

**SOUTHERN METROPOLITAN  
REGIONAL COUNCIL**

**MINUTES**

**SPECIAL MEETING OF COUNCIL**

**WEDNESDAY 6 APRIL 2022**

**HELD BY VIDEO CONFERENCE ONLY**

**Our Purpose:** *We deliver innovative and sustainable waste management solutions*

*On behalf of our Participant Local Government*

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairman welcomed everyone in attendance and declared the meeting open at 9.00am.

"I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders' past and present".

**2. RECORD OF ATTENDANCE / APOLOGIES**

**PRESENT**

Cr Doug Thompson (Chairperson)  
Cr Andrew White  
Mr Nick King (REG Member)  
Mr Mick McCarthy (REG Member)  
Mr Graham Tattersall (REG Member)  
Mr Tim Youé  
Mr Chris Wiggins  
Mr Brendan Doherty  
Mr Keith Swift  
Ms Ann Johnson

City of Fremantle  
Town of East Fremantle  
Town of East Fremantle  
City of Melville  
City of Fremantle  
SMRC, Chief Executive Officer  
RRG, Executive Manager Corporate Services  
RRG, Executive Manager Strategic Projects  
RRG, Executive Manager RRRC Operations  
RRG, Manager Governance & Culture

**APOLOGIES**

Cr Karen Wheatland (Deputy Chairperson)

City of Melville

**3. DISCLOSURE OF INTERESTS:**

Nil

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING PERSON**

Nil

**7. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC**

Report Items 9.1, 9.2, 9.3 and 9.4

**9. REPORTS OF THE CEO**

<b>REPORT NO</b>	<b>9.1 (CONFIDENTIAL REPORT)</b>
<b>SUBJECT</b>	<b>REQUEST FOR TENDER T2022-01 PURCHASE OF TROMMEL SCREEN FOR FOGO PROCESSING</b>
<b>REPORTING OFFICER</b>	Brendan Doherty, Executive Manager Strategic Projects
<b>RESPONSIBLE OFFICER</b>	Tim Youé, Chief Executive Officer
<b>EMPLOYEE'S INTEREST</b>	Nil
<b>DATE OF REPORT</b>	29 March 2022
<b>FILE REFERENCE</b>	FD:Tenders/T2022-01/Reports
<b>ATTACHMENTS</b>	

The report and any discussion on its contents at a council meeting will not be open to the public in accordance with the Local Government Act 1995 Section 5.23 (2) (d). legal advice.

**COUNCIL RESOLUTION**

22.04.01                      **MOVED: CR A WHITE      SECONDED: CR D THOMPSON**

**CEO RECOMMENDATION/S:**

- 1. THAT COUNCIL REJECT ALL TENDERS FOR T2022-01 PURCHASE OF TROMMEL SCREEN FOR FOGO PROCESSING AS THE EQUIPMENT MODELS OFFERED UNDER THIS TENDER DID NOT SATISFACTORILY MEET THE TENDER SPECIFICATION,**
- 2. THAT THE CEO INVITE QUOTATIONS FROM SUPPLIERS THAT DEMONSTRATE EQUIPMENT MEETING THE TENDER SPECIFICATIONS.**

**CARRIED 2/0**

REPORT NO	9.2 (CONFIDENTIAL REPORT)
SUBJECT	REQUEST FOR TENDER T2022-02 BENEFICIAL REUSE OF FOOD ORGANIC AND GARDEN ORGANIC (FOGO) WASTE
REPORTING OFFICER	Brendan Doherty, Executive Manager Strategic Projects
RESPONSIBLE OFFICER	Tim Youé, Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	30 March 2022
FILE REFERENCE	FD/Tenders/T2022-02/Reports
ATTACHMENTS	

The report and any discussion on its contents at a council meeting will not be open to the public in accordance with the Local Government Act 1995 Section 5.23 (2) (d). legal advice.

**COUNCIL RESOLUTION**

22.04.02            MOVED: CR A WHITE    SECONDED: CR D THOMPSON

**CEO RECOMMENDATION:**

1. COUNCIL AWARDS TENDER T2022/02 BENEFICIAL REUSE OF FOOD ORGANIC GARDEN ORGANIC (FOGO) WASTE TO RIVER NOMINEES PTY LTD AND JD ORGANICS PTY LTD AT THE TENDERED RATES AND RECOMMENDATION IN THE CONFIDENTIAL EVALUATION REPORT IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF TENDERING.
2. THE CHIEF EXECUTIVE OFFICER IS AUTHORISED TO NEGOTIATE MINOR TERMS AND SIGN AN AGREEMENT WITH RIVER NOMINEES PTY LTD AND JD ORGANICS PTY LTD.
3. THE CHIEF EXECUTIVE OFFICER IS AUTHORISED TO EXERCISE THE COUNCIL'S OPTION FOR EXTENDED TERMS IN ACCORDANCE WITH THE TERMS CONTAINED IN THE AGREEMENT.

CARRIED ABSOLUTE MAJORITY 2/0

<b>REPORT NO</b>	<b>9.3 (CONFIDENTIAL REPORT)</b>
<b>SUBJECT</b>	<b>REQUEST FOR TENDER T2022-05 PANEL OF PRE-APPROVED FIXED PLANT MTCE AND SERVICES</b>
<b>REPORTING OFFICER</b>	Tama Tafua, Manager Corporate Services
<b>RESPONSIBLE OFFICER</b>	Tim Youé, Chief Executive Officer
<b>EMPLOYEE INTEREST</b>	Nil
<b>DATE OF REPORT</b>	24 March 2022
<b>FILE REFERENCE</b>	FD/Tenders/T2022-05/Reports
<b>ATTACHMENTS</b>	

The report and any discussion on its contents at a council meeting will not be open to the public in accordance with the Local Government Act 1995 Section 5.23 (2) (d). legal advice.

**COUNCIL RESOLUTION**

22.04.03                      **MOVED: CR A WHITE      SECONDED: CR D THOMPSON**

**CEO RECOMMENDATION:**

**THAT COUNCIL AWARDS THE FOLLOWING AS PRE-APPROVED PANEL SUPPLIERS IN THEIR RESPECTIVE AREA OF EXPERTISE FOR TENDER 2022-05 FIXED PLANT MAINTENANCE & SERVICES FOR TWELVE MONTHS TO 31 MARCH 2023.**

<b>Panel Member</b>	<b>Area of Expertise</b>
<b>All Fire &amp; Electrical WA Pty Ltd</b>	<b>Fire Systems</b>
<b>DRWA Building Doors</b>	<b>Automatic Doors / Docks</b>
<b>Effect Engineering Projects Pty Ltd</b>	<b>Mechanical Support</b>
<b>Majestic Plumbing</b>	<b>Plumbing</b>
<b>SAGE Automation</b>	<b>Control Systems / Automation</b>
<b>Selectro Services</b>	<b>Electrical Support</b>
<b>Janissen Electrics</b>	<b>Electrical Support</b>

**CARRIED 2/0**

<b>REPORT NO</b>	<b>9.4 (CONFIDENTIAL REPORT)</b>
<b>SUBJECT</b>	<b>PLASTIC RECYCLABLES REPROCESSING</b>
<b>REPORTING OFFICER</b>	C Wiggins, Executive Manager Corporate Services
<b>RESPONSIBLE OFFICER</b>	T Youè, Chief Executive Officer
<b>EMPLOYEE INTEREST</b>	Nil
<b>DATE OF REPORT</b>	31 March 2022
<b>FILE REFERENCE</b>	FD: Business Dev/Opportunities
<b>ATTACHMENTS</b>	

The report and any discussion on its contents at a council meeting will not be open to the public in accordance with the Local Government Act 1995 Section 5.23 (2) (d). legal advice.

**COUNCIL RESOLUTION**

22.04.04                      **MOVED: CR A WHITE      SECONDED: CR D THOMPSON**

**CEO RECOMMENDATION:**

1. THE COUNCIL ADOPTS THE PLASTIC REPROCESSING BUSINESS CASE PREPARED FOR AN IN-PRINCIPLE OPPORTUNITY TO MAKE AVAILABLE UNUSED BUILDING SPACE AT THE CANNING VALE FACILITY TO AN INTERESTED ORGANISATION FOR REPROCESSING PLASTIC RECYCLABLES.
2. THE COUNCIL ADVERTISES THE PROPOSED SUBLEASE IN ACCORDANCE WITH SECTION 3.58(30 OF THE LOCAL GOVERNMENT ACT 1995.
3. SUBJECT TO 2 ABOVE THE CEO BE GIVEN DELEGATED AUTHORITY TO NEGOTIATE AGREEMENTS WITH CHAIRAY SUSTAINABLE PLASTIC CO PTY LTD IN CONSULTATION WITH THE CHAIR.
4. THE CHAIR AND CEO AFFIX AND SIGN UNDER THE COMMON SEAL THE AGREEMENTS ENTERED INTO WITH CHAIRAY SUSTAINABLE PLASTIC CO PTY LTD.
5. INCREASE THE FOLLOWING BUDGET FOR 2021/2022
  - a. ACC 57100-3600 LEASE INCOME \$3,000
  - b. ACC 57360.1910 LEGAL FEES \$10,000 (CONTRACT PREPARATION)
  - c. DEFICIT TO BE CARRIED FORWARD TO 2022-23

**CARRIED ABSOLUTE MAJORITY 2/0**

REPORT NO	9.5
SUBJECT	EFTPOS Merchant Banking Services
AUTHOR	T Tafua, Manager Corporate Services
AUTHOR'S INTEREST	Yes
DATE OF REPORT	24 March 2022
FILE REFERENCE	FD:Corporate/ Finance/ Banking
ATTACHMENTS	Nil

**COUNCIL RESOLUTION**

22.04.05                      MOVED: CR A WHITE      SECONDED: CR D THOMPSON

**CEO RECOMMENDATION/S:**

**THE COUNCIL APPROVES THE FOLLOWING AUTHORISED SIGNATORIES FOR THE COMMONWEALTH BANK EFTPOS MERCHANT SERVICES ACCOUNT;**

- MR TIMOTHY YOUÉ, CHIEF EXECUTIVE OFFICER.
- MR CHRISTOPHER WIGGINS, EXECUTIVE MANAGER CORPORATE SERVICES
- MR TAMOLE TAFUA, MANAGER CORPORATE SERVICES

**CARRIED 2/0**

**VOTING REQUIREMENT**

Simple Majority

**PURPOSE OF REPORT**

To approve authorised signatories for The Commonwealth Bank Australia (CBA) EFTPOS Merchant services.

**DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

I, Tama Tafua, disclose I have personal bank accounts with CBA and have based my decision on the best value for Resource Recovery Group.

**NATURE OF COUNCIL'S ROLE IN THE MATTER:**

**Advocative**

Not applicable

**Executive**

The Council may delegate its powers to the CEO in accordance with section 5.42 of LGA.

**Legislative**

Not applicable



**IMPLICATIONS TO CONSIDER:**

**Consultative:**  
Not applicable

**Strategic relevance:**

**Key Focus Area** Business Sustainability  
**Objective 2.1**  
**Strategy**

Strategies	Actions	Responsibility	Timeframes				Informing Document
			2021/22	2022/23	2023/24	2024/25	
<b>2.2.1 Identify and deliver process improvements</b>	a. Review and implement a continuous process improvement program	Operations	✓	✓	✓	✓	

**Policy related:**  
Nil

**Financial:**  
Banking fee expenditure is provided for in operating budget accounts.

**Legal and statutory:**  
Not applicable

**Risk related:**  
Not applicable

**BACKGROUND:**

The Canning Vale Centre (CVC) has ANZ merchant services facility for green waste customers paying by credit card and EFPOS. This is managed at the weighbridge.

The CEO approved a replacement of the existing weighbridge point of sale software system with a Mandalay point of sale software commencing from 1 July 2021.

To interface with the new point of sale system the EFPOS standalone machine was replaced with an integrated payment processing solution linked to the point-of-sale software.

An application was submitted with ANZ for this new system, however, a pre-condition of the request required a council minute appointing authorised signatures for the account. *Resolved Special Meeting of Council – 24 June 2021.*

**REPORT:**

ANZ are restructuring their Merchant Services and have issued a notice for a new agreement to be completed which has brought forward our review of our Merchant services provider.

We have approached The Commonwealth Bank Australia (CBA), the sole supplier covered under the panel of WA Government Common Use Arrangement (CUA) for *Transactional Banking and Merchant Services (CUA140807)*. After reviewing our current arrangement with ANZ against the CBA proposal, we have concluded that the CBA proposal offers a better value for money.

It is proposed that we accept the CBA EFTPOS merchant services offer and that the CEO, Executive Manager Corporate Services and Manager Corporate Services are authorised signatories to ensure on going administration of the account is covered.

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

12. DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman thanked those present for their attendance and the meeting was declared closed at 9:25 am.

I hereby certify that the Minutes of the Special Council Meeting held on 6 April 2022 were confirmed on 26 May 2022.

Cr Karen Wheatland  
Deputy Presiding Member

  
\_\_\_\_\_  
Signature