▼
	99,832	99,832	49,152	(50,680)	(50.77%)	
Outflows from investing activities						
Payments for property, plant and equipment	(88,680)	(88,680)	(29,396)	59,284	66.85%	▲
Payment to past members	(1,494,950)	(1,494,950)	(0)	1,494,950	100.00%	▲
	(1,583,630)	(1,583,630)	(29,396)	1,554,234	98.14%	
Amount attributable to investing activities	(1,483,798)	(1,483,798)	19,756	1,503,554	101.33%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,583,630	1,583,630	29,396	(1,554,234)	(98.14%)	▼
	1,583,630	1,583,630	29,396	(1,554,234)	(98.14%)	
Outflows from financing activities						
Repayment of borrowings	(99,832)	(99,832)	(49,152)	50,680	50.77%	▲
Payments for principal portion of lease liabilities	(637,613)	(239,924)	(239,924)	0	0.00%	
	(737,445)	(339,756)	(289,076)	50,680	14.92%	
Amount attributable to financing activities	846,185	1,243,874	(259,679)	(1,503,554)	(120.88%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year						
Amount attributable to operating activities	1,212,735	1,212,735	1,212,735	0	0.00%	
Amount attributable to investing activities	691,559	125,189	892,295	767,106	612.76%	▲
Amount attributable to financing activities	(2,354,646)	(1,483,798)	19,756	1,503,554	101.33%	▲
Surplus or deficit after imposition of general rates	1,717,033	1,243,874	(259,679)	(1,503,554)	(120.88%)	▼
	1,266,681	1,098,000	1,865,106	767,106		▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

RESOURCE RECOVERY GROUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
Grants, subsidies and contributions	2,424,535	808,178	818,219	10,041	1.24%	▲
Fees and charges	16,761,210	5,587,070	5,648,851	61,781	1.11%	▲
Interest revenue	197,200	65,733	93,081	27,348	41.60%	▲
Other revenue	1,507,890	502,630	624,615	121,985	24.27%	▲
	20,890,835	6,963,611	7,184,766	221,155	3.18%	
Expenditure from operating activities						
Employee costs	(5,355,100)	(2,018,063)	(1,797,415)	220,648	10.93%	▲
Materials and contracts	(13,161,310)	(4,343,437)	(4,180,174)	163,263	3.76%	▲
Utility charges	(664,730)	(221,577)	(171,574)	50,003	22.57%	▲
Depreciation	(3,891,931)	(1,297,310)	(377,786)	919,524	70.88%	▲
Finance costs	(240,995)	(80,332)	(62,565)	17,767	22.12%	▲
Insurance	(524,570)	(174,857)	(88,250)	86,607	49.53%	▲
	(23,838,636)	(8,135,576)	(6,677,764)	1,457,812	17.92%	
Non-cash amounts excluded from operating activities	3,639,360	1,328,488	289,541	(1,038,947)	(78.21%)	▼
NET OPERATING POSITION						
	691,559	156,523	796,543	640,020	408.90%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from financial assets at amortised cost	99,832	99,832	49,152	(50,680)	(50.77%)	▼
	99,832	99,832	49,152	(50,680)	(50.77%)	
Outflows from investing activities						
Payments for property, plant and equipment	(88,680)	(88,680)	(37,104)	51,576	58.16%	▲
Payment to past members	(1,494,950)	(1,494,950)	0	1,494,950	100.00%	▲
	(1,583,630)	(1,583,630)	(37,104)	1,546,526	97.66%	
Amount attributable to investing activities	(1,483,798)	(1,483,798)	12,048	1,495,846	100.81%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,583,630	1,583,630	37,104	(1,546,526)	(97.66%)	▼
	1,583,630	1,583,630	37,104	(1,546,526)	(97.66%)	
Outflows from financing activities						
Repayment of borrowings	(99,832)	(99,832)	(49,152)	50,680	50.77%	▲
Payments for principal portion of lease liabilities	(637,613)	(239,924)	(239,924)	0	0.00%	
	(737,445)	(339,756)	(289,076)	50,680	14.92%	
Amount attributable to financing activities	846,185	1,243,874	(251,971)	(1,495,846)	(120.26%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year						
Amount attributable to operating activities	1,212,735	1,212,735	1,212,735	0	0.00%	
Amount attributable to investing activities	691,559	156,523	796,543	640,020	408.90%	▲
Amount attributable to financing activities	(2,354,646)	(1,483,798)	12,048	1,495,846	100.81%	▲
Surplus or deficit after imposition of general rates	1,717,033	1,243,874	(251,971)	(1,495,846)	(120.26%)	▼
	1,266,681	1,129,334	1,769,354	640,020		▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Schedule of Payments made in August 2025

EFTNumber	Payment Date	Customer/Vendor Name	Description	Total Payment Amount
4802720	08.08.25	City of Canning	Accommodation Lease Fees	\$ 69,643.75
4802661	11.08.25	Water Corporation* BPAY	Water Charges	\$ 724.65
4802660	11.08.25	PAYG - Australian Taxation Office (ATO)	PAYG	\$ 37,948.00
4802770	13.08.25	RRG Payroll Net Clearing	Payroll	\$ 133,136.58
4802680	14.08.25	Sitech (WA) Pty Ltd t/a SmartTech Australia	Mobile Plant Maintenance	\$ 1,452.00
4802681	14.08.25	Kwinana WTE Project Co P/L	WtE Disposal	\$ 367,354.71
4802684	14.08.25	Ignite Limited	Relief Staff	\$ 2,851.62
4802672	14.08.25	Rapid Global	IT Expenses	\$ 733.70
4802673	14.08.25	Sonic Health Plus	Other Employment Costs	\$ 99.00
4802662	14.08.25	Before You Dig Australia	Publications & Subscriptions	\$ 330.00
4802669	14.08.25	Industrial Protective Products (WA)	OH & S	\$ 656.04
4802676	14.08.25	Wastetrans Wa	Transport Costs	\$ 429.00
4802678	14.08.25	Cr Hannah Fitzhardinge*	Councillor Sitting Fees	\$ 1,454.00
4802683	14.08.25	Cr Jane Edinger*	Councillor Sitting Fees	\$ 985.83
4802682	14.08.25	Cr Jenny Archibald*	Councillor Sitting Fees	\$ 985.83
4802665	14.08.25	Cr Karen Wheatland*	Councillor Sitting Fees	\$ 3,350.83
4802664	14.08.25	BP Australia PL	Fuel	\$ 15,328.17
4802685	14.08.25	Bureau Veritas Australia Pty Limited	Contracted Services	\$ 8,882.50
4802666	14.08.25	Fujifilm Business Innovation Australia Pty Ltd	Photocopying Expenses	\$ 341.80
4802667	14.08.25	Hands-On Infection Control	OH & S	\$ 39.66
4802668	14.08.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 5,555.55
4802679	14.08.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 3,749.88
4802677	14.08.25	Omnicom Media Group Australia Pty Ltd (Marketforce)	Advertising & Promotion	\$ 744.40
4802670	14.08.25	Outpost Central Pty Ltd (Wildeye)	Accommodation/Site Maintenance	\$ 1,452.00
4802686	14.08.25	Pauline Tarrant Consulting Pty Ltd	Consultants	\$ 13,305.60
4802674	14.08.25	Super Sweep	Cleaning	\$ 4,768.50
4802663	14.08.25	Blue Force Pty Ltd	Accommodation/Site Maintenance	\$ 186.45
4802671	14.08.25	Perth Recruitment Services Pty Ltd	Relief Staff	\$ 25,889.01
4802675	14.08.25	WA Fasteners Pty Ltd	OH & S	\$ 1,386.00
4802772	14.08.25	Precision (Beam)	Superannuation	\$ 26,322.66
4802687	20.08.25	Australian Taxation Office (ATO)	BAS	\$ 12,281.00
4802688	20.08.25	Water Corporation* BPAY	Water Charges	\$ 2,453.40
4802722	22.08.25	Vocus Pty Ltd	IT Expenses	\$ 1,757.80
4802707	25.08.25	Flick Anticimex Pty Ltd	Accommodation/Site Maintenance	\$ 937.50
4802711	25.08.25	Ambius (Rentokil Initial Pty Ltd)	Accommodation/Site Maintenance	\$ 65.93
4802717	25.08.25	Coregas Pty Ltd	Process Consumables	\$ 281.42
4802719	25.08.25	CoreStaff WA Pty Ltd	Relief Staff	\$ 471.32
4802713	25.08.25	WA Fasteners Pty Ltd	OH & S	\$ 531.30
4802706	25.08.25	Blackwoods Atkins	OH & S	\$ 624.80
4802714	25.08.25	Winc Australia Pty Limited	Stationery	\$ 867.73
4802715	25.08.25	Work Clobber	OH & S	\$ 543.99
4802718	25.08.25	Associated Laundry Services	Laundry Expenses	\$ 910.27
4802710	25.08.25	PEP Transport	Postage & Courier	\$ 96.75
4802716	25.08.25	Wren Oil	Workshop expenses	\$ 191.40
4802709	25.08.25	Horizon West Landscape & Irrigation Pty Ltd	Accommodation/Site Maintenance	\$ 302.50
4802705	25.08.25	Advance Press	Other office expenses	\$ 93.50
4802708	25.08.25	Fujifilm Business Innovation Australia Pty Ltd	Photocopying Expenses	\$ 380.04
4802712	25.08.25	Sonic Health Plus	Other Employment Costs	\$ 726.00
4802739	27.08.25	Market Creations Agency Pty Ltd	SSL Certificates	\$ 10,279.50
4802738	27.08.25	Kennards Hire Pty Ltd	Mobile Plant Hire Fees	\$ 1,776.60
4802745	27.08.25	Perth Contract Hydraulics	Fixed Plant Maintenance	\$ 2,942.49
4802753	27.08.25	Xelflex Pty Ltd	Relief Staff	\$ 1,212.20
4802726	27.08.25	Allclean Property Services Plus	Cleaning	\$ 4,055.43
4802734	27.08.25	Environmental & Air Quality Consulting Pty Ltd (EAQC)	Contracted Services	\$ 16,526.40
4802741	27.08.25	Netelec Pty Ltd T/A Netelec Electrical Supplies	Fixed Plant Maintenance	\$ 1,049.60
4802744	27.08.25	OTR Tyres	Mobile Plant Maintenance	\$ 1,039.78
4802731	27.08.25	Control Systems Technology Pty Ltd	Fixed Plant Maintenance	\$ 1,677.50
4802733	27.08.25	E Fire & Safety (WA)	OH & S	\$ 6,930.00
4802727	27.08.25	Eurofins ARL Pty Ltd	Quality Assurance	\$ 1,768.80
4802759	27.08.25	Komptech Australasia Pty Ltd.(LKEA Pty Ltd)	Mobile Plant Maintenance	\$ 5,116.12
4802743	27.08.25	OPS Screening & Crushing Equipment Pty Ltd	Mobile Plant Maintenance	\$ 5,576.24
4802746	27.08.25	SAGE Automation Pty Ltd	Fixed Plant Maintenance	\$ 20,225.98
4802749	27.08.25	Toyota Material Handling WA Pty Ltd	Mobile Plant Maintenance	\$ 1,084.39
4802750	27.08.25	United Equipment Pty Ltd	Mobile Plant Hire Fees	\$ 2,732.40
4802755	27.08.25	Urban Clean 1 Pty Ltdn (Xero)	Cleaning	\$ 1,123.52
4802757	27.08.25	Wurth Australia Pty Ltd	Process Consumables	\$ 1,810.45
4802748	27.08.25	Synergy - Electricity Retail Corporation	Electricity	\$ 82,806.75
4802752	27.08.25	WALGA-Western Australian Local Government Association	Process Consumables	\$ 5,845.43
4802730	27.08.25	CJD Equipment Pty Ltd	Mobile Plant Maintenance	\$ 11,964.03
4802760	27.08.25	Ignite Limited	Relief Staff	\$ 5,132.91
4802754	27.08.25	Lece Pty Ltd	Accommodation/Site Maintenance	\$ 4,312.00
4802740	27.08.25	MM Electrical Merchandising	Accommodation/Site Maintenance	\$ 1,451.83
4802742	27.08.25	Network-IT(WA) PTY LTD	IT Expenses	\$ 5,030.80
4802747	27.08.25	Solutions Plus Partnership Pty Ltd	IT Expenses	\$ 7,089.87
4802723	27.08.25	Australian Communications & Media Authority (ACMA) BPAY	Licences	\$ 296.00
4802728	27.08.25	Arbon Equipment Pty Ltd	Accommodation/Site Maintenance	\$ 5,687.00
4802732	27.08.25	CTI Logistics Interstate	Transport Costs	\$ 55,091.01
4802735	27.08.25	Fox Refrigeration and Air-Conditioning	Accommodation/Site Maintenance	\$ 4,365.02

4802751	27.08.25	Water2Water Pty Ltd	Accommodation/Site Maintenance	\$ 4,253.70
4802729	27.08.25	Bunnings Group Limited	Process Consumables	\$ 1,064.71
4802736	27.08.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 5,518.02
4802737	27.08.25	Hoisting Equipment Specialist (HESWA)	Accommodation/Site Maintenance	\$ 1,201.20
4802758	27.08.25	Hosright	Mobile Plant Maintenance	\$ 1,257.42
4802756	27.08.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 11,249.64
4802725	27.08.25	Water Corporation* BPAY	Water Charges	\$ 6,356.44
4802769	27.08.25	RRG Payroll Net Clearing	Payroll	\$ 129,951.24
4802724	27.08.25	PAYG - Australian Taxation Office (ATO)	PAYG * 2	\$ 80,443.00
4802771	27.08.25	Precision (Beam)	Superannuation	\$ 26,480.68
4802761	28.08.25	Jensen Hughes Pty Ltd	Accommodation/Site Maintenance	\$ 3,850.00
4802762	28.08.25	Remondis Go Organics Pty Ltd	Processing of Greenwaste	\$ 24,825.90
4802764	28.08.25	Purearth	FOGO Fines	\$ 102,230.29
4802766	28.08.25	Wastetrans Wa	Transport Costs	\$ 135,447.93
4802767	28.08.25	Castelli Real Estate Pty Ltd	Advertising & Promotion	\$ 3,643.00
4802763	28.08.25	Minter Ellison Lawyers	Legal Fees	\$ 11,747.34
4802765	28.08.25	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Transfer Station	\$ 39,923.19
		Total Payments		\$ 1,619,048.12

Credit Card Transactions for August 2025				
EFT Ref	Date	Supplier Name	Expense Description	Amount
4802836	27/08/2025	Adobe	IT Expenses	285.93
4802836	26/08/2025	Volvo Group Australia	Mobile Plant Maintenance	561.80
4802836	26/08/2025	Wilson Parking	Security Expenses	1252.46
4802836	26/08/2025	Sitech Wa Pty Ltd	Mobile Plant Maintenance	154.00
4802836	26/08/2025	Coles 0332	Other office expenses	13.40
4802836	22/08/2025	Joy Mall Oriental Mark	Meeting Expenses	24.99
4802836	22/08/2025	Coles 0358	Meeting Expenses	33.10
4802836	22/08/2025	Coles 0358	Meeting Expenses	5.00
4802836	21/08/2025	Post Booragoon Post Sh	Postage & Courier	18.50
4802836	21/08/2025	Just Careers Training Pty	Conferences/Seminars/Training	249.00
4802836	21/08/2025	Just Careers Trainin	Conferences/Seminars/Training	249.00
4802836	21/08/2025	Coles 0332	Meeting Expenses	66.60
4802836	21/08/2025	Coles 0332	Meeting Expenses	4.90
4802836	18/08/2025	Subway Bannister Road	Meeting Expenses	122.00
4802836	19/08/2025	Coles 0332	Other office expenses	10.40
4802836	18/08/2025	Pinnacle Height Safety Pl	Conferences/Seminars/Training	355.00
4802836	18/08/2025	Pinnacle Height Safety Pl	Conferences/Seminars/Training	139.00
4802836	15/08/2025	Teksal Controls P L	Process Consumables	109.67
4802836	15/08/2025	Teksal Controls P L	Process Consumables	109.66
4802836	15/08/2025	Coles 0332	Other office expenses	6.65
4802836	14/08/2025	Au* Seek AU Inv7013403	Other Employment Costs	414.43
4802836	14/08/2025	Hampton Industrial	Minor Capital Equipment/Tools	99.00
4802836	11/08/2025	Boc Limited	Security Expenses	41.42
4802836	11/08/2025	Team Global Express Pl	Postage & Courier	51.42
4802836	11/08/2025	Wilson Parking	Security Expenses	1252.46
4802836	11/08/2025	Sitech Wa Pty Ltd	Mobile Plant MaintenanceParts & Services	154.00
4802836	11/08/2025	Coles 0332	Other office expenses	20.40
4802836	11/08/2025	Coles 0332	Other office expenses	7.60
4802836	08/08/2025	Smp*myaree Lunch Bar D3	Meeting Expenses	87.19
4802836	07/08/2025	Woolworths/Nicholson Rd &	Other office expenses	29.10
4802836	05/08/2025	Department Of Transpor	Vehicle Registration	44.30
4802836	05/08/2025	Department Of Transpor	Vehicle Registration	9.50
4802836	05/08/2025	Department Of Transpor	Vehicle Registration	142.00
4802836	05/08/2025	Department Of Transpor	Vehicle Registration	9.50
4802836	06/08/2025	Stratco Wa	Accommodation/Site Maintenance	390.00
4802836	05/08/2025	The Institution Of E	Other Employment Costs	750.00
4802836	05/08/2025	Tenderlink Com	Advertising & Promotion	207.90
4802836	05/08/2025	Sq *teksal Safety	Accommodation/Site Maintenance	169.05
4802836	04/08/2025	Coles 0332	Other office expenses	17.85
4802836	04/08/2025	Pinnacle Height Safety Pl	Conferences/Seminars/Training	205.00
4802836	04/08/2025	Pinnacle Height Safety Pl	Conferences/Seminars/Training	205.00
4802836	01/08/2025	Post Booragoon Post Sh	Postage & Courier	3.40
4802836	01/08/2025	Sq *lawleys Bakery Cafe	Other office expenses	45.19
4802836	30/07/2025	Paypal *twocracksco	Other office expenses	171.00
4802836	30/07/2025	Cpp Council House	Other office expenses	13.12
4802836	30/07/2025	Repco	Fixed Plant Maintenance	72.00
4802836	28/07/2025	Resource Fluid Power P	Mobile Plant Hire Fees	44.75
4802836	28/07/2025	Insight Call Centre	Telephone	171.00
		Credit Card Purchased - August 2025		\$ 8,598.64

Schedule of Payments made in September 2025

EFTNumber	Payment Date	Customer/Vendor Name	Description	Total Payment Amount
4802836	01.09.25	National Australia Bank (NAB)	Credit card expenses	\$ 8,598.64
4802774	05.09.25	City of Canning	Accommodation Lease Fees	\$ 69,643.75
4802775	08.09.25	Solo Resource Recovery	CDS - Qtr 4 2024/25	\$ 7,630.25
4802776	08.09.25	City of Wanneroo	CDS - Qtr 4 2024/25	\$ 114,429.07
4802777	08.09.25	City of Kalamunda	CDS - Qtr 4 2024/25	\$ 34,711.88
4802868	10.09.25	RRG Payroll Net Clearing	Payroll	\$ 168,399.92
4802789	11.09.25	Ambius (Rentokil Initial Pty Ltd)	Accommodation/Site Maintenance	\$ 65.93
4802794	11.09.25	Kwinana WTE Project Co P/L	WtE Disposal	\$ 348,590.39
4802790	11.09.25	Radio Communications Technology Pty Ltd	Accommodation/Site Maintenance	\$ 302.50
4802791	11.09.25	Coregas Pty Ltd	Process Consumables	\$ 290.80
4802795	11.09.25	L & H Group Pty Ltd	Process Consumables	\$ 479.55
4802781	11.09.25	CTI Logistics Interstate	Transport Costs	\$ 29,058.50
4802778	11.09.25	BP Australia PL	FUEL	\$ 16,219.18
4802779	11.09.25	Bunnings Group Limited	Accommodation/Site Maintenance	\$ 459.43
4802800	11.09.25	Channel Overseas (Australia) Pty Ltd	Transport Costs	\$ 4,950.00
4802792	11.09.25	Cr Hannah Fitzhardinge*	Councillor Sitting Fees	\$ 1,454.00
4802797	11.09.25	Cr Jane Edinger*	Councillor Sitting Fees	\$ 985.83
4802796	11.09.25	Cr Jenny Archibald*	Councillor Sitting Fees	\$ 985.83
4802780	11.09.25	Cr Karen Wheatland*	Councillor Sitting Fees	\$ 3,350.83
4802782	11.09.25	Fujifilm Business Innovation Australia Pty Ltd	Photocopying Expenses	\$ 333.77
4802783	11.09.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 7,920.41
4802793	11.09.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 8,374.19
4802784	11.09.25	Industrial Protective Products (WA)	OH & S	\$ 512.16
4802799	11.09.25	Komptech Australasia Pty Ltd. (Lincom Group)	Mobile Plant Maintenance	\$ 48,783.13
4802786	11.09.25	Lighthouse Locksmiths	Accommodation/Site Maintenance	\$ 242.00
4802787	11.09.25	Minter Ellison Lawyers	Legal Fees	\$ 9,448.78
4802788	11.09.25	Network-IT(WA) PTY LTD	IT Expenses	\$ 9,944.65
4802798	11.09.25	PetrolTec Pty Ltd	Accommodation/Site Maintenance	\$ 579.15
4802867	11.09.25	Precision (Beam)	Superannuation	\$ 26,282.90
4802785	11.09.25	Remondis Go Organics Pty Ltd	FOGO Fines	\$ 53,682.53
4802805	15.09.25	Recycling Plastics Australia Pty Ltd (RPA)	Reuse/disposal	\$ 6,542.36
4802809	15.09.25	Synergy	Electricity	\$ 1,006.56
4802807	15.09.25	St John Ambulance Australia	OH & S	\$ 213.61
4802808	15.09.25	Super Sweep	Accommodation/Site Maintenance	\$ 4,815.25
4802803	15.09.25	Telstra Limited - BPAY	Telephone	\$ 14,179.45
4802810	15.09.25	Water2Water Pty Ltd	Accommodation/Site Maintenance	\$ 596.50
4802811	15.09.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 7,803.46
4802804	15.09.25	Network-IT(WA) PTY LTD	IT Expenses	\$ 223.50
4802806	15.09.25	Solutions Plus Partnership Pty Ltd	IT Expenses	\$ 7,015.29
4802802	15.09.25	PAYG - Australian Taxation Office (ATO)	PAYG	\$ 40,913.00
4802801	15.09.25	Australian Taxation Office (ATO)	BAS	\$ 45,689.00
4802812	17.09.25	Minter Ellison Lawyers	Legal Fees	\$ 9,846.76
4802813	17.09.25	Recycling Plastics Australia Pty Ltd (RPA)	Reuse/disposal	\$ 6,089.60
4802814	17.09.25	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Transfer Station	\$ 55,896.86
4802837	22.09.25	Vocus Pty Ltd	IT Expenses	\$ 1,757.80
4802848	24.09.25	Hydrodynamic Pumps Pty Ltd	OH & S	\$ 6,581.30
4802853	24.09.25	Perth Contract Hydraulics	Mobile Plant Maintenance	\$ 7,933.76
4802817	24.09.25	Netelec Pty Ltd T/A Netelec Electrical Supplies	Fixed Plant Maintenance	\$ 657.53
4802825	24.09.25	WA Fasteners Pty Ltd	OH & S	\$ 189.75
4802841	24.09.25	Cleveland Compressed Air Services	Fixed Plant Maintenance	\$ 2,252.83
4802851	24.09.25	MM Electrical Merchandising	OH & S	\$ 1,764.06
4802828	24.09.25	Work Clobber	OH & S	\$ 544.20
4802838	24.09.25	Allclean Property Services Plus	Cleaning	\$ 4,055.43
4802829	24.09.25	Motion Australia Pty Ltd	Postage & Courier	\$ 865.04
4802840	24.09.25	CJD Equipment Pty Ltd	Mobile Plant Maintenance	\$ 12,798.64
4802842	24.09.25	Concept Wire Industries	Postage & Courier	\$ 4,587.55
4802843	24.09.25	CTI Logistics Interstate	Transport Costs	\$ 52,305.30
4802844	24.09.25	E Fire & Safety (WA)	OH & S	\$ 10,978.00
4802839	24.09.25	Eurofins ARL Pty Ltd	Quality Assurance	\$ 1,179.20
4802845	24.09.25	Fox Refrigeration and Air-Conditioning	Accommodation/Site Maintenance	\$ 4,555.82
4802847	24.09.25	Horizon West Landscape & Irrigation Pty Ltd	Contracted Services	\$ 3,019.50
4802865	24.09.25	Hostright	Mobile Plant Maintenance	\$ 3,425.20
4802849	24.09.25	Instant Weighing	Mobile Plant Maintenance	\$ 2,226.40

4802850	24.09.25	Majestic Plumbing Pty Ltd	Accommodation/Site Maintenance	\$ 2,820.40
4802816	24.09.25	Material Recovery Solutions Pty Ltd	Fixed Plant Maintenance	\$ 830.06
4802852	24.09.25	OPS Screening & Crushing Equipment Pty Ltd	Mobile Plant Maintenance	\$ 7,398.38
4802819	24.09.25	OTR Tyres	Process Consumables	\$ 888.00
4802854	24.09.25	Purearth	FOGO Fines	\$ 105,734.18
4802860	24.09.25	Wastetrans Wa	Glass Reuse	\$ 152,483.32
4802821	24.09.25	Safety Signs Service	Workshop expenses	\$ 156.38
4802856	24.09.25	SAGE Automation Pty Ltd	Fixed Plant Maintenance	\$ 5,616.05
4802864	24.09.25	Satellite Security Services Pty Ltd	Accommodation/Site Maintenance	\$ 5,706.70
4802857	24.09.25	Selectro Services P/L	Accommodation/Site Maintenance	\$ 19,032.00
4802822	24.09.25	Snap Canning Vale	Office expenses	\$ 532.69
4802862	24.09.25	Xelflex Pty Ltd	Fixed Plant Maintenance	\$ 11,804.10
4802859	24.09.25	United Equipment Pty Ltd	Mobile Plant Hire Fees	\$ 3,539.80
4802863	24.09.25	Urban Clean 1 Pty Ltdn (Xero)	Cleaning	\$ 1,123.52
4802861	24.09.25	WALGA	Contribution to Associations	\$ 28,941.00
4802858	24.09.25	Synergy	Electricity	\$ 82,552.04
4802832	24.09.25	West Coast 4x4 Recovery Pty Ltd	Accommodation/Site Maintenance	\$ 770.00
4802827	24.09.25	Winc Australia Pty Limited	Office expenses	\$ 639.77
4802830	24.09.25	Wurth Australia Pty Ltd	Process Consumables	\$ 949.88
4802846	24.09.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 2,696.69
4802820	24.09.25	PEP Transport	Postage & Courier	\$ 91.88
4802855	24.09.25	Recycling Plastics Australia Pty Ltd (RPA)	Reuse/disposal	\$ 15,997.30
4802823	24.09.25	Sonic Health Plus	Other Employment Costs	\$ 99.00
4802824	24.09.25	Toyota Material Handling WA Pty Ltd	Mobile Plant Maintenance	\$ 880.61
4802815	24.09.25	Hands-On Infection Control	OH & S	\$ 51.72
4802866	24.09.25	Associated Laundry Services	Laundry Expenses	\$ 1,071.71
4802818	24.09.25	Octagon Lifts	Accommodation/Site Maintenance	\$ 658.27
4802831	24.09.25	Vector Line Marking	Accommodation/Site Maintenance	\$ 495.00
4802826	24.09.25	Water2Water Pty Ltd	Accommodation/Site Maintenance	\$ 148.40
4802834	24.09.25	Pauline Tarrant Consulting Pty Ltd	Consultants	\$ 3,484.80
4802833	24.09.25	Horizon West Landscape & Irrigation Pty Ltd	Accommodation/Site Maintenance	\$ 302.50
4802869	24.09.25	RRG Payroll Net Clearing	Payroll	\$ 114,506.59
4802870	24.09.25	Precision (Beam)	Superannuation	\$ 25,101.90
4802872	30.09.25	WA Treasury Corporation	Principal and Interest July - Sept 25 Qtr	\$ 41,178.27
		Total Payments		\$ 1,937,501.37

Credit Card Transactions for September 2025				
EFT Ref	Date	Supplier Name	Expense Description	Amount
4802912	27/09/2025	Adobe	IT Expenses	\$ 309.92
4802912	23/09/2025	Prosser 2015 Pty Ltd	Vehicle Maintenance	\$ 292.76
4802912	25/09/2025	Woolworths	Other office expenses	\$ 27.40
4802912	24/09/2025	Reddy Express 6936	Mobile Plant Fuel & Lubricants	\$ 113.82
4802912	24/09/2025	Dolce Lucia S Pty Ltd	Other office expenses	\$ 45.74
4802912	23/09/2025	Volvo Group Australia	Mobile Plant Maintenance	\$ 561.80
4802912	23/09/2025	Sp Foam Sales	Mobile Plant Maintenance	\$ 425.00
4802912	22/09/2025	Smp*myaree Lunch Bar D3	Other office expenses	\$ 67.54
4802912	22/09/2025	Smp*bakers Delight Bobe	Other office expenses	\$ 9.08
4802912	22/09/2025	Muffin Break Bgoon	Other office expenses	\$ 24.00
4802912	22/09/2025	Coles 0332	Other office expenses	\$ 5.95
4802912	22/09/2025	Coles 0332	Other office expenses	\$ 37.75
4802912	19/09/2025	Dominos Estore Southern R	Other office expenses	\$ 91.00
4802912	19/09/2025	Coles 0332	Other office expenses	\$ 20.40
4802912	19/09/2025	Coles 0332	Other office expenses	\$ 14.55
4802912	17/09/2025	Dwer - Water	Licences	\$ 1738.00
4802912	17/09/2025	Mobile Test N Cal Au	Accommodation/Site Maintenance	\$ 74.36
4802912	17/09/2025	Mobile Test N Cal Au	Accommodation/Site Maintenance	\$ 111.54
4802912	18/09/2025	Au* Seek AU Oml7013978	Other Employment Costs	\$ 764.50
4802912	15/09/2025	Next Day Safety	Accommodation/Site Maintenance	\$ 110.40
4802912	15/09/2025	Coles 0332	Other office expenses	\$ 13.10

4802912	15/09/2025	Coles 0332	Other office expenses	13.80
4802912	11/09/2025	Boc Limited	Process Consumables	21.91
4802912	11/09/2025	Boc Limited	Process Consumables	21.91
4802912	11/09/2025	Moore Australia Wa Pl	Conferences/Seminars/Training	1430.00
4802912	09/09/2025	Dwer - Water	Licences	3500.00
4802912	10/09/2025	Inventium	Conferences/Seminars/Training	990.00
4802912	09/09/2025	Mol*helldoor	IT Expenses	628.94
4802912	06/09/2025	Vodien Sg	IT Expenses	34.50
4802912	08/09/2025	Coles 0332	Other office expenses	21.75
4802912	04/09/2025	Total Tools Cannington	Minor Capital Equipment/Tools	139.00
4802912	05/09/2025	Officeworks 0625	Stationery	139.00
4802912	05/09/2025	Woolworths	Other office expenses	26.05
4802912	05/09/2025	Big W	Other office expenses	29.00
4802912	02/09/2025	Wanewsdti	Publications & Subscriptions	96.00
4802912	02/09/2025	Coles 0332	Other office expenses	10.90
4802912	28/08/2025	Insight Call Centre	Telephone	171.00
4802912	29/08/2025	Myo*networkit Wa Pty L	IT Expenses	25.70
4802912	29/08/2025	Citymelville Online	Accommodation/Site Maintenance	3290.11
4802912	29/08/2025	Smp*myaree Lunch Bar D3	Other office expenses	53.42
4802912	27/08/2025	Adobe	IT Expenses	23.86
		Credit Card Purchased - September 2025		\$ 15,525.46

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Schedule of Payments made in October 2025				
EFTNumber	Payment Date	Customer/Vendor Name	Description	Total Payment Amount
4802874	01.10.25	Jani-King (WA) Pty Ltd	Cleaning	\$ 4,010.16
4802912	01.10.25	National Australia Bank (NAB)	Credit Card Expenses	\$ 15,525.46
4802877	03.10.25	City of Canning	Accommodation Lease Fees	\$ 69,643.75
4802875	08.10.25	Precision (Beam)	Superannuation	\$ 25,821.18
4802876	08.10.25	RRG Payroll Net Clearing	Payroll	\$ 120,690.75
4802908	13.10.25	PAYG - Australian Taxation Office (ATO)	PAYG	\$ 70,374.00
4802909	13.10.25	Telstra Limited - BPAY	Telephone	\$ 257.00
4802901	15.10.25	Kwinana WTE Project Co P/L	WtE Disposal	\$ 360,627.73
4802893	15.10.25	Ambius (Rentokil Initial Pty Ltd)	Accommodation/Site Maintenance	\$ 65.93
4802904	15.10.25	Hitachi Global Air Power Australia Pty Ltd	Fixed Plant Maintenance	\$ 1,122.03
4802887	15.10.25	Hinco Instruments Pty Ltd	Accommodation/Site Maintenance	\$ 5,423.00
4802888	15.10.25	Industrial Protective Products (WA)	OH & S	\$ 769.56
4802905	15.10.25	Komptech Australasia Pty Ltd. (Lincom Group)	Mobile Plant Maintenance	\$ 1,749.00
4802891	15.10.25	Natsync Environmental	Accommodation/Site Maintenance	\$ 1,055.00
4802896	15.10.25	Synergy - Electricity Retail Corporation	Electricity	\$ 796.30
4802906	15.10.25	Pauline Tarrant Consulting Pty Ltd	Consultants	\$ 475.20
4802880	15.10.25	Aust-Weigh Pty Ltd	Accommodation/Site Maintenance	\$ 6,215.00
4802885	15.10.25	Hands-On Infection Control	OH & S	\$ 560.59
4802881	15.10.25	BP Australia PL	Fuel	\$ 12,156.26
4802879	15.10.25	Australian Bale Press Company	Fixed Plant Maintenance	\$ 1,689.60
4802897	15.10.25	BCA Consultants (WA) Pty Ltd	Accommodation/Site Maintenance	\$ 2,860.00
4802884	15.10.25	Fox Refrigeration and Air-Conditioning	Accommodation/Site Maintenance	\$ 3,167.02
4802886	15.10.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 7,469.96
4802898	15.10.25	Omnicom Media Group Australia Pty Ltd (Marketforce)	Advertising & Promotion	\$ 1,156.80
4802889	15.10.25	Remondis Go Organics Pty Ltd	FOGO Fines	\$ 120,679.28
4802892	15.10.25	Recycling Plastics Australia Pty Ltd (RPA)	Reuse/disposal	\$ 2,881.56
4802894	15.10.25	Selectro Services P/L	Fixed Plant Maintenance	\$ 3,056.00
4802895	15.10.25	Super Sweep	Accommodation/Site Maintenance	\$ 5,002.25
4802882	15.10.25	Bunnings Group Limited	Accommodation/Site Maintenance	\$ 38.86
4802907	15.10.25	Channel Overseas (Australia) Pty Ltd	Product Transport Costs	\$ 39,600.00
4802899	15.10.25	Cr Hannah Fitzhardinge*	Councillor Sitting Fees	\$ 1,454.00
4802903	15.10.25	Cr Jane Edinger*	Councillor Sitting Fees	\$ 985.83
4802902	15.10.25	Cr Jenny Archibald*	Councillor Sitting Fees	\$ 985.83
4802883	15.10.25	Cr Karen Wheatland*	Councillor Sitting Fees	\$ 3,350.83
4802900	15.10.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 25,952.25
4802890	15.10.25	Minter Ellison Lawyers	Legal Fees	\$ 2,149.84
4802910	16.10.25	Australian Taxation Office (ATO)	Fuel	\$ 88,218.00
4802965	22.10.25	Vocus Pty Ltd	IT Expenses	\$ 1,757.80
4802913	22.10.25	Asset Valuation Advisory	Consultants	\$ 32,670.00
4802964	22.10.25	RRG Payroll Net Clearing	Payroll	\$ 119,964.09
4802963	22.10.25	Precision (Beam)	Superannuation	\$ 26,302.83
4802914	22.10.25	LGISWA -Scheme membership	Insurance	\$ 97,694.10
4802962	24.10.25	Satellite Security Services Pty Ltd	Security Expenses	\$ 376.46
4802950	24.10.25	Blackwoods Atkins	OH & S	\$ 624.80
4802961	24.10.25	Coregas Pty Ltd	Process Consumables	\$ 290.80
4802952	24.10.25	Di Candilo Steel City	Fixed Plant Maintenance	\$ 776.25
4802951	24.10.25	Bunnings Group Limited	Process Consumables	\$ 570.52
4802953	24.10.25	Fujifilm Business Innovation Australia Pty Ltd	Photocopying Expenses	\$ 248.97
4802955	24.10.25	Majestic Plumbing Pty Ltd	Accommodation/Site Maintenance	\$ 544.50
4802956	24.10.25	Material Recovery Solutions Pty Ltd	Fixed Plant Maintenance	\$ 889.79
4802957	24.10.25	OTR Tyres	Mobile Plant Maintenance	\$ 456.28
4802958	24.10.25	PEP Transport	Postage & Courier	\$ 85.68
4802959	24.10.25	Sonic Health Plus	Other Employment Costs	\$ 84.70
4802954	24.10.25	Industrial Protective Products (WA)	OH & S	\$ 772.20
4802960	24.10.25	Water2Water Pty Ltd	Accommodation/Site Maintenance	\$ 148.40
4802931	27.10.25	Hydrodynamic Pumps Pty Ltd	Fixed Plant Maintenance	\$ 10,062.47
4802928	27.10.25	Environmental & Air Quality Consulting Pty Ltd (EAQC)	Contracted Services	\$ 8,477.70
4802921	27.10.25	Eurofins ARL Pty Ltd	Quality Assurance	\$ 1,179.20
4802948	27.10.25	Associated Laundry Services	Laundry Expenses	\$ 1,022.91
4802923	27.10.25	CJD Equipment Pty Ltd	Mobile Plant Maintenance	\$ 17,111.00
4802924	27.10.25	Cleveland Compressed Air Services	Fixed Plant Maintenance	\$ 7,504.20
4802946	27.10.25	DMB Fluid Technologies Pty Ltd	Fixed Plant Maintenance	\$ 4,892.45
4802926	27.10.25	E Fire & Safety (WA)	OH & S	\$ 2,260.50
4802947	27.10.25	Hosertight	Mobile Plant Maintenance	\$ 8,879.63
4802932	27.10.25	MM Electrical Merchandising	Accommodation/Site Maintenance	\$ 3,260.40
4802935	27.10.25	Perth Contract Hydraulics	Fixed Plant Maintenance - Contractor wages	\$ 2,442.00
4802939	27.10.25	Total Electrical & Mechanical Services Pty Ltd	Fixed Plant Maintenance - Parts & Services	\$ 1,980.00
4802943	27.10.25	Urban Clean 1 Pty Ltdn (Xero)	Cleaning	\$ 1,485.76
4802916	27.10.25	Veolia Recycling & Recovery (Perth) Pty Ltd	Waste Transfer Station	\$ 41,822.40
4802941	27.10.25	Winc Australia Pty Limited	Stationery	\$ 1,337.80
4802945	27.10.25	Wurth Australia Pty Ltd	Workshop expenses	\$ 1,019.99
4802936	27.10.25	Rapid Global	IT Expenses	\$ 733.70
4802917	27.10.25	Wastetrans Wa	Transport Costs	\$ 196,236.09
4802915	27.10.25	Purearth	FOGO Fines	\$ 100,459.65
4802925	27.10.25	Concept Wire Industries	Postage & Courier	\$ 8,079.23
4802949	27.10.25	Komptech Australasia Pty Ltd. (Lincom Group)	Mobile Plant Maintenance	\$ 1,749.00
4802942	27.10.25	Xelflex Pty Ltd	Fixed Plant Maintenance	\$ 15,509.24

4802937	27.10.25	Recycling Plastics Australia Pty Ltd (RPA)	Reuse/disposal	\$ 1,147.96
4802940	27.10.25	United Equipment Pty Ltd	Mobile Plant Maintenance	\$ 13,650.01
4802927	27.10.25	Eftsure Pty Ltd	IT Expenses	\$ 2,785.20
4802938	27.10.25	Solutions Plus Partnership Pty Ltd	IT Expenses	\$ 7,006.77
4802933	27.10.25	Network-IT(WA) PTY LTD	IT Expenses	\$ 6,125.80
4802922	27.10.25	BP Australia PL	Fuel	\$ 4,864.77
4802934	27.10.25	OPS Screening & Crushing Equipment Pty Ltd	Mobile Plant Maintenance	\$ 9,047.26
4802929	27.10.25	Hays Specialist Recruitment (Australia) Pty Ltd	Relief Staff	\$ 3,434.69
4802930	27.10.25	Horizon West Landscape & Irrigation Pty Ltd	Accommodation/Site Maintenance	\$ 3,077.47
4802944	27.10.25	Helene Pty Ltd T/as Lo-Go Appointments	Relief Staff	\$ 4,873.88
4802919	27.10.25	Telstra Limited - BPAY	Telephone	\$ 7,159.43
4802918	27.10.25	Channel Overseas (Australia) Pty Ltd	Product Transport Costs	\$ 9,900.00
4802920	27.10.25	Water Corporation* BPAY	Water	\$ 9,004.00
4802973	30.10.25	National Australia Bank (NAB)	Credit card Expenses	\$ 6,791.41
		Total Payments		\$ 1,818,667.95

Credit Card Transactions for October 2025				
EFT Ref	Date	Supplier Name	Expense Description	Amount
4802973	27/10/2025	Adobe	IT Expenses	309.92
4802973	24/10/2025	Sitech Wa Pty Ltd	Mobile Plant Maintenance	154.00
4802973	24/10/2025	Volvo Group Australia	Mobile Plant Maintenance	561.80
4802973	24/10/2025	Tenderlink Com	Advertising & Promotion	207.90
4802973	23/10/2025	Coles 0332	Other office expenses	39.00
4802973	20/10/2025	Coles 0332	Other office expenses	13.35
4802973	16/10/2025	Hose Mania	Fixed Plant Maintenance	24.49
4802973	15/10/2025	Sq *delavale Electrical C	Accommodation/Site Maintenance	447.48
4802973	15/10/2025	Rapid Global	IT Expenses	733.70
4802973	14/10/2025	Boc Limited	Process Consumables	21.20
4802973	14/10/2025	Boc Limited	Process Consumables	21.20
4802973	14/10/2025	The Local Guys - Redcliff	Accommodation/Site Maintenance	1305.13
4802973	14/10/2025	The Local Guys - Redcliff	Accommodation/Site Maintenance	543.81
4802973	14/10/2025	The Local Guys - Redcliff	Accommodation/Site Maintenance	108.76
4802973	14/10/2025	The Local Guys - Redcliff	Accommodation/Site Maintenance	108.76
4802973	14/10/2025	The Local Guys - Redcliff	Accommodation/Site Maintenance	108.76
4802973	14/10/2025	Wilson Parking	Security Expenses	1222.21
4802973	14/10/2025	Tammytansley.Com.Au	Conferences/Seminars/Training	391.74
4802973	13/10/2025	Coles 0332	Other office expenses	13.30
4802973	6/10/2025	Coles 0332	Other office expenses	12.60
4802973	30/09/2025	Transport Wa Perth	Mobile Plant Maintenance	24.95
4802973	30/09/2025	Transport Wa Perth	Mobile Plant Maintenance	9.50
4802973	30/09/2025	Insight Call Centre	Telephone	171.00
4802973	30/09/2025	Coles 0332	Other office expenses	56.85
4802973	30/09/2025	St John Ambulance Aust	Conferences/Seminars/Training	180.00
		Credit Card Purchased - October 2025		\$ 6,791.41