

MINUTES OF THE MEETING OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 28TH NOVEMBER 2013 AT THE RRRC, 350 BANNISTER ROAD, CANNING VALE

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman, Cr Cameron Schuster, welcomed Members and declared the meeting open at 5:00pm.

2. RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Cr Cameron Schuster (Chair) City of Melville Cr Sandra Lee (until 6:35pm) City of Kwinana Cr Doug Thompson City of Fremantle Town of East Fremantle Cr Michael McPhail Mr Peter Pikor (REG member) City of Fremantle Mr Peter McKenzie (REG member) City of Kwinana City of Cockburn Mr Michael Littleton (REG member) Mr Tim Youé SMRC, Chief Executive Officer SMRC, Executive Manager Corporate Services Mr Chris Wiggins Mr Peter Segura SMRC, Executive Manager RRRC SMRC, Minutes Mrs Leanne Downie

APOLOGIES

Cr Lee-Anne Smith OAM (Deputy Chair)

Mr Brendan Doherty

Mr John Christie (REG member)

City of Cockburn

SMRC, Executive Manager Strategic Projects

City of Melville

OBSERVERS

Nil

3. DISCLOSURE OF INTERESTS

Cr Schuster made the following statement with regard to the matter in Item 11.2 Tender 2013/03 Provision of Consultancy Services. "I disclose that I have an association with the principals of the following tenderers and as a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly":

Aurora Environmental

Basis Risk

Coffey International

Dinglebird Environmental

Emerge Associates

Environmental Risk Solutions

Ernst & Young

Hyder Consulting

RSM Bird Cameron

Strategen Environmental Consulting

Structerre Consulting Engineers

Cr Schuster made the following statement with regard to the matter in Item 11.6 Tender 2013/07 Purchase, Removal and/or Receival of Processed and Unprocessed Green Waste. "I disclose that I have an association with the principal of Richgro and as a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING PERSON

The Chairman read aloud correspondence addressed to the CEO from Cr Robert Willis, immediate past Regional Councillor, thanking the Council and staff and wishing SMRC well. The Chairman requested the CEO to draft a reply on behalf of the Regional Council.

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL ORDINARY MEETING HELD $22^{\rm ND}$ AUGUST 2013

COUNCIL RESOLUTION

13.11.01 MOVED CR S LEE

SECONDED CR D THOMPSON

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE TOWN OF EAST FREMANTLE ON 24TH OCTOBER 2013 BE RECEIVED AS A TRUE AND ACCURATE RECORD.

CARRIED 4/-

9. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

The Chairman announced that the Confidential Reports at Items 11.1, 11.6, 11.8 and 11.9 would be dealt with at Item 9 Confidential Matters for which the Meeting may be Closed to the Public in accordance with Section 5.23(2)(e) of the Local Government Act 1995 as they relate to third party commercial values.

COUNCIL RESOLUTION

13.11.02 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT ITEMS 11.1, 11.6, 11.8 and 11.9 BE HELD BEHIND CLOSED DOORS.

CARRIED 4/-

9.1 CEO REPORT 11.1 TENDER 2013/02 RECEIVAL AND DISPOSAL OF RECOVERED GLASS

The report of the CEO was circulated to Members following the closing and evaluation of tenders and was tabled at the meeting.

COUNCIL RESOLUTION

13.11.03 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT TENDER 2013/02 RECEIVAL AND DISPOSAL OF RECOVERED GLASS BE AWARDED TO PERTH BIN HIRE AT THE TENDERED RATES ON THE TERMS AND CONDITIONS CONTAINED IN THE TENDER

CARRIED 4/-

9.2 CEO REPORT 11.6 TENDER 2013/07 PURCHASE, REMOVAL AND/OR RECEIVAL OF PROCESSED AND UNPROCESSED GREEN WASTE

COUNCIL RESOLUTION

13.11.04 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT:

TENDER T2013/07 PURCHASE, REMOVAL AND/OR RECEIVAL OF PROCESSED AND UNPROCESSED GREEN WASTE AT THE TENDERED PRICES DETAILED AND RECOMMENDED IN THE REPORT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF TENDERING BE AWARDED AS FOLLOWS:

- A. PART 1 OF THE TENDER, PURCHASE & REMOVAL OF PROCESSED GREEN WASTE BE AWARDED TO A RICHARDS PTY LTD TRADING AS RICHGRO; AND
- B. PART 2 OF THE TENDER, REMOVAL AND BENEFICIAL REUSE OF UNPROCESSED GREEN WASTE FROM THE FACILITY SITE EX-WORKS, CANNING VALE BETWEEN 16 DECEMBER 2013 AND 31 MARCH 2014 BE AWARDED TO CRANESWEST (WA) PTY LTD TRADING AS WESTERN TREE RECYCLERS; AND
- C. PART 3 OF THE TENDER, RECEIVAL AND BENEFICIAL REUSE OF UNPROCESSED BULK VERGE COLLECTED GREEN WASTE FROM SMRC CUSTOMERS FOR BENEFICIAL REUSE BETWEEN 16 DECEMBER 2013 AND 31 MARCH 2014 BE AWARDED TO A RICHARDS PTY LTD TRADING AS RICHGRO.

CARRIED 4/-

9.3 CEO REPORT 11.7 TENDER 2013/S03 PURCHASE & REMOVAL OF PROCESSED RECYCLABLES

COUNCIL RESOLUTION

13.11.05 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT TENDER T2013/S03 PURCHASE AND REMOVAL OF RECOVERED RECYCLABLES FOR THE PERIOD 9TH DECEMBER 2013 TO 31ST MARCH 2014 AT THE TENDERED PRICES AS DETAILED AND RECOMMENDED IN THE REPORT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF TENDERING BE AWARDED AS FOLLOWS:

- a. SIMS METAL MANAGEMENT (STEEL CANS)
- b. AUSTRALIAN PAPER RECOVERY (MIXED PAPER, CARDBOARD)
- c. AUSWASTE (MIXED PLASTIC, PET CLEAR)
- d. POLYTRADE (ALUMINUM CANS, HDPE CLEAR)
- e. OCEANIC MULTITRADING COMPANY (NEWSPAPER PRINT)

CARRIED 4/-

9.4 CEO REPORT 11.8 MATERIALS RECOVERY FACILITY PROCESSING – CITY OF WANNEROO EXPRESSION OF INTEREST

COUNCIL RESOLUTION

13.11.06 MOVED CR S LEE

SECONDED CR M McPHAIL

THAT:

- 1) THE CEO BE AUTHORISED TO OFFER A GATE FEE FOR PROCESSING RECYCLABLE MATERIALS TO THE CITIES OF WANNEROO, JOONDALUP AND SWAN WITHIN THE RANGE OF FEES CONTAINED IN THE CONFIDENTIAL REPORT;
- 2) A FURTHER REPORT BE BROUGHT TO COUNCIL ADVISING OF THE OUTCOMES OF THE EXPRESSION OF INTEREST PROCESS, SUBSEQUENT NEGOTIATIONS OR REQUEST FOR TENDER; AND
- 3) THE CHAIRMAN AND CEO BE AUTHORISED TO SIGN AND AFFIX THE COMMON SEAL OF THE SMRC TO THE AGREEMENT.

CARRIED 4/-

9.5 CEO REPORT 11.9 RIVERS REGIONAL COUNCIL REQUEST FOR TENDER

COUNCIL RESOLUTION

13.11.07 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT THE CHIEF EXECUTIVE OFFICER IS AUTHORISED TO SUBMIT AN ALTERNATIVE TENDER RESPONSE TO THE RIVERS REGIONAL COUNCIL REQUEST FOR TENDER RFT 2013/1 - RECEIPT AND PROCESSING OF WASTE FOR RESOURCE RECOVERY.

CARRIED 4/-

COUNCIL RESOLUTION

13.11.08 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT THE MEETING MOVE FROM BEHIND CLOSED DOORS.

CARRIED 4/-

10. BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

11. REPORTS OF THE CEO

The Chairman advised Members that Item 13.1 Community Advisory Group Appointments be discussed prior to the reports of CEO, as the Group were meeting at 6:00pm this evening.

13.1 COMMUNITY ADVISORY GROUP APPOINTMENTS

CEO, Tim Youé gave an overview of the report to Members. It was noted that Dr Raj Kurup had withdrawn his nomination due to work and family commitments.

COUNCIL RESOLUTION

13.11.09 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT COUNCIL ENDORSE THE LISTED INDIVIDUALS TO BE APPOINTED TO THE SMRC COMMUNITY ADVISORY GROUP FOR A TERM EXPIRING NOVEMBER 2015:

MR NORM HOLTZMAN
MR KEVIN JONES
MS CATHY HALL
MR JESSE WILLIAMSON
MS DELPHINE DE BALBINE
MR LOUIS DE VILLIERS

MS DURGA SHARMA

CR CLIFF COLLINSON, TOWN OF EAST FREMANTLE (IN A PRIVATE CAPACITY)

CARRIED BY ABSOLUTE MAJORITY 4/-

11.1 TENDER 2013/02 RECEIVAL AND DISPOSAL OF RECOVERED GLASS

Item 11.1 was discussed at Item 15 in the Agenda.

11.2 TENDER 2013/03 PROVISION OF CONSULTANCY SERVICES

The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.10 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT THE FOLLOWING TENDERS RECEIVED FOR TENDER T2013/03 – PROVISION OF CONSULTANCY SERVICES BE ACCEPTED ON THE SMRC'S PREFERRED SUPPLIERS PANEL:

AEC GROUP	LAVAN LEGAL
ALBERFIELD	LGIS
ALLERDING & ASSOCIATES	MARKET FEVER
ASHBROOK PTY LTD	MCDOWALL AFFLECK
AURORA ENVIRONMENTAL	NATURAL AREA CONSULTING
BASIS RISK	NETWORK IT
BDO AUSTRALIA	ORANGE AUSTRALIA

BMT WBM	PALA MANAGEMENT		
BPA ENGINEERING	PAUL FLETCHER & CO COMMERCIAL LAWYERS		
BROWN CONSULTING PTY LTD	PAXON GROUP		
CARDNO	PG ENGINEERING SERVICES PTY LTD		
CASTLEDINE GREGORY	PHC PROJECTS		
COFFEY INTERNATIONAL	PRITCHARD FRANCIS		
CONWAY HIGHBURY	PROTIVITI		
COURAGE ADVISORY SERVICE	RIGHT ENVIRONMENTAL		
DEACON ENGINEERS	RSM BIRD CAMERON		
DINGLEBIRD ENVIRONMENTAL	SAGE CONSULTING		
EMERGE ASSOCIATES	SERS ENVIRONMENTAL		
EMISSION ASSESSMENTS	STANTON INTERNATIONAL		
ENERGY CORPORATE	STRATEGEN ENVIRONMENTAL CONSULTING		
ENVIRONMENTAL RISK SOLUTIONS	STRUCTERRE CONSULTING ENGINEERS		
ERNST & YOUNG	SUCCESSFUL PROJECTS PERTH		
EVANS & PECK	THE ODOUR UNIT		
GHD PTY LTD	TRACEY BRUNSTROM & HAMMOND		
GLOBAL RESOURCE SUPPORT PTY LTD	TRANEN REVEGETATION		
HYDER CONSULTING	VIPAC ENGINEERS & SCIENTISTS		
INDUSTRIAL AUTOMATION	WAVE INTERNATIONAL		
JACKSON MCDONALD	WML CONSULTING		

CARRIED 4/-

11.3 TENDER 2013/04 PANEL OF TRADES CONTRACTOR SERVICES

The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.11 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT THE FOLLOWING TENDERS RECEIVED FOR TENDER T2013-04 PANEL OF TRADES CONTRACTOR SERVICES BE ACCEPTED ON THE SMRC'S PREFERRED SUPPLIERS PANEL:

ACTION MINING SERVICES	HOLDENS ELECTRICAL	
ACTION WINNING SERVICES	CONSULTING	
AIRFAB PTY LTD	M POWER U ELECTRICAL	
AIRFAD FIT LID	CONTRACTING	
ALLWEST MINING	MCGLASHAN MECHANICAL	
	SERVICES	
ALTONA PLUMBING & CIVIL	NISBET SECURITY	
ASHTECH ELECTRICAL	POWELL PLUMBING	
BOSCH REVROTH	SEASCAPES ELECTRICAL	
CHARTERHOUSE	SJ ELECTRIC	
COMPLETE FIELD MAINTENANCE PTY LTD	TOWNLEY PLUMBING & GAS	
CPD GROUP	VALLEY LONGWALL	
	INTERNATIONAL	
GLOBAL GROUP	WELDING SOLUTIONS	
HAMILTON ENGINEERING	WD INSTALLATION SERVICES	

CARRIED 4/-

11.4 TENDER 2013/05 HIRE OF PLANT & EQUIPMENT

The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.12 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT THE FOLLOWING TENDERS RECEIVED FOR TENDER T2013/05 HIRE OF PLANT & EQUIPMENT BE ACCEPTED ON THE SMRC'S PREFERRED SUPPLIERS PANEL:

ALL EARTH GROUP PTY LTD
BROOKS HIRE
FREMANTLE GROUP
GCM ENVIRO
MAYDAY EARTHMOVING
PEEL RESOURCE RECOVERY
PERTH BIN HIRE
SHREDDING SERVICES
TUTT BRYANT HIRE
WEST TIP
WESTERN TREE RECYCLERS

CARRIED 4/-

11.5 TENDER 2013/06 HIRE OF TEMPORARY PERSONNEL

COUNCIL RESOLUTION

13.11.13 MOVED CR M McPHAIL

SECONDED CR S LEE

THAT THE FOLLOWING TENDERS RECEIVED FOR TENDER T2013-06 HIRE OF TEMPORARY PERSONNEL BE ACCEPTED ON THE SMRC'S PREFERRED SUPPLIERS PANEL:

ADECCO AUSTRALIA PTY LTD	KELLY SERVICES
ALLIANCE RECRUITMENT	LABOUR POWER
ALLSTAR RECRUITMENT	LOGO APPOINTMENTS
AMALGAM RECRUITMENT	MANPOWER
AMBOROSINI PROFESSIONAL PLACEMENTS	MICHAEL PAGE
AWX	PROGRAMMED
BLUESTONE RECRUITMENT	PLATINUM MATRIX
CHALLENGE RECRUITMENT	ROBERT WALTERS
CHOICE ONE	RECRUIT WEST
DFP RECRUITMENT SERVICES	SURE PEOPLE SOLUTIONS
FLEXISTAFF	SKILLED GROUP
HAYS RECRUITMENT	TALENT PERTH
HOPSCOTCH RESOURCE MANAGEMENT	TR7
INDUSTRIAL RECRUITMENT PARTNERS	WORKPAC
IPA PERSONNEL	

CARRIED 4/-

11.6 TENDER 2013/07 PURCHASE, REMOVAL AND/OR RECEIVAL OF PROCESSED AND UNPROCESSED GREEN WASTE

Item 11.6 was discussed at Item 15 in the Agenda.

- 11.7 TENDER 2013/S03 PURCHASE & REMOVAL OF PROCESSED GREEN WASTE Item 11.7 was discussed at Item 15 in the Agenda.
- 11.8 MATERIALS RECOVERY FACILITY PROCESSING CITY OF WANNEROO EXPRESSION OF INTEREST

Item 11.8 was discussed at Item 15 in the Agenda.

11.9 RIVERS REGIONAL COUNCIL REQUEST FOR TENDER

Item 11.9 was discussed at Item 15 in the Agenda.

11.10 COUNCIL MEETING DATES 2014

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The CEO gave an overview of the report to Members. It was agreed to continue to commence the Agenda Briefing Sessions at 3:00pm until a poll of attendees could determine the majority preference for a start time.

COUNCIL RESOLUTION

13.11.14 MOVED CR S LEE

SECONDED CR M McPHAIL

THAT THE ORDINARY MEETINGS OF THE REGIONAL COUNCIL MEETING DATES, TIMES AND VENUES FOR THE YEAR 2014 AS PROPOSED BE ADOPTED.

CARRIED 4/-

11.11 DRAFT ANNUAL REPORT 2012/2013

The CEO gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.15 MOVED CR D THOMPSON

SECONDED CR S LEE

THAT THE DRAFT ANNUAL REPORT OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE YEAR ENDED 30 JUNE 2013 BE ADOPTED.

CARRIED BY ABSOLUTE MAJORITY 4/-

11.12 AUDITOR'S REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

An amended report circulated to Members earlier in the week was tabled at the meeting. The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.16 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT:

- 1) THE AUDITOR'S REPORT AND MANAGEMENT LETTER NOTING NO NON-COMPLIANCE MATTERS RECEIVED FROM UHY HAINES NORTON FOR THE YEAR ENDED 30 JUNE 2013 BE RECEIVED; AND
- 2) THE AUDIT & RISK COMMITTEE ON BEHALF OF THE COUNCIL AND STAFF EXPRESSES ITS THANKS TO UHY HAINES NORTON FOR THEIR ASSISTANCE DURING THE YEAR.

CARRIED 4/-

11.13 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2013

The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.17 MOVED CR S LEE

SECONDED CR D THOMPSON

THAT THE STATEMENT OF FINANCIAL ACTIVITY BY BUSINESS UNITS OF THE SOUTHERN METROPOLITAN REGIONAL COUNCIL FOR THE PERIOD ENDED 31 OCTOBER 2013 BE RECEIVED.

CARRIED 4/-

11.14 SCHEDULE OF PAYMENTS FOR OCTOBER 2013

COUNCIL RESOLUTION

13.11.18 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT:

- 1) THE SCHEDULE OF PAYMENTS AS LISTED IN THE ATTACHMENTS, AMOUNTING TO THE MONTH OF OCTOBER 2013 OF \$3,479,191.38 FOR THE MUNICIPAL FUND BE RECEIVED; AND
- 2) THE SCHEDULE OF PAYMENTS, AS PRESENTED, BE INCORPORATED IN THE MINUTES OF THE MEETING.

11.15 SMRC CASH INVESTMENT PORTFOLIO

The Executive Manager Corporate Services gave an overview of the report to Members.

COUNCIL RESOLUTION

13.11.19 MOVED CR M McPHAIL

SECONDED CR S LEE

THAT THE SMRC CASH INVESTMENT PORTFOLIO AS AT 31 OCTOBER 2013 BE RECEIVED.

CARRIED 4/-

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

13. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

13.1 COMMUNITY ADVISORY GROUP APPOINTMENTS

Discussed at Item 11.

13.2 SMRC REPRESENTATION ON EXTERNAL COMMITTEES

The Chairman and Cr Thompson gave an overview of the report to Members. Moved that the report be received.

Cr Sandra Lee left the meeting at 6:35pm.

13.2 REPORTS FROM REPRESENTATIVES ON EXTERNAL COMMITTEES

The Chairman proposed that a standing item be included in the Council Agenda at Item 13 for SMRC representatives on external committees to report back to Council. The CEO noted that it is established practice to include the Minutes of the Municipal Waste Advisory Committee (MWAC) and the Forum of Regional Councils (FORC) in the Information Bulletin for Members' information.

COUNCIL RESOLUTION

13.11.20 MOVED CR D THOMPSON

SECONDED CR M McPHAIL

THAT THE COUNCIL AGENDA INCLUDE A STANDING ITEM UNDER NEW BUSINESS OF AN URGENT NATURE ENTITLED REPORTS FROM REPRESENTATIVES ON EXTERNAL COMMITTEES.

CARRIED 3/-

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Dealt with at Item 9.

16. DECLARATION OF CLOSURE OF MEETING

The Chairman extended the compliments of the season to those in attendance. There being no further business, the Chair declared the meeting closed at 6:40pm.

I hereby certify that the Minutes of the Ordinary Council Meeting held on 28th November 2013 were confirmed on 27th February 2014.

Cr Cameron Schuster, Chairman

Signed	