



**Confirmed Minutes of the Meeting of the
Southern Metropolitan Regional Council
held at the City of Rockingham Council Chambers
Civic Boulevard, Rockingham
on Thursday 31 July 2008
Commencing at 5.00pm**

1. Declaration of Opening / Announcement of Visitors

The Chairman welcomed members and declared the meeting open at 5.00pm.

2. Record of Attendance / Apologies / Leave of Absence (previously approved)

Present:

Cr Doug Thompson (<i>Chairman</i>)	City of Fremantle
Mayor Alan Ferris	Town of East Fremantle
Cr Sandra Lee	Town of Kwinana
Cr Richard Smith	City of Rockingham
Mr Dominic Carbone (<i>from 5.05pm</i>)	City of Canning
Mr Steve Atwell	City of Canning
Mr Stephen Cain	City of Cockburn
Mr Peter McKenzie	Town of Kwinana
Mr Kumar Vadivale	City of Melville
Mr Stewart Marshall	City of Rockingham
Mr Stuart McAll	SMRC – Chief Executive Officer
Mr Chris Wiggins	SMRC – Manager Administration & Finance
Mr Brendan Doherty	SMRC – Manager Engineering Services
Mr Chuck Ellis	SMRC – Manager Communications
Ms Debbie Winfield	SMRC – Executive Assistant to CEO - Minutes

Apologies:

Mayor Stephen Lee	City of Cockburn
Cr Clive Robartson OAM (Deputy Chairman)	City of Melville

Visitors

Mr John Woodhouse (*to 5.40pm*) Woodhouse Legal

3. Disclosure of Interests

Nil

4. Response to Previous Public Questions Taken on Notice

Nil

5. Public Question Time

Nil

6. **Applications for Leave of Absence**

Nil

7. **Petitions / Deputations / Presentations**

Nil

8. **Confirmation of Minutes of Previous Meetings**

8.1 **Minutes of the SMRC Ordinary Meeting of Council 26 June 2008**

COUNCIL RESOLUTION/S

07.08-01 **MOVED** Cr Sandra Lee **SECONDED** Cr Smith

That the Minutes of the previous Meeting of the Southern Metropolitan Regional Council, held on Thursday 26 June 2008 at the City Of Melville Council Chambers 10 Almondbury Rd, Booragoon be received as a true and accurate record.

CARRIED 4/0

9. **Questions by Members of which Due Notice has been Given**

Nil

10. **Questions Without Notice**

Nil

11. **Announcement of Confidential Matters for which Meetings may be Closed to the Public**

The Chairman advised that Confidential Report Item 14.1 – ‘Chief Executive Officer’s Performance and Salary Review Committee Meeting 7 July 2008’, would be dealt with later in the meeting, following item 18 of the agenda.

12. **Business Not Dealt with from a Previous Meeting**

Nil

13. **Report of Officers**

13.1 **Schedule of Accounts June 2008**

COUNCIL RESOLUTION/S

07.08-02 **MOVED** Mayor Ferris **SECONDED** Cr Sandra Lee

That:

1. The schedule of payments as listed in the attachments, amounting to \$3,026,076.33 for the municipal fund, be received.
2. The schedule of payments, as presented, be incorporated in the minutes of the meeting.

CARRIED 4/0

13.2 Draft Proposed Standing Orders Local Law 2008

The Chairman read to the meeting the following Chairman's Notice:

"The Southern Metropolitan Regional Council proposes to make a Local Law relating to its Standing Orders.

The purpose of the Local Law relates to the conduct of meetings and rules of debate during council proceedings.

The effect of this Local Law is:

- a) better decision making by the council*
- b) orderly and efficient conduct of meetings dealing with business of the council*
- c) greater community participation and understanding of the business of the council; and*
- d) more open and accountable local government.*

The proposed Local Law relating to Standing Orders will be available for public comment for 6 weeks before it is again presented to council for adoption."

At the invitation of the Chairman, Mr John Woodhouse from Woodhouse Legal advised of the fundamental changes in the proposed Standing Orders and responded to questions from Councillors.

COUNCIL RESOLUTION/S

07.08-03 MOVED Mayor Ferris

SECONDED Cr Sandra Lee

That:

- 1. The proposed Southern Metropolitan Regional Council Standing Orders Local Law 2008 including the amendments to the attached Standing Orders as forwarded to Regional Councillors on 29 July 2008, as follows:**
 - a. New clause (9.3) relating to Committees;**
 - b. Changes to members seating allocations (The Presiding Member rather than the CEO will allocate seating on the first meeting following a local govt election);**
 - c. A new clause (9.4) making it an offence to record proceedings without permission; and**
 - d. A number a typographical errors have been corrected;****be received and advertised in accordance with section 3.12 of the Local Government Act 1995.**
- 2. A copy of the proposed Local Law be provided to the Minister for Local Government.**

CARRIED 4/0

13.3 2008 Waste and Recycle Conference

COUNCIL RESOLUTION/S

07.08-04 MOVED Cr Smith SECONDED Cr Sandra Lee

That:

1. Any Regional Councillors may attend the 2008 Waste & Recycling Conference 2008 Fremantle and register their interest with the SMRC's Chief Executive Officer before 30 July 2008.
2. Any Regional Councillors and their spouses may attend the 2008 Waste & Recycling Conference Fremantle Dinner on Friday 12 September 2008 and register their interest with the SMRC's Chief Executive Officer before 30 July 2008.

CARRIED 4/0

13.4 Review of the Regional Executive Committee

COUNCIL RESOLUTION/S

07.08-05 MOVED Cr Smith SECONDED Cr Sandra Lee

The Council adopts the New Regional Executive Committee policy, and the amended Policy 15 Meetings – Council and Committees, as detailed in the report and attachments # 4 and # 5 respectively.

CARRIED 4/0

13.5 Draft SMRC Strategic Plan 2007-2012

The Chairman requested that the Strategic Relevance in Council reports be provided earlier in the report and to include the reference and detail of the strategic goal, outcome, strategy and activity, from the Strategic Plan and Activity Plan.

COUNCIL RESOLUTION/S

07.08-06 MOVED Cr Smith SECONDED Mayor Ferris

That

1. The Southern Metropolitan Regional Council's Strategic Plan for 2007 –2012 be adopted.
2. The Southern Metropolitan Regional Council's Strategic Action Plan for 2007 2012 be received.
3. It be considered at the SMRC's next Strategic Plan Review that the Goal in the Key Focus Area of Resource Recovery clearly defines the waste collection streams within the control of SMRC

CARRIED 4/0

13.6 Correspondence from Canning Council Regarding Relocation of RRRC

COUNCIL RESOLUTION/S

07.08-07 MOVED Cr Sandra Lee SECONDED Mayor Ferris

1. That the Regional Council note receipt of the letter from the City of Canning regarding relocation of the SMRC's operation.
2. That the Regional Council defer the issue raised in the letter until the SMRC has met with the City of Canning Council and understands the full extent of their concerns.

CARRIED 4/0

13.7 Meeting Request for Canning Councillors and Regional Council

COUNCIL RESOLUTION/S

07.08-08 MOVED Cr Sandra Lee SECONDED Mayor Ferris

That:

1. The SMRC Chairman write to the Acting Mayor of the City of Canning suggesting a meeting between the SMRC and Canning Councillors be held at a convenient time and venue, towards the end of August 2008.
2. The SMRC Chairman write to the Mayors of the Cities of Cockburn, Fremantle, Melville and Rockingham, and the Towns of East Fremantle and Kwinana, inviting them to attend the above meeting

CARRIED 4/0

13.8 Financial Statements for the Period Ended 30 June 2008 (Unaudited)

COUNCIL RESOLUTION/S

07.08-09 MOVED Mayor Ferris SECONDED Cr Sandra Lee

1. That the Statement of Financial Activity by Business Plan of the Southern Metropolitan Regional Council for the month ended 30 June 2008 (unaudited) be received.
2. That an amount of \$10,000 be the value used to report any variances between budget and actual line items in the monthly financial statements for 2008/09 financial year.

CARRIED 4/0

13.9 Report on the Methodology of a MRF Discount Scheme

Cr Sandra Lee advised that the third paragraph of the agenda report indicated more than one member Council, when in fact only one member Council, will be going to weekly pick up for their recyclables this year. The Chairman noted this.

COUNCIL RESOLUTION/S

07.08-10 MOVED Mayor Ferris SECONDED Cr Sandra Lee

1. That the Distribution of dividends or surplus funds from the operations of the RRRC project be based on the participants population expressed as a percentage to the total population of the participants with in the RRRC project in accordance with Clause 2.6 of the RRRC Project Participants Agreement.
2. That the provision of a detailed report by the SMRC be deferred due to the complexity of the analysis required, and the report to be provided at a future date.

CARRIED 4/0

13.10 Information Bulletin

At the invitation of the Chairman, the Chief Executive Officer provided a brief summary of the RRRC operations for the financial year 2007/08.

The Chairman considered the 2007/08 year end financial results pleasing.

COUNCIL RESOLUTION/S

07.08-11 MOVED Mayor Ferris SECONDED Cr Sandra Lee

- 1. That the July 2008 Information Bulletin be received and noted.**
- 2. That the SMRC Cash Investments report in the July 2008 Information Bulletin as Information Item 2.1 be received.**

CARRIED 4/0

14. Reports of Committees

14.1 Chief Executive Officers Performance and Salary Review Committee Meeting 7 July 2008

The Chairman advised this item would be considered during Item 19 of the Agenda of this meeting.

14.2 SMRC Audit Committee Meeting Held 28 July 2008

Report Item 14.2 'SMRC Audit Committee Meeting Held 28 July 2008' and attachments were tabled at the meeting. The Chairman accepted the tabled report and attachments.

COUNCIL RESOLUTION/S

07.08-12. MOVED Mayor Ferris SECONDED Cr Smith

The SMRC Audit Committee recommendations 5.1 to 5.3 as presented in the minutes of the meeting held on 28 July 2008 be adopted.

CARRIED 4/0

15. Reports of Delegates and Representatives Meetings

Nil

16. Announcements by the Chairman or Person Presiding without Discussion

16.1 Special Meeting of Council and Public Relations Committee Meeting 21 August 2008

The Chairman reported that a Special Meeting of Council would be held on 21 August 2008, and would be preceded by a Public Relations Committee meeting. He also advised that a Notice of Meeting would be sent to Councillors.

16.2 Other Announcements by the Chairman

The Chairman reported on the following:

- i) The Chairman and the CEO met with the Hon David Templeman, Minister for Environment and Climate Change, at a cheque presentation on 30 July 2008 for a joint grant of \$35,520 to SMRC and EMRC under the Strategic Waste Initiative Scheme (SWIS) for the Household Electronic Waste Study.
- ii) The Chairman and the CEO have commenced regular weekly meetings.
- iii) SMRC recently conducted a successful tour of the RRRC for waste industry delegates visiting from Christmas Island.
- iv) The Chairman congratulated the CEO, City of Cockburn, in his successful application to study at Harvard University in September and October 2008.
- v) The SMRC Annual Dinner will be held at the Fremantle Sailing Club on 22 August 2008.

17. Elected Members Motions of which Previous Notice has been Given

Nil

18. New Business of an Urgent Nature Approved by the Chairman or Person Presiding or by Decision of Meeting

18.1 Financial Statements and List of Accounts Paid for the Period Ended 30 November 2008

The Chairman accepted this late Agenda report.

COUNCIL RESOLUTION/S

07.08-13 MOVED Mayor Ferris SECONDED Cr Smith

1. That the Statement of Financial Activity by Business Plan of the Southern Metropolitan Regional Council for the month ended 30 November 2007 be received.
2. That the schedule of payments amounting to \$1,573,065.86 for the municipal fund, be received.
3. The schedule of payments, as presented, be incorporated in the minutes of the meeting.

CARRIED 4/0

19. Confidential Matters for which the Meeting may be Closed to the Public

The Chairman advised item 14.1 Chief Executive Officers Performance and Salary Review Committee Meeting 7 July 2008 would be considered at this point in the meeting.

**14.1 Chief Executive Officers Performance and Salary Review Committee Meeting
7 July 2008**

COUNCIL RESOLUTION/S

07.08-14 MOVED Mayor Ferris SECONDED Cr Smith

- 1. That the Chief Executive Officer's 2008/09 remuneration package commencing from his anniversary date be increased by 5%.**
- 2. That the Chief Executive Officer's key performance indicators for 2008/09 be approved.**

CARRIED 4/0

20. Future Meetings of Council

The Chairman again advised Council as under agenda item 16.1 that a Special Meeting of Council would be held on 21 August 2008, and would be preceded by a Public Relations Committee Meeting.

SMRC ORDINARY MEETINGS OF COUNCIL

DATE 2008	VENUE
25 September	City of Canning
27 November	City of Cockburn

21. Declaration of Closure of Meeting

There being no further business, the Chairman declared the meeting closed at 5.45pm.